



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*

**MAIL: P. O. BOX 260439  
ENCINO, CA 91426-0439  
OFFICE: 4933 BALBOA BLVD.  
WWW.ENCINOCOUNCIL.ORG**

**LOUIS KROKOVER  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**MICHAEL KAUFMAN  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT-AT-ARMS**

## **AGENDA EXECUTIVE COMMITTEE & GENERAL MEETING TUESDAY, AUGUST 16, 2011 - 10:30 AM ENCINO WOMENS CLUB 4924 Paso Robles Avenue, Encino, CA.**

### **MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL ITEMS ON THE AGENDA**

1. Call to Order, Roll Call, and Determination of a Quorum
2. Approval of the Executive JULY 2011 Minutes (amend if necessary)
3. President's Report: (Mr. Krokover)
4. Report from Vice-President on Committees (Ms. Kelson)
5. Report from Treasurer (Mr. Kaufman)
6. Web site update and posting of contact email address (Public Records)
7. Discussion on the AUGUST 24, 2011 General Council Agenda – Possible guest speakers  
U. S. Congressman Brad Sherman & Ms. Jessica Yas, the Mayor's new West Valley Area Director
  - A. Board Business - Committee Reports (To be presented)
    1. By Laws
    2. Education
    3. Finance
    4. Outreach
    5. Planning and Land Use
    6. Public Safety
    7. Parks
    8. Traffic & Transportation
    9. VNY Airport
    10. 12<sup>th</sup> Council District Service Committee Report
  - B. Discussion on September General Meetings – Conflict with Jewish Holiday
  - C. Update status on Save Los Encino Historical Park
  - D. Request from BongHwan Kim regarding proper financial reports and approvals by the general board
  - E. Status on the Face Book / Twitter posting – According to the city attorney's office we are in compliance on all fronts
  - F. Email protocol and ethics regarding Brown Act
  - G. Issues regarding Mulholland access during school secession
  - H. Amended By-Laws and Standing rules (Possible third revision as discussed with the city attorney's office)
  - I. Monthly News Letter (Email & Regular Mail Posting's) – How best to notify the community
  - J. Monthly Food Expense Allowance
  - K. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction
9. Board Member Comments on subject matters within the Board's jurisdiction
10. Next Executive Committee meeting: Tuesday, September 20, 2011

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail [tsoong@mailbox.lacity.org](mailto:tsoong@mailbox.lacity.org)

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4<sup>th</sup> Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: [www.encinocouncil.org](http://www.encinocouncil.org)

**PUBLIC INPUT AT ENC MEETINGS** - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items\*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to 3 minutes per speaker.**

**\* ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **“Previous Question”** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

**VOTING AND DISPOSITION OF ITEMS** - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.