



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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**LOUIS KROKOVER
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**MICHAEL KAUFMAN
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT-AT-ARMS**

**Approved Minutes
EXECUTIVE COMMITTEE & GENERAL MEETING
TUESDAY, SEPTEMBER 13, 2011 – 1:00 PM
ENCINO WOMENS CLUB
4924 Paso Robles Avenue, Encino, CA.**

1. Call to Order at 1:05. Roll Call: Mr.. Krokover, Ms. Kelson, Ms. Rivlin, Mr. Kaufman, Mr. Silver, and Ms. Brewer, Ms. Rosen, Mr. Jason Levine (Sen. Pavley). Determination of a Quorum of 5.
2. Approval of the Executive AUGUST 2011 Minutes
- C. Update status on Save Los Encino Historical Park made by Ms. Kelson. Based on a suggestion by Mr. Levine, Mr. Silver moved ENC request that Councilmen Koretz and Englander put forward a resolution to the city council stating the community's strong opposition to the closure or curtailment of the Los Encinos State Historical Park. Mr. Kaufman 2nd. Passed by unanimous voice vote.
Mr. Levin gave details of Pierce college Valley Advisory Council meeting when Mr. K will speak @ 8 a.m and Senator Pavley holding office hours this Friday at Encino Chamber office from 10:30 to 12:30.
3. President's Report: (Mr. Krokover) Good turnout at Movie Night.
4. Report from Vice-President on Committees (Ms. Kelson) 405 Update.
5. Report from Treasurer (Mr. Kaufman) Passed out August expense sheet. Not everything from last year has been cleared.
6. Discussion of the Presentation of Awards Plaque to Encino Little League. Requisition for \$150 plus tax distributed and approved.
7. Discussion on the SEPTEMBER 21, 2011 General Council Agenda Board Business - Committee Reports (To be presented)
 1. By Laws
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use
 6. Public Safety
 7. Parks – Sepulveda Basin Master Plan update
 8. Traffic & Transportation
 9. VNY Airport
 10. 12th Council District Service Committee Report
- B. Discussion regarding By-Laws and Standing Rules position on sanctioning and removal of board members in violation. DONE provided template format for bylaws and standing

rules and requested NCs include it. Ms. Kelson requested we reconsider vote in lieu of absentees at last meeting.

- D. Email vs General Mailing to Stakeholders submitted by John Arnstein recommends doing only 1 hardcopy Encino-wide mailing per year due to costs, and do the others (every second or third month) via email. Discussion included use of post cards, wording of notices, responses to past mailers, soliciting responses with fax or email responses. Based on past results general meeting notices aren't productive. Rotational mailings help reduce costs and could be issue-based. Need to find out what brought people to a meeting.
- E. Monthly Food Expense Allowance – Up to \$500 approved for next meeting.
- F. Other items for Council consideration (General)

Report by Theresa updating website and newsletter. Call Rob to use Earthlink for email blasts. Roster will be circulated at next meeting for corrections.

- 8. Public Comments on non-agenda items within the Board's jurisdiction
- 9. Board Member Comments on subject matters within the Board's jurisdiction. Ms. Rivlin asked to remind people about continuing food drive.
- 10. Next Executive Committee meeting: Tuesday, October 18, 2011

Adjourned at 2:20

Respectfully submitted,

Shelley Rivlin