



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*

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**LOUIS KROKOVER  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**MICHAEL KAUFMAN  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT-AT-ARMS**

**Approved Minutes  
EXECUTIVE COMMITTEE & GENERAL MEETING  
TUESDAY, November 29, 2011 – 1:00 PM  
ENCINO WOMENS CLUB  
4924 Paso Robles Avenue, Encino, CA.**

1. Call to Order by Ms. Kelson at 1:15. Roll Call: Shelley Rivlin, Laurie Kelson, Michael Kaufman, Jerry Silver, and Sharon Brewer, Glenn Bailey, Diane Rosen, and Jeremy Erlandsen (Stop the Oakview Condos Committee). Amy Zidell, Faramarz Nabavi Mr. Krokover is excused. Determination of a Quorum of 4.
2. Approval of the Executive October 2011 Minutes as corrected.
3. President's Report: – Laurie Kelson will act as Chair for this date only. Ms. Kelson 2<sup>nd</sup> by Mr. Silver moved to mail full newsletter to community welcoming them to February 22 meeting with Congress member Howard Berman, and co sponsor with Home Owner group. Passed unanimously.
4. Report from Vice-President on Committees (Ms. Kelson) - none
5. Report from Treasurer Mr. Kaufman distributed monthly report. Concluded that we are in good shape financially.
6. Proposed Guest Speakers -- Bronwen Trice - Senior Community Relations Officer, Metro Regional Communications  
Discussion for FINAL VOTE regarding Beyond Coal – All information has been provided prior. Each side will have (5) minutes for final presentation at the general meeting.  
Follow up on Council bag issue.
7. Discussion on the DECEMBER 7, 2011 General Council Agenda Board Business - Committee Reports (To be presented)
  1. By Laws – Election issues. All board members shall forward their survey responses to Mr. Bailey to be tabulated and presented at the meeting in an up-or- down vote on those results. Laurie will discuss best way to format survey for completion and response. Ms. Zidell offered to convert the DONE PDF to an email format.
  2. Education -
  3. Finance – Mr. Kaufman moved 2<sup>nd</sup> by Ms. Kelson a donation for \$500.00 toward food expenses for the Daddy Daughter Prom (2012). Passed unanimously.
  4. Outreach –
  5. Planning and Land Use – Legado Oakview development. Mr. Earlandsen addressed the issue. Flyers that ENC prepares for mailing may be placed in his home Info box.
  6. Public Safety -
  7. Parks – Ms. Brewer to write a support statement for Ms. Rivlin to include in a Community Impact Statement regarding Mr. Koretz's position on Los Encinos.
  8. Traffic & Transportation
  9. VNY Airport -

10. 12<sup>th</sup> Council District Service Committee Report – Mr. Bailey requests one minute to acknowledge Hymie De la Vega report from last meeting

- A. Discussion regarding the UPDATED STATUS on the By-Laws and Standing Rules – Since with prior approval by the NC President and the executive committee to form an ADHOC Committee in this matter and a lack of response and action from the By- Laws committee as noted at prior General Meetings – The Executive committee can and advise that we return this matter to the ADHOC Committee for proper attention and action to be presented at the December 2011 (or) no later than at the January 2012 General Meeting.

Ms. Kelson 2<sup>nd</sup> Silver moved that if bylaws does not act following their Wed. Nov. 30 meeting the ad hoc committee should move forward. Passed unanimously.

(See noted comments by Kathy Patterson):

Dear Executive Committee:

Below please find my email to the interim chair of the Bylaws Committee.

To this date, I have not received a response from Mr. Bailey. Now, the Bylaws Committee has had over 2 and 1/2 months to review and advise about the Removal by the Board Clause (already dictated by DONE). However, it appears that the committee or chair is not willing to meet on the subject at all.

Since the Executive Committee's meeting is fast approaching, as the chair of Ad Hoc Committee on Removal and Censure, I request that the matter be sent to our Ad Hoc Committee for review. Accordingly, please include in your agenda the following.

The Ad Hoc Committee to meet on:

1. Petition by Board - A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with Council business; violations of the Bylaws, Operating Procedures or Code of Conduct following a Board Member's submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the internal rules or procedures and specifies the conduct of the person, and iii) contains the signatures of at least [select one]  three (3) OR  [insert number] Board members.

a. The petition shall be delivered simultaneously to all Board Members and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.

b. Removal of the identified Board member requires a [select one]  two-thirds (2/3) majority OR  majority of the attending Board Members.

c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.

d. The Board member being removed must first have been censured by the Board once for the same action before a Petition by the Board for removal shall be considered by the Council.

Please bear in mind that the application and interpretation of censure clause as recommended by Ad Hoc Committee will be read for the second time at the general meeting. The Bylaws Committee had no reason to delay its meeting based on the finality of the application and interpretation of censure as the censure clause by itself and as dictated by DONE has been approved by the general board. The minor changes in the language of the application and interpretation of censure will not affect the Removal by the Board clause.

Thanks for your attention on this matter.

Kathy Moghimi-Patterson

- B. Update status on Save Los Encino Historical Park (Laurie Kelson) Provide link to community at ENC meeting for donations. Ms. Zidell addressed the issue. She will be on the January 25 agenda. Ms. Kelson will ask Kevin Steinberg to report on Encino Chamber's plan. (See Parks report above)
- C. Releasing of PUBLIC INFORMATION – The following is the proper NOTICE that will now and must be noted on all NC documents as well as to be addressed by all chairs at the start of a meeting to notify all who attend – **“All sign-in and speaker cards that have contact information can be requested and released upon request as noted under the PUBLIC RECORDS ACT”** Laurie asked Glen send statement from City Council speaker cards to the Executive Board for possible inclusion in our documents.
- D. NC Election's – Status update regarding 2012 – (moved to bylaws above)
- E. Monthly Food Expense Allowance – No objection to up to \$500 expense.
- F. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction - none

9. Board Member Comments on subject matters within the Board's jurisdiction - Mr. Bailey will offer 2 minutes information on River Improvement. Bike lane on White Oak north of Ventura covers 4 NC's areas and will be on Jan. Traffic comm. mtg. agenda

Next Executive Committee meeting: Tuesday, January 17, 2012

Adjourned at 2:29

Respectfully submitted,

Shelley Rivlin

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail [tsoong@mailbox.lacity.org](mailto:tsoong@mailbox.lacity.org)**

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4<sup>th</sup> Wednesday of each month at the:  
**Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: [www.encinocouncil.org](http://www.encinocouncil.org)

**PUBLIC INPUT AT ENC MEETINGS** - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items\*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

\* **Public comments are limited to 2 minutes per speaker.**

\* **ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the "**Previous Question**" may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

**VOTING AND DISPOSITION OF ITEMS** - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

**Posting of your personal information to the ENC or any public organization can be released upon request under the Public Records Act. You are not required to post your information unless y**