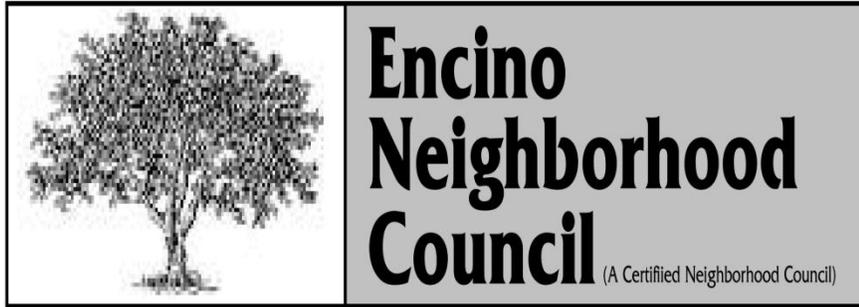


CITY OF
LOS ANGELES



Officers

GLENN BAILEY
President

TODD RUBINSTEIN
Vice President

KEN SILK
Secretary

JOHN ARNSTEIN
Treasurer

KATHY MOGHIMI-
PATTERSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
Wednesday, March 13, 2013 – 7:00 PM**

Encino Community Center Back Craft Room, 4935 Balboa Avenue, Encino

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-10, 14-15

- 1) Call to Order; Roll Call (Voting Members Listed Above); Determination of Quorum (3 minimum)
- 2) Review and Approve Minutes of Previous Executive Committee Meeting – January 9, 2013 and February 13, 2013
- 3) Continuing (Old) Business From Previous Board/Executive Committee Meetings
 - a. Business Cards for ENC Board Members - Update
 - b. BONC Best Practices Questionnaire - Finalize
 - c. New NC Agenda Posting Requirements Adopted by the Board of Neighborhood Commissioners; Recommendation of New Location(s) (Referred to Bylaws Committee 2/13/13)
 - d. Board Workshop (Board Approved 12/26/12 and 2/27/13): Reschedule Date and Possibly Change Location; Advance Preparation Efforts Including Supplies and Refreshments; Agenda Items
- 4) Review Possible Agenda Items for Wednesday, March 27, 2013 ENC Board Meeting Including Requests For Agenda Items Submitted By ENC Committees, Board Members, and Stakeholders
- 5) President's Report – Glenn Bailey Report including, but not limited to, the following items:
 - a. Board Vacancies: Resignation(s) Received; Application(s) Received
 - b. ENC Office Space in Encino Woman's Club or Alternate Location; ENC Telephone Number(s); ENC Computer Service/Repair/Replacement
 - c. ENC Website and Domain Names – Update
 - d. Mayor's Budget Survey – Update
 - e. BONC NC Plan Review Valley Area Committee – Update
 - f. Prior Board Meeting(s) Actions and Community Impact Statements Filed– Update
 - g. Regional Budget Day Saturday - Saturday, March 16, 2013 in Van Nuys
 - h. 2013 Senior Symposium – Saturday, April 20, 2013 in Reseda – ENC Co-Sponsoring
 - i. VANC Runoff Candidate Forum – Saturday, April 27, 2013 in Studio City
 - j. 2014 NC Elections: Proposal by Mayor's Office that NCs pay 20% of annual allocation to cover costs
- 6) Vice-President's Report – Todd Rubinstein Report including, but not limited to, the following items:
 - a. Committee Regular Meeting Schedule; Committee Agendas Must Include Voting and Non-Voting Member Names; Posting Committee Member Names on ENC Website
 - b. Follow Up on Items Referred to ENC Committees
- 7) Secretary's Report – Ken Silk Report including, but not limited to, the following items:
 - a. Board Member Attendance
- 8) Treasurer's Report – John Arnstein Report including, but not limited to, the following items:

- a. Monthly Financial Statement for February 2013: Purchasing Card Transactions, Demand Warrants, Auto-Deductions
- b. Purchasing Card Reconciliation Quarterly Report: Ratification of Second Quarter Submittal
- c. Election Encumbrance Reconciliation Form, \$40 Charged To ENC For Polling Place Overtime, and EmpowerLA Vote-By-Mail Fee of \$500 for Encino NC 2012 Election
- d. Possible Revisions to Adopted ENC 2012-13 Budget (Referred to Finance Committee 11/28/12)
- e. ENC Equipment Inventory
- f. Requests For Funding Received/Pending
 1. Encino-Tarzana Branch Library Request For Library Materials (Refer to Finance Committee)
- g. Additional Wireless Microphones for ENC Use In Encino Community Center Auditorium
- 9) Sergeant at Arms Report – Kathy Moghimi-Patterson Report including, but not limited to, the following items:
 - a. Mandatory Ethics Training Compliance By ENC Board Members
- 10) ENC Committee Reports
 - a. Encino Community Issues
 1. Fencing of Soccer Fields at the Balboa Sports Center (Parks Committee)
 2. Los Angeles River Clean Up May 18, 2013 - ENC Tabling/Outreach/Co-Sponsor (Parks Committee)
 - b. Citywide Issues For Consideration By Board or Possible Referral To ENC Committees
 1. Mobility Plan Map of Encino for ENC Review and Comment (Referred to Traffic/Transportation Committee 1/30/13 and Board Workshop)
 2. Community Care Facility Ordinance amendments made by City Council Public Safety Committee on December 10, 2012 and ENC Community Impact Statement (Council File 11-0262) (Referred to Planning and Land Use Committee 12/26/12)
 3. \$3 Billion Street Repair Bond Measure Proposed for Future Ballot (Council File 13-1300-S1)
 4. Proposed Economic Development Initiative/Department (Council File 08-3050)
- 11) Upcoming NC Meetings and Events
 - a. Valley Alliance of NCs: 10th Anniversary Mixer, Thursday, March 14, 2013, 5:30 p.m.
 - b. Los Angeles NC Coalition: Next meeting Saturday, April 6, 2013, 10:00 a.m.
 - c. PlanCheckNC: Next meeting Saturday, April 13, 2013, 10:00 a.m.
 - d. Board of Neighborhood Commissioners (BONC): Next meeting Monday, March 18, 2013, 1:00 p.m.
 - e. BONC NC Plan Review Valley Area Committee: Next meeting Saturday, March 16, 2013, 1:00 p.m.
 - f. City Council Education and Neighborhoods Committee: Next meeting Tuesday, March 19, 1:00 p.m.
- 12) Public Forum: Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 13) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 14) Next ENC Executive Committee Meeting: Wednesday, April 10, 2013, 7:00 p.m.
- 15) Adjournment (by 9:15 p.m.)

The public is requested to fill out a “**Speaker Card**” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Committee decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301-1 Ventura Bl). Report(s) related to an agenda item will be available for review at www.EncinoNC.com. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 OR toll-free at 3-1-1 or by emailing NCsupport@lacity.org