



Officers

**GLENN BAILEY**  
President  
**TODD RUBINSTEIN**  
Vice President  
**KEN SILK**  
Secretary  
**JOHN ARNSTEIN**  
Treasurer  
**KATHY MOGHIMI-PATTERSON**  
Sergeant at Arms

Executive Committee Meeting  
APPROVED MINUTES  
Wednesday, June 12, 2013

Location: Encino Community Center Back Craft Room, 4935 Balboa Blvd., Encino

Present:

Officers: Glenn Bailey, Todd Rubinstein and Kathy Moghimi-Patterson, to wit a quorum  
(Ken Silk and John Arnstein absent and excused)

Board Members: Sherman Gamson, Sharon Brewer

Stakeholder and Former Member: Tonya Barseghian

1. **CALL TO ORDER:** The meeting was called to order by President Glenn Bailey and 7:01 P.M. and Sherman Gamson was appointed to serve as Secretary.

2. **MINUTES** The Minutes of the last Executive Committee meeting on May 8, 2013 were presented and a motion to approve the minutes was made and unanimously adopted.

3. **AGENDA FOR JUNE 2013 BOARD MEETING** There was discussion of having the following matters on the agenda for the next Board meeting on June 26, 2013:

3a. Consideration of amendments to the By-Laws.

3b. Consideration of the Strategic Plan Requirement which DONE stated is due on July 12.

3c. The revision of By-Laws election procedure pertaining to selected seats.

3d. Matters not considered by the PLU i.e. lot split, Lakeside Café (Atlantic and Mermaid)

3e. Request by the Santa Susana Mountain Park Association for nine minute presentation regarding Santa Susana Lab which the members decided not to include on the Agenda due to time limitations.

4. **REFRESHMENTS AND SPEAKER AT JUNE 2013 BOARD MEETING** There was discussion of having Councilmember Paul Koretz speak at the meeting and of the advisability of having pizza, particularly if Paul Koretz would be speaking.

5. **AUGUST BOARD MEETING** There was agreement regarding asking LAUSD Board Member Steve Zimmer, whose district includes Encino, to speak at the August Board meeting.

6. **SPECIAL PRIORITY ITEMS DISCUSSED**

6a **WORKSHOP** There was discussion of having a Board workshop in July, possibly on 20th or 27<sup>th</sup>.

6b. MURAL ORDINANCE There was discussion of a mural ordinance coming up at the City Council.

6c. OLD FIRE STATION 83 There was discussion of the resolution adopted at the May Board meeting opposing the current proposal and of the possibility of a community forum on this.

6d. ENC OFFICE HOURS It was reported that John Arnstein talked to the staff and the office hours may be changed.

6e. ENC OFFICE POSITON It was reported that Glenn Bailey spoke with Apple One regarding the staff position classification and that a job description was needed.

## 7. PRESIDENT'S REPORT

7a. APPLICATIONS Glenn reported there were no current applications for ENC seats.

7b. BONC Glenn reported BONC NC Plan Review final meeting may be on June 22 or June 29.

7c. ENC ELECTIONS It was reported San Fernando Valley Elections for Neighborhood Councils would be in March 2014.

7d. AD HOC ELECTION COMMITTEE There was discussion of the need for an Ad Hoc Election Committee. A motion to recommend the Board establish an Ad Hoc Election Committee was made by Kathy Moghimi-Patterson, seconded by Todd Rubinstein, and passed 3-0-0.

7e. PATCH It was reported that Tarzana NC was in contact with Patch and ENC may provide input.

## 8. VICE PRESIDENT'S REPORT

8a. COMPUTER It was reported a new computer was coming (per Jesse Woods) and priced less than submitted.

8b. LETTER TO COUNCIL MEMBER KORETZ There was a report on a letter by Talar Dardarian to Councilmember Koretz that was discussed at the PLU meeting. Todd recommended and it was agreed that due to the absence of two members consideration of this matter be deferred to the next Executive Committee meeting

8c. PUBLIC COMMENT - CODE OF CIVILITY Tonya Barseghian recommended that the Code of Civility should be read at the beginning of each ENC Council meeting and enforced as required. She expressed concern about a "bullying effect."

8d. EDUCATION COMMITTEE There was discussion about the Chair, Vice-Chair and Co-Chairs of the Education Committee and having this item on the agenda for the July Board meeting.

8e. COMMITTEE NOTICES It was noted that committee agendas are to be submitted and posted in advance.

9. SECRETARY'S REPORT-Not available.

10. TREASURER'S REPORT- Not available

## 11. SERGEANT AT ARMS REPORT

11a. ETHICS TRAINING It was reported that alternates should be required to participate in ethics training.

11b. ENC BANNER It was noted that the ENC Banner for Los Encinos is in storage.

12. ADJOURNMENT The meeting adjourned at 9:00 P.M.

Submitted by Kenneth Silk, Secretary, based upon notes of Sherman Gamson