



Officers

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Vice President

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Secretary

GEORGE JAWLAKIAN
Treasurer

SHERMAN GAMSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
BOARD MEETING**

Wednesday, August 27, 2014 – 7:00 p.m.
Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

Email your comments and or questions to: enc@socal.rr.com

Food from Fresh Brothers Pizza & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

1. **Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
2. **Approval of the July 23, 2014 General Meeting Minutes (Motion required, unless no objections)**
3. **Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains
 - b. LA City Council Offices (CD5) - Field Deputies & Reps
 - c. State Assembly or State Senate Offices - Field Deputies & Reps
 - d. Federal Congresspersons - Field Deputies & Reps
 - e. Valley Alliance of Neighborhood Councils (VANC) / Los Angeles Neighborhood Council Coalition (LANCC)
 - f. Board of Neighborhood Commissioners (BONC) / Dept of Neighborhood Empowerment (DONE)
4. **Guest Speaker (10 min): BOBBY SHRIVER**, Candidate for LA County Supervisor, 3rd District currently being held by Zev Yaroslavsky.
5. **Guest Speaker (10 min): JOHN MORRIS**, Candidate for LA County Assessor.
6. **Officer's Reports:**
 - a. President's Report –
 - i. Hours of Operations at Encino Community Center - 9:00am - 9:00pm

- ii. ENC Chairs need to call Tracie & staff to ensure permits to hold meetings.
 - iii. Biz cards pricing authorize up to \$300 for 20 sets of 250 at \$10 per set.
 - iv. Email addresses (@encinonc.org) for ENC board members and alternates are at no cost and are now forwarding emails or POP/IMAP.
 - v. Reminder of teamwork and days of “gotcha” are over in this administration; e.g., 8/7/14 Education Committee Meeting Agenda missing start time issue, even though noticed on ENC Website.
 - vi. Theresa’s hours and deadlines for Agendas on Thurs & Fridays, etc.
- b. Vice-President’s Report –
 - i. Committee Participation by Stakeholders and Committee Meetings - Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter
 - ii. Update: Board Seats, Vacancies, and Candidates to fill positions. Stakeholders – ENC Website - http://encinonc.org/home_elections.php
 - c. Treasurer’s Report –
 - i. PCard update (6/13/14 cutoff) and Funds remaining - FY 2013/2014
 - ii. Monthly Expense reports (June 2014 - Last MER of FY 2013/2014)
 - iii. Checking Account with Union Bank authorized by City Council
 - d. Secretary’s Report - Voting on funding matters - were ineligible board members removed from General Board Voting.
 - e. Sergeant-at-Arm’s Report – Update Boardmembers’ ethics and funding training compliance.
 - i. DONE website and links at: <http://empowerla.org> (Ethics and Funding Buttons)
 - ii. Ethics Training link: <http://ethics.lacity.org/education/ethics2007/?audience=done>
 - iii. Funding Training at: <http://empowerla.org/funding/>

7. **Committee Reports:** (New and Old Business)

- a. Education - Update from Meeting with LAUSD Board Members, etc.
- b. Parks - Update from Chair if needed
- c. Planning & Land Use (PLU) - Information about other projects, etc.
 - i. Update: 5015-5041 Balboa - 42U – Excavation and impact on Encino Charter Elementary
 - ii. Balboa / Victory Multi-Residential Development by Moss Group between Orange line and Victory Blvd just west of Office Complex
- d. Traffic / Transportation – Burbank / Hayvenhurst, etc.
- e. Public Safety - Update on budget / Disaster Preparedness
- f. Airport Committee - Update from Chair if needed
- g. Outreach Committee – Goals, Strategy, Desires, and New ENC Marketing effort.

8. **Committee or General Action Items:** (New & Old Business):

- a. Funding or Expense Matters:
 - i. Approval of Monthly Expense reports (MER) – June & July 2014.
 - ii. Time-Warner proposal for business class internet service switch to avoid future problems with residential class authorization and access to company when new officers are seated.
- b. Items and requirements for DONE Budget Package:
 - i. Neighborhood Council Self-Assessment for Fiscal Year 2013-2014
 - ii. Neighborhood Council Strategic Plan for Fiscal Year 2014-2015
 - iii. Neighborhood Council Outreach Survey for Fiscal Year 2014-2015
 - iv. Neighborhood Council Budget for Fiscal Year 2014-2015
- c. Update on Budget Day 2014 - Jason Ackerman, Area 2 Rep & ENC Budget Rep
- d. Creation of Improvement & Infrastructure Committee:
 - i. Bylaws require to create - ***“Article VII Committees and their Duties - All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board, and all such suggestions shall be voted upon by the Board.”***
 - ii. Purpose and Goals - Ventura Blvd Beautification (ala Tarzana, Sherman Oaks, and Studio City), Improvement, and all things sidewalks and related walkways
 - iii. Different purpose and goals from PLU & Traffic/Transportation Committees.
- e. Traffic/Transportation - Motion(s) passed at the Traffic/Transp Committee Special Meeting held on Wednesday, Aug 6th 2014:

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: Encino Community Center, 4935 Balboa Blvd starting at 7:00pm. For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. **The Council may not take any action or discuss matters addressed in “Public Comments”.** However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Boardmember's request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Boardmembers may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the “Previous Question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Boardmember's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Councilmember, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.

PROCESS FOR RECONSIDERATION: The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular RNC meeting. The Board of Directors, on either of these two days, shall: (1) Make a Motion for reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting.