

ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Proposed Minutes
Wednesday April 22, 2015

Location: Encino Community Center Auditorium, 4935 Balboa Blvd. Encino

1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian:

The meeting was called to order at 7:05 PM and the pledge of allegiance was led by Officer Oakley. Sherman Gamson was appointed as the Parliamentarian.

A quorum was established based on the attendance of 18 board members. The following Board members were present: Sherman Gamson, Anni Keusseyan, Shelley Rivlin, Laurie Kelson, Ken Silk, Mark Levinson, Kathy Patterson, Victoria Miller, Todd Rubinstein, David Hodgins, Sharon Brewer, Jason Ackerman, Carol Levin, Debra George, Eliot Cohen, Jerry Miller, Talar Dardarian and Al Mass.

The following Alternates were also present: Glenn Bailey, Debbie Watson, Diana Menzer, Henry Eshelman, Pat Bates, Racquel Marshall, Valarie Dean and Jean Strauber.

2. Approval of the March 25, 2015 General Meeting Minutes (Motion required, unless no objections).

This was not discussed – it will be reviewed at next month's meeting.

3. Guest Speaker (60 min): Mike Feuer, Los Angeles City Attorney – State of the Office Civil and Criminal

State Attorney Mike Feuer spoke about his accomplishment since he had assumed office. He listed all the new programs and departments that he has introduced to the City Attorney's office. Mr. Feuer said that this is great time for City Attorney Office as there are new programs in place. He has established neighborhood prosecutor program, and by listening to parents and working with them he has established the Neighborhood Safe School Program just to list few. Mr. Feuer said that he and his office are working closely with the neighborhoods and that they like to listed to people and help them be better, and that his office is constantly trying to empower and educate the public also always working hard for the betterment of the City of Los Angeles population.

Mr. Feuer also answered all the questions addressed by the board members as well as stakeholders.

4. Reports from City/State/Fed Officials:

- a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains:** Officers Oakley and Daryll were present. Officer Oakley gave an update on Encino current crime rate. He said that the reported burglary incidents have increased recently. Also the violent incidents have increased. He said for all to watch out and to be careful and encouraged everyone to report any suspicious non-emergency incidents to the designated # (877) ask-LAPD.

Officer Daryll mentioned that on 06/26/2015 the LAPD West Division will be playing a movie in the park (Wilbur & Vanowen) and invited everyone to go. He mentioned

that there will be an LAPD open house on June 26th and that breakfast will be served by officers. He encouraged the public to participate.

- b. LA City Council Offices (CD5) Field Deputies & Reps:** Germeet Kara from CD5 Councilmember Koretz office was present. She spoke and gave updates about Encino. She said that Verizon is pulling back their consideration to put a new Cell Tower in the Encino Residential neighborhood. They are now in negotiation with the Army Corps of Engineers for a possible new location for their Cell Tower. Germeet said that the Lease for the Fires Station 83 is not yet signed as both parties are still in negotiation.

5. Officer's Reports:

a. President's Report:

- i. Updated Staff hours and deadlines for Agendas, etc..** Todd mentioned Nazila's working hours Tuesday to Friday 11-3.
- ii. Apple One payments are up to date from 2014 and 2015**
- iii. Issues surrounding the ENC@empowerla.org email**
- iv. UPDATE – Status of MERs, 2014 Audit and Process – Budget & Accountant Clerk-** Todd said that Sharon is still working on the pending items from DONE's audit request.

- b. Vice President's Report – Committee Chairs and membership:** Kathy reiterated that per the ByLaws, the VP assigns/appoints the Committee Chairs and the Board members confirm the appointment. Committee Chairs are not elected by the boards vote.

- i. Chairs: Airport Committee & Public Safety Committee –** Kathy mentioned that all committees should have chairs and they should meet at least quarterly.

- c. Treasurer's Report:** Sharon said that she has worked on February and March MERs but since the items were not agendized, board was not able to vote on them.

- d. Secretary's Report:** None

- e. Sergeant-at-Arm's Report:** None

6. Committee Reports: (New and Old Business) : None

7. Committee or General Action Items: (New & Old Business):

- a. Open Board/Alternate Positions: - At-Large Rep election. Board members, Alternates, and Stakeholders all vote for candidate: Area 1 Alternate, Area 4 Rep & Area 5 Representative and Alternate positions open.**

- There was At-Large Rep election. At-Large Alternates, Al Mass and Glenn Bailey took the stand and they presented themselves and briefly spoke about themselves. There was open election. And Al Mass was elected as the At-Large Rep by 27 votes where Glenn Bailey got 15 votes.

- b. Annual Officer Selection for ENC Executive Committee:** Any board member wishing a position may run. Only seated Board members vote for officers.

- **President:** Laurie Kelson nominated Todd Rubinstein and Sharon Brewer nominated Debra George for the President position. They both accepted and briefly spoke. Todd got 9 votes, Debra got 7 votes. 2 Abstentions/Ineligible. Todd was selected

- **Vice President:** Sherman nominated Kathy Patterson and Debra George nominated Victoria Miller for Vice President Position. They both accepted and spoke. Kathy got 10 votes, Victoria got 6 votes. Kathy was selected.
 - **Treasurer:** Jerry Silver nominated Al Mass and Jason Ackerman nominated Sharon Brewer for Treasurer Position. Both accepted and spoke. Al got 10 votes, Sharon got 6 votes. 2Abstentions/Ineligible. Al Mass was selected.
 - **Secretary:** Sole nominee Anni Keusseyan, selected unanimously.
 - **Sergeant-At- Arms:** Kathy nominated Sherman Gamson and Debra nominated Jason Ackerman. Both accepted and spoke. It was a tie – both got 8 votes each.
- c. **By-Laws Committee** (20 min) - Motion(s) to amend the ENC By-Laws pursuant to and in compliance with DONE “Neighborhood Council Administrative and 2016 Election Procedures Stipulation Worksheet” (Stip Sheet) passed at the Bylaws Committee Meeting held on Tuesday, April 7, 2015 in the following manner:
Possible Motion: The Encino Neighborhood Council approves the recommendations of the By-Laws committee regarding the Neighborhood Council Administrative and 2016 Election Procedures Stipulation Worksheet (Stip Sheet) and authorizes the President to execute, make the required declaration of approval, and transmit to the Department of Neighborhood Empowerment the aforementioned Stip Sheet.
Due to time constraints It was decided to discuss this item at next month’s meeting.
- d. **By-Laws Committee** (4 min) - Motion(s) to amend the ENC By-Laws dated 1/26/2014 passed at the Bylaws Committee Meeting held on Monday, Feb 19, 2015
Motion adopted by vote of 4-0-0 - To amend Article V, Section 1B regarding Selected Organizations by adding the following: *“If any Selected Organization is not qualified for inclusion as a Voting Organization for any period of 6 consecutive months then the seat of that organization shall remain vacant until the next Board election.*
Due to time constraints It was decided to discuss this item at next month’s meeting.
- e. **Planning & Land Use (PLU) Committee** - (Old Business from 3/25/15 General Board Meeting) - Motion(s) passed at PLU Committee Meeting Tues, Mar 10, 2015
- i. Motion - Provide a food budget for PLU meetings in Fiscal Year 2014-2015 of up to \$99 per meeting not to exceed 3 remaining meetings for a total of \$297
David Motion by Hudgins/ 2nd Jason Ackerman- Unanimous consent.
Due to time constraints It was decided to discuss this item at the next meeting.
- f. **Planning & Land Use (PLU) Committee** - Motion(s) passed at PLU Committee Meeting Tues, April 14, 2015
- i. ZA-2014-4390-CUB - 17401 W Ventura Blvd, # A32-A33, Pinot’s Palette.
Requested Entitlements: The Applicant is seeking a CONDITIONAL USE PERMIT, pursuant to LAMC Section 12.24W1, to allow the on-site sale and dispensing of beer and wine in conjunction with an approximately 1,767 square foot recreational art studio. **Motion** - The Encino Neighborhood Council Planning and Land Use Committee supports the application as presented by Pinot’s Palette. Motion by Jason Ackerman 2nd Tonya Barseghian – Motion passes 7-0-1
 - Christopher Murray representing the Pinot’s Palette restaurant was present he spoke and gave information about the restaurants

operation. Also were present restaurants owners. They gave more description about their business model. Jason moved a motion to approve the requested permit, 2nd by David. Passed by 17-0-1

g. Prior Board Board Member Reimbursement (BMR) Approvals from 2014

- i. 09/15/14 - BMR - Todd Rubinstein - Drinks 03/26, 04/23, 05/28/14 - \$96.85
 - ii. 09/22/14 - BMR - Anni Keusseyan - Drinks 06/26, 07/23, 08/27/14 - \$55.79
 - iii. 10/14/14 - BMR - Mark Levinson – Taste of Encino Registration - \$150.00
- Todd moved a motion to approve, 2nd by Kathy. Passed by 13-0-3 (1 ineligible)

8. Public Comments: [Non-Agenda Items] Within the “Board’s” jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION

➤ **Wayne Spindler**

9. Board Member Comments: On any subject matter within ‘The Board’s’ jurisdiction shall have- one (1) Minute per speaker. These are Non-DISCUSSION item between Board members and the public.

10. Future Meetings: Refer to the Agenda for the entire list.

11. Community Events/News: Refer to the Agenda for complete listings of Community Events and News.

12. Adjournment: 9:25 pm

Meeting minutes submitted by Anni Keusseyan, Secretary