



**Officers**

**TODD RUBINSTEIN**  
President

**KATHY MOGHIMI-  
PATTERSON**  
Vice President

**ANNI KEUSSEYAN**  
Secretary

**SHARON BREWER**  
Treasurer

**SHERMAN GAMSON**  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
EXECUTIVE COMMITTEE MEETING**

**Wednesday, April 8, 2015 – 7:00 p.m.**

[www.encinonc.org](http://www.encinonc.org)

**Encino Community Center  
Auditorium or Back Craft Room  
4935 Balboa Avenue, Encino Ca 91316**

- 1. Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
- 2. Approval of the March 11, 2015 Executive Committee Meeting Minutes (Motion required, unless no objections)**
- 3. Officer's Reports:**
  - a. President's Report –
    - i. New Staffing & Staffing hours and deadlines for Agendas, etc.
    - ii. Apple One payments are up to date from 2014 and 2015
    - iii. UPDATE – Status of MERs, 2014 Audit, and Process – Budget and Accountant Clerk
  - b. Vice-President's Report - Committee Chairs and membership
    - i. Chairs: Airport Committee & Public Safety Committee
  - c. Treasurer's Report - ENC Funding and Checking Account Updates:
    - i. UPDATE on Jul-Dec 2014 MERs 3/16/15 Submission & Status
    - ii. UPDATE on Jan & Feb 2015 Monthly Expense Reports (MERs) submission.
    - iii. Update on March 2015 MER compilation.
    - iv. ENC Funds and Expenses - Union Bank Account Update - Debit Card
  - d. Secretary's Report - Voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
  - e. Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates for Board members and Alternates.
    - i. Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
    - ii. Funding Training at: <http://empowerla.org/funding/>
    - iii. BONC Code of Conduct Policy – deadline extended to Fri 4/3/2015
    - iv. Lack of attendance by some at Board Meetings

#### 4. **New Business:**

- a. DONE & BONC NC Administrative and 2016 Election Procedures Stipulation Worksheet (Stip Sheet) – By-Laws Committee working on ENC details. Issue with [ENC@empowerla.org](mailto:ENC@empowerla.org) email.
- b. Motion to approve up to \$750 to help co-sponsor ONE Generation Senior Symposium Event on Sat 4/25/15.
- c. Food & Refreshments for 4/22/15 General Meeting - - authorize up to \$250 for food and other items.
- d. Potential Speakers for Next Board Meetings -
  - o 4/22/15 - LA City Attorney Mike Feuer - Confirmed.
  - o Steve Soboroff, LA City Police Commission, , Congressman Sherman, Assembly member Matt Dababneh, State Senator Fran Pavley, Seleta Reynolds, New General Mgr, LADOT, VICA Speaker

#### 5. **Old Business:**

- a. Update - Improvement & Infrastructure Committee Implementation (Jason Ackerman and or Bylaws Committee Chair, Sherman Gamson)

#### 6. **Board Seats & Vacancies – Members and Alternates**

- a. Other Stakeholders – ENC Website - [http://encinonc.org/home\\_elections.php](http://encinonc.org/home_elections.php)
- b. Vacancies – Area 5 Rep / Area 6 Alternate / other Alternates
- c. Election for Special Meeting or 4/22 General Meeting - At-Large Rep Position

#### 7. **Committee Reports & Discussion:**

- a. By-Laws Committee: Alteration of Absences provision Article V, Section 7.
- b. By-Laws Committee: Selected Organizational Rep provision Article V, Section 1B.

#### 8. **Public Comments: [Non-Agenda Items]** Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

#### 9. **Future Meetings:**

- a. Next ENC General Board Meeting: **Wed, April 22, 2015**
- b. Next ENC Executive Committee Meeting: **Wed, May 13, 2015**
- c. VANC Monthly Meeting: - **Thurs, April 9, 2015** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **Sat, April 4 & May 2, 2015 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Tue, May 18, 2015** (Los Angeles City Hall)

#### 10. **Community Events/News:**

- a. SFV Audubon General Meeting – Thursday, March 26th @7pm. Encino Community Center, 4935 Balboa Blvd. All are welcome. Join us in celebrating the sonic and visual diversity of birds in a special audio-visual tour of over 200 species. <http://www.sfvaudubon.org>
- b. Young Birders Group Bird Walk – Sat, March 28 @ 9am - Sepulveda Basin Wildlife Area. Email Rose Leibowitz for more information: [roselbirds@gmail.com](mailto:roselbirds@gmail.com)
- c. Sepulveda Basin Bird Walk – Sun, April 5 @ 8am - Sepulveda Basin Wildlife Area. Email Kris Ohlenkamp for more information: [kris.ohlenkamp@sfvaudubon.org](mailto:kris.ohlenkamp@sfvaudubon.org).
- d. FoLAR LA River CleanUp – Saturday, April 11th at 9:00am-12:00pm - Sepulveda Basin Sports Complex, 6201 Balboa Blvd
- e. LADWP's Efficiency Solutions - Helping LA Save Water and Energy – Tues, April 21 @ 7pm. San Fernando Valley Sierra Club, Reseda Park Rec. Hall 18411 Victory Blvd. [http://angeles2.sierraclub.org/sfvg\\_future\\_meetings](http://angeles2.sierraclub.org/sfvg_future_meetings)

- f. ONEgeneration Senior Symposium - Saturday, April 25, 2015 from 8:00 AM to 2:30 PM at ONEgeneration Senior Enrichment Center, 18255 Victory Blvd, Reseda, CA 91335
- g. LA City Attorney Town Hall – Tuesday, May 12, 2015 from 6:30pm to 8:00pm at the West Valley Community Center
- h. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

**11. Adjournment: 8:00 PM**

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The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Back Craft room behind the stage) starting at 7:00pm.** For further information – Please go to: [www.encinonc.org](http://www.encinonc.org)

**PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during “Public Comment section”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

\* Public comments are limited to TWO (2) minutes per speaker.

**TO BE FURTHER NOTED TO ALL IN ATTENDANCE:**

*Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.*

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org) .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).

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