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**NOTICE AND AGENDA**  
**ENCINO NEIGHBORHOOD COUNCIL**

**Ad-Hoc Elections Committee Meeting**

[www.encinonc.org](http://www.encinonc.org)

**Tuesday, November 10, 2015 – 7:00 p.m.**  
**Encino Community Center**  
**Back Craft Room or Auditorium**  
**4935 Balboa Blvd, Encino Ca 91316**

Committee currently comprised of: Co-Chairs Sherman Gamson and Mark Levinson as Voting Members. Potential Voting Members: Racquel Marshall-Cianci and Valerie Dean (Council Alternates), and Varant Majarian (Stakeholder)

Members of the Encino Neighborhood Council and any qualified Encino Stakeholders who wish to become Committee members are welcome to submit their names and qualifications for consideration. The Committee will be composed of a maximum of 9 voting members, with a not to exceed limit of 5 Encino Neighborhood Council members (Elected Representatives and/or Alternates of the Council). If there are Council Members and/or Stakeholders in excess of the 9 Committee Members, they can be Non-Voting Alternates. Anyone who is not a Committee Member that wishes to discuss any Agenda Item may use a provided Form to be submitted to a Committee Co-Chair (2 minutes maximum).

1. Call to Order and Roll Call to determine the Quorum for voting (50% plus 1, depending on total of Committee that are present. Minimum of 3 Voting Members must be present)
2. Introduction of Committee Members
3. Appointment of a Recording Secretary
4. Description of the forth-coming 2016 Election
  - A. Timeline
  - B. List of Positions to be subject to a vote
  - C. Description of methods of Voting
  - D. List of existing Council Committees that will be required to provide help for this Committee i.e. Outreach, By-Laws
  - E. List of L.A. City Departments that we will be required to submit our findings

i.e. DoNE, BONC

- 5. Discussion and provision of our Budget
  - A. Our Council has already voted and approved a Budget of \$5,000.
  - B. Submission of proposed expenses to be included in our Possible Budget

6. Public Comment

7. Adjournment (not to exceed 9:00 P.M.)

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**The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.**

**PUBLIC INPUT AT ENC COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Elections Committee to address the Committee will be provided during **"Public Comment section"**. **The Elections Committee may or may not take any action or discuss matters addressed in "Public Comments."** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well. In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Dept of Neighborhood Empowerment (DONE), at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [ncsupport@lacity.org](mailto:ncsupport@lacity.org).

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