



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMPATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

www.encinonc.org

**NOTICE AND AGENDA
FOR A SPECIAL MEETING
ENCINO NEIGHBORHOOD COUNCIL
AD-HOC ELECTIONS COMMITTEE**

**TUESDAY, FEBRUARY 2, 2016 – 7:00 P.M.
ENCINO COMMUNITY CENTER
WOMEN’S CLUB KITCHEN
4924 PASO ROBLES AVE.
ENCINO, CA 91316**

Committee currently comprised of: Co-Chairs Sherman Gamson and Mark Levinson as Voting Members. Additional Voting Members: Racquel Marshall-Cianci and Valerie Dean (Council Alternates), Ken Silk (Council Representative). Glenn Bailey (Council Alternate) as Alternate Voting member. Members of the Encino Neighborhood Council and any qualified Encino Stakeholders who wish to become Committee members are welcome to submit their names and qualifications for consideration. The Committee will be composed of a maximum of 9 voting members, with a not to exceed limit of 5 Encino Neighborhood Council members (Elected Representatives and/or Alternates of the Council). If there are Council Members and/or Stakeholders in excess of the 9 Committee Members, they can be Non-Voting Alternates. Anyone who is not a Committee Member that wishes to discuss any Agenda Item may use a provided Form to be submitted to a Committee Co-Chair (2 minutes maximum)

1. Call to Order and Roll Call to determine the Quorum for voting (50% plus 1, depending on total of Committee that are present. Minimum of 3 Voting Members must be present)
2. Appointment of a Recording Secretary
3. Minutes of last meeting
4. Possible change (add or delete) of Voting Committee Members
5. Submission of proposed expenses to be included in our Budget
6. Description of an Ad for the forth-coming Election (April 17, 2016)
 - A. To be published in the local area Newspaper (Studio City, Sherman Oaks, Encino News)
 - B. Needed to solicit Candidates prior to deadline (February 17, 2016)
7. Call for vote to finance publication listed above
8. Discuss additional methods of getting Candidates
9. Public Comment
10. Adjournment (not to exceed 9:00 P.M.)

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: Encino Community Center, 4935 Balboa Blvd starting at 7:00pm. For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. The Council may not take any action or discuss matters addressed in “Public Comments”. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member’s request to speak will be recognized by the President in the order requested. For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council. After all members desiring to speak on a question have had an opportunity to be heard once, the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council. A motion calling the “Previous Question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member’s present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@social.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting DONE, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail NCSupport@lacity.org.

ENC MAILING ADDRESS:

4924 PASO ROBLES AVE, ENCINO, CA. 91316

TELEPHONE: (818) 971-6998

www.encinonc.org