Officers

DEBRA GEORGE
President

VICTORIA MILLER
Vice President

SCOTT H LINDEN
Secretary

PATRICIA BATES
Treasurer

GLENN BAILEY
Sergeant at Arms

Encino Neighborhood Council (A Certified Neighborhood Council)

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

Tuesday, July 19, 2016 @7:00pm

Encino Women's Club Kitchen

4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
2. **Approval of June 14th meeting minutes**
3. **Officer's Reports:**
   A. President's Report
      1. Animal Services Coyote Meetings at Libbitt Park
      2. Website launch
      3. Committee and General Board meeting notices/agenda postings Brown Act requirements and ENC best practices. City attorney received complaint about our posting practices.
      4. Business cards have arrived. Board members should think of them as an outreach tool.
      5. Homelessness in Encino
      6. NC Sustainability Alliance meeting
      7. CISs filed
      8. Speakers scheduled for the General Board meeting
      9. Clean Streets Challenge
      10. Current:LA public art event in the Sepulveda Basin at Lake Balboa
      11. General community news

   B. Vice-President's Report – Committee Chairs and membership, attendance and absences

C. Secretary's Report

1. Completion of meeting minutes
2. Resignation of Secretary for personal reasons. Will continue on as Area Rep.

D. Sergeant-at-Arm's Report –

1. Applications for open positions on the Encino Neighborhood Council
2. Roster - Ethics, Funding, Code of Conduct

E. Treasurer's Report –

1. Update - ENC Account and cash flow.
2. 2016 Monthly Expenditure Reports (MER)
3. Proposed 2016/2017 FY budget
4. FY 2015/2016 Close
5. Books purchased for the Encino/Tarzana library

4. New Business:

1. Motion: Authorize up to $300 to provide food for the August General Board meeting.
2. Motion: Authorize up to $150 for advertising on FaceBook.
3. Motion: Authorize up to $300 for Taste of Encino outreach event.
4. Discussion of the various City Liaisons requested of Neighborhood Council. They include Homeless, Budget, Animal Services, Public Works, etc.
5. Review draft General Board meeting agenda

5. Public Comments on Non-Agenda Items: Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary.

6. Adjournment by 8:45pm
Next Executive Committee meeting will be held on Tuesday, August 16th.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:
glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino
Encino-Tarzana Branch Library, Encino Community Center

- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at (818) 971-6996 or email via **enc@socal.rr.com**

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at (818) 971-6996 or email via **enc@socal.rr.com**

RECONSIDERATION AND GRIEVANCE PROCESS
For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION
Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Ernie Moscoso, Presidente de la Mesa Directiva, al (818) 971-6996 o por correo electrónico **enc@socal.rr.com** para avisar al Concejo Vecinal."