



Executive Officers  
DEBRA GEORGE  
President  
VICTORIA MILLER  
Vice President  
SCOTT H LINDEN  
Secretary  
PATRICIA BATES  
Treasurer  
GLENN BAILEY  
Sergeant at Arms

## NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL  
BY-LAWS COMMITTEE MEETING  
FRIDAY JULY 22, 2016 3:00 PM  
(Door opens at 2:45 P.M.)

LOCATION: ENCINO WOMEN'S CLUB KITCHEN  
4924 Paso Robles Ave. Encino, CA, 91316

**MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A SPEAKER CARD AND PROVIDE IT TO THE CHAIR. Any personal information can be released pursuant to the CA Public Records Act.**

**MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA**

At the discretion of the Chair this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

### COMMITTEE MEMBERS ON THE ENC BOARD:

**Ken Silk\* (Chair), Glenn Bailey\*, Sherman Gamson\*, Varant Majarian\*, Victoria Miller\***

*\* indicates ENC Board Member, \*\*indicates ENC Alternate Board Member*

The public who wish to ask a question or speak under public comments are requested to fill out a form and provide it to the Committee Chair.

**MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA**

1. **Call to Order, Introduction of Committee Members, Verification of Quorum**
2. **Appointment of Secretary**
3. **Approval of Minutes of June 29, 2016 meeting:**
  - A. Motion to approve the Minutes of June 29,2016 meeting;
  - B. Authorization for Chairman Silk, based on the Minutes, to prepare proposed language of resolutions for board meeting setting forth language of proposed Amendments.”
4. **Consideration of amending By-Laws or Standing Rules regarding committees to provide:**
  - a) For removal of committee members for failure to adequately participate in and contribute to committee meetings
  - b) For specification of how committee members are appointed.
5. **Clarification of inconsistency between using ‘educational’ in Article V Section I Paragraph 5 and Education in Attachment B.**

6. **Adjustments to titles and qualifications for Elected Organizational Representatives and Alternates**  
 Consideration of Elected Organizational Representatives and Alternates set forth in By-Laws Article V Section I Paragraph A and in Attachment B regarding eligibility for the following seats: (i) Educational (also listed as “Education) Representative (ii) Park Advocate Environment Representative (iii) Religious Organization Institution Representative and (iv) Volunteer Service Group Representative by amending By-Laws and/or Standing Rules in one or more of the following respects:
  - A. Deleting, adding and/or changing the names of institutions that qualify for each of the above-named representative seats
  - B. Requiring that in order to qualify the institution be in Encino or meet specified requirements if outside of Encino.
  - C. Changing or specifying the nature of the relationship someone must have with a qualified institution to be eligible to be a representative.
7. **Consideration of amendment of By Laws Article V C Section 3 on Official Actions**  
 which now provides: “A simple majority by the Board members present, including abstentions, which act as a ‘yes’ vote at a meeting at which there is a quorum shall be required to take official action, unless specified otherwise in these By-Laws” to change the manner in which abstentions are counted.
8. **Consideration of amendment of By-Laws Article V Section 9 B regarding removal of Board members** by petition of the board to change the present requirement that the petition contain the signature s of at least 3 Board members.
9. **Consideration of future meeting dates.**
10. **Public Comments: Comments from the public on non-agenda items within the Board’s subject matter jurisdiction.**
11. **Comments from the Committee**
12. **Adjournment (By 6:00 P.M.)**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed 4933 Balboa Blvd., Encino, CA 91316 at our website: [www.EncinoNC.com](http://www.EncinoNC.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Encino NC Office at (818) 971-6996 or email [ENC@socal.rr.com](mailto:ENC@socal.rr.com)

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com)

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com).

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

#### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [enc@socal.rr.com](mailto:enc@socal.rr.com) para avisar al Concejo Vecinal.