



Officers

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Sergeant at Arms

**NOTICE AND AGENDA**

**ENCINO NEIGHBORHOOD COUNCIL**

**AD-HOC ELECTION COMMITTEE**

**SPECIAL MEETING**

**THURSDAY, APRIL 7, 2016 7:00 PM**

**WOMEN'S CLUB KITCHEN**

**4924 PASO ROBLES AVE.**

**ENCINO, CA 91316**

[www.encinonc.org](http://www.encinonc.org)

**Committee currently comprised of: Co-Chairs Sherman Gamson and Mark Levinson, Ken Silk (Council Representative), Racquel Marshall Cianci and Valerie Dean (Council Alternates). Glenn Bailey (Council Alternate) as Alternate voting member. Members of the Encino Neighborhood Council and any qualified Encino Stakeholders who wish to become Committee members are welcome to submit their names and qualifications for consideration. The Committee will be composed of a maximum of 9 voting members, with a not-to-exceed limit of 5 Encino Neighborhood Council members (Elected Representatives and/or Alternates of the Council). If there are Council Member and/or Stakeholders in excess of the 9 Committee Members, they can be Non-Voting Alternates.**

**Anyone who is not a Committee Member that wishes to discuss (2 minutes maximum) any Agenda Item may use a provided Form to be submitted to a Committee Co-Chair.**

**1. Call to Order and Roll Call to determine the Quorum for voting**

**(50% plus 1, depending on total of Committee that are present Minimum of 3 voting Members must be present)**

**2. Selection of Recording Secretary**

**3. Approval of last Meeting Minutes**

**4. Review of Newspaper Ad for April, 2016**

**5. Solicitation of Voters and Volunteers for Election Day (4-17-16)**

**6. Requirement to purchase materials for Election Day**

**7. Public comments**

**8. Adjourn (Not to exceed 8:45 pm)**

**The Council may not take any action or discuss matters addressed in "Public Comments". However, the Council President may refer such matters to the appropriate Council**

**Committees for further consideration.**

**\* Public comments are limited to TWO (2) minutes per speaker.**

**ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member’s request to speak will be recognized by the President in the order requested. For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council. After all members desiring to speak on a question have had an opportunity to be heard once, the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council. A motion calling the “Previous Question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.**

**Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org).**

**In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).**

**ENC MAILING ADDRESS:**

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