

CITY OF
LOS ANGELES



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Treasurer
SHELLEY RIVLIN
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Sergeant at Arms

NOTICE AND AGENDA
BYLAWS COMMITTEE SPECIAL MEETING
Tuesday, July 26, 2011 – 4:00 PM
Encino Women's Club - Kitchen, 4924 Paso Robles Avenue, Encino

MOTION, DISCUSSION, VOTE MAY BE TAKEN ON ITEMS 2-4.

Voting Members – ENC Members: Glenn Bailey (Chair), Sharon Brewer, Diane Rosen, Keven Steinberg

Voting Members – Stakeholders: (none)

Non-Voting Members: (none)

1. Call to Order; Committee Membership (Including ENC Sign Ups); Determination of Quorum; Introductions
2. Review and Approve Minutes of Previous Meeting – (if available)
3. Election/Selection of Bylaws Committee Secretary and Vice-Chair
4. ENC Bylaws: Proposed Revisions As Required By Department of Neighborhood Empowerment (DONE); Other Corrections and Revisions
5. Next Committee Meeting Date, Time, and Location
6. Committee Member Comments and Announcements
7. Public Comment
8. Adjournment (by 6:00 p.m.)

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting OUR community of ENCINO.

The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO.

The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the:

Encino Community Center, 4935 Balboa Blvd starting at 7:00pm.

For further information – Please go to:

www.encinocouncil.org

www.encinonc.com

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during "Public Comment". The Council may not take any action or discuss matters addressed in "Public Comments". However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

* ENC COUNCIL DISCUSSION AND TIME LIMITS – ENC Councilmember’s requesting to speak will be recognized by the President in the order requested. For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Councilmember’s may speak up to TWO (2) minutes each on the matter unless extended by the President or Council. After all members desiring to speak on a question have had an opportunity to be heard once, the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council. A motion calling the “Previous Question” may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Councilmember’s present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request.

To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail tsuong@mailbox.lacity.org



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