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MINUTES OF ENCINO NEIGHBORHOOD COUNCIL BY-LAWS COMMITTEE
MEETING OF TUESDAY APRIL 7, 2015

Location: Encino Women's Club, 4924 Paso Robles Ave., Encino

Attendance: Committee Members Ken Silk, Sherman Gamson, Sharon Brewer, Mark Levinson

New Member: Jason Ackerman

ENC President: Todd Rubinstein

1. CALL TO ORDER The meeting as called to order by Chair Kenneth Silk at 7:00 P.M. and it was noted that a quorum was present.

2. APPOINTMENT OF NEW MEMBER It was reported that the seat formerly held by Varant Majarian was vacant. There was no indication of anyone requesting an appointment other than Jason Ackerman and he was appointed to the committee.

3. NEIGHBORHOOD COUNCILS ADMINISTRATIVE AND 2016 ELECTIONS PROCEDURES STIPULATION WORKSHEET The Chair reported that the Worksheet had to be completed, approved by the Board and transmitted to DONE by June 1st. The members then proceeded to discuss the following 10 items on the Worksheet:

ITEM #1 NATURE OF VOTE REQUIRED FOR OFFICIAL ACTION PURSUANT TO ARTICLE V SECTION 3

The members discussed the options and agreed not to support an interpretation that required a majority of all votes including abstentions counted so that an abstention was a "no" vote. The members voted 4 Yes 1 No (Brewer) and 0 abstentions to recommend a simple majority vote by board members present, including abstentions, which act as a "yes" vote.

ITEM #2 NOTIFICATION/POSTINGS The members discussed the number of posting and noted that due to its website it was only required to have one physical posting location with 24 hour visibility. The members voted 5-0-0 to recommend having only one physical posting location, to wit at the Encino Chamber of Commerce.

ITEM #3 GRIEVANCE The members considered the grievance process and the appointment of a Grievance panelist. The members did not agree on any recommendation for an appointment and a motion to table the appointment was adopted unanimously.

ITEM #4 CODE OF CIVILITY It was noted that language will be added to Article XIV stating: "Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy."

ITEM #5 COMPLIANCE TRAINING It was noted that the following language will be added to Article XIV of the By-Laws: "All Board members must take ethics and funding training prior to making motions and voting on funding related matters."

ITEM #6 ON LINE VOTING The members discussed online voting and voted 3- Yes (Gamson Brewer, Silk), 2 No (Levinson & Ackerman) -0 to recommend against online voting at this time.

ITEM #7 TELEPHONE VOTING The members discussed telephone voting and voted 5-0-0 to recommend against telephone voting.

ITEM #8 VOTE BY MAIL The members discussed vote by mail and voted 5-0-0 to recommend stating it was not applicable based on prior recommendations.

ITEM #9 BOARD VOTE STRUCTURE The members discussed the voting structure and voted 3 Yes (Silk, Gamson, Levinson) 2 No (Brewer, Ackerman) and 0 abstentions.
to recommend to maintain the current voting structure.

ITEM #10 CANDIDATE FILING REQUIREMENTS The members discussed the possibility of a 5-10 Minute video training for candidates and voted 5-0-0 to recommend that the Board support this.

ITEM #11 STAGGERED SEATING The members discussed the date for seating of the board and voted 5-0-0 to recommend that for the 2016 cycle the ENC keep it's current staggered seating.

4. ADJOURNMENT The meeting adjourned at 8:35 P.M.

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