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ENCINO NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE MEETING

Monday, April 30th, 2018 @ 6:30pm

**Encino Community Center – Play Room
4935 Balboa Blvd. Encino, CA, 91316**

Voting Members – ENC Members:

Alex Garay (Chair)*, Jim Esterle*, Carol Levin*, Miriam Davis*

Voting Members – Stakeholders:

Gail Reysa

Alternate Committee Members:

Victoria Miller*, Lee Blumenfeld*, Shani Hudson

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
2. **Approve minutes from April 2018 Outreach Committee meeting.**
3. **Old Business (10 min):**
 - A. Utility Boxes – Update – Gail R.
 - B. Neighborhood Council Workshop for Board Members – Update – Jim E.
 - C. District 45 Candidates – Forum – Alex G.
 - D. Community Center Grand Opening – Update – Alex G.
 - E. Digital Sign or Light Pole Banners – Update – Lee B. or Alex G.
4. **New Business (60 Min):**
 - A. **ENC Soundcloud Account** – The Encino Neighborhood Council would like to upgrade its Soundcloud.com account https://soundcloud.com/encino_nc from free to Pro-Unlimited for \$135.00 per year. The ENC will use its Soundcloud account to post audio recordings from General Board and Committee meetings to supplement minutes and livestreams to enhance transparency and to preserve the ENC's deep legacy of

debate. **Motion:** The Outreach Committee supports and requests upgrading the Soundcloud account to Pro-Unlimited for \$135 per year.

B. ENC Education – The Outreach Committee would like to host NC Educational Training for all board members. These educational meetings will be held from 6:30pm – 7pm before the general ENC meeting. It is imperative that all existing and new board members receive proper education on what an NC can and cannot do. The meetings will be conducted by Gibson Nyambura. Although not mandatory, we will need a quorum in order to conduct the meeting. We would like to schedule the first educational session prior to our June ENC meeting.

Motion: The Outreach Committee would like to commence educational sessions for all board members beginning June 27th from 6:30pm – 7pm before the General ENC Board meeting.

C. Area 3 Dog Waste Clean Up/Call to Action – Area 3 in Encino is the smallest but contains the most residents, nearing 10,000. It is a very pet friendly area but there is one consistent issue, pet owners are not picking up after their pets. More often than not dog waste is left on the grass or on the sidewalk in plain sight. Many pick up after their pets but leave dog poop bags along the curb so that they can be washed into the river. Pet waste is hazardous and can pollute our rivers. **Motion:** The Outreach Committee is requesting up \$100 for printing educational flyers to distribute to residents and HOA's in area 3.

D. Special Ad-Hoc Election Committee – The 2019 ENC elections are quickly approaching. Typically Outreach would handle all election items. Would we like to setup a special Ad-Hoc “Election” Committee to handle the ENC elections? **Motion:** The Outreach Committee would like to create a special Ad-Hoc “Election” Committee to handle the ENC 2019 elections.

E. Future Outreach Committee Meetings – Cynthia from the Community Center has advised me that we can book Outreach Committee meetings in advance rather than each month. June's meeting could be June 4th or June 11th, July could be July 2nd or July 9th, August could be August 6th or August 13th. Which dates work best for us? Ideally the best would be the first Monday of each month except when it falls on a holiday.

F. Street Dwelling Outreach – Currently a map exists of streets where car dwelling is allowed. Many of our streets are either coded “yellow” or “red” meaning limited or no street dwelling is allowed. Streets coded “green” allow for street dwelling. Would we like to use our Nextdoor Agency account to inform the residents of Encino how streets in their area are coded? How do we inform those that do not have Nextdoor accounts?

G. Filling Vacant ENC Seats – The ENC has a few vacant seats that should be filled – in addition to Nextdoor, what steps can we take to fill the vacant seats?

5. **Future Outreach Projects/Events:**

A. Update/Revise the 2015 Outreach Committee Strategic Plan

B.

C.

6. Public Comments on Non-Agenda Items:

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.

7. Adjournment by 8:00pm

Next Outreach Committee meeting: June 4th or June 11th?

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Woman’s Club Room www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at (818) 971-6996 or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at (818) 971-6996 or email via enc@socal.rr.com.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al (818) 971-6996 o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal.