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NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
OUTREACH COMMITTEE MEETING

Monday, September 10th, 2018 @ 6:30pm

Woman's Club Room – Kitchen
4935 Balboa Blvd. Encino, CA, 91316

Voting Members – ENC Members:

Alex Garay (Chair)*, Jim Esterle*, Carol Levin*, Miriam Davis*,

Voting Members – Stakeholders:

Gail Reysa

Alternate Committee Members:

Victoria Miller*, Lee Blumenfeld*, Shani Hudson

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
2. **Approve minutes from September 2018 Outreach Committee meeting.**
3. **Old Business (10 min):**
 - A. Utility Boxes – Update – Gail R.
 - B. Neighborhood Council Workshop for Board Members – Update – Jim E.
 - C.
4. **New Business (60 Min):**
 - A. **Encino Family Festival** – Overview of the day, who will be at the booth and what times. Our new give-away needs to be discussed. Collection of emails and recruit new Stakeholders to committees with a focus on the Homelessness Committee and Government Committee.



- B. **Welcome to Encino Sign** – It's been over 1 year since our tile on the Welcome to Encino sign was placed. The yearly maintenance fee of \$500 is due. Would we like to continue to have our tile, reading Encino Neighborhood Council, on the Welcome to Encino sign? **MOTION; OUT-18-9-0005:** The Outreach Committee supports the continued placement of the ENC tile on the Welcome to Encino sign located at Balboa and Victory and requests \$500 for the yearly fee. Passed:
- C. **ENC Flash Lights** – We have several ENC Flash Lights that had been ordered a long while ago. The information on the labels is incorrect. There are about 145 flashlights, all need new inserts (see sample). About half do not work because the batteries have expired. We can handle the printing but we need to purchase new AAA batteries. Rather than throwing out the flashlights that were purchased, we can revitalize them with new inserts and new batteries and use them as handouts at the Encino Family Festival. **MOTION; OUT-18-9-0006:** The Outreach Committee is requesting up to \$200 to cover the cost of 145 AAA batteries.
- D. **Walk of Freedom 2018** – There will be a Walk of Freedom on October 6th at Woodley Park. The walk is put on by Journey Out, a non-profit in Van Nuys. They are a non-governmental, non-profit that has been carrying out the mission of “helping victims of commercial sexual exploitation and sex trafficking leave a life of abuse and violence, overcome their fears, and empower them to reach their full potential and achieve their goals”. The notice about the event came a little too late for having a booth or to provide funding support, however, we can blast using our social media.
- E. **405 Underpass Revitalization** – The Sherman Oaks NC would like to partner up with the ENC to revitalize the underpass on Ventura Blvd. under the 405. The ultimate goal would be to have a mural painted on the walls but before that is done the underpass needs some improvements, such as; new lighting, fix of possible leaks onto walls when it rains and the walls need to be cleaned and possibly re-done to include a smooth surface so a mural can be painted. **MOTION; OUT-18-9-0007:** The Outreach Committee supports teaming up with the Sherman Oaks NC to start moving forward with revitalizing the underpass under the 405 Freeway on Ventura Blvd.. Passed:
- F. **Clean Up Encino Project** – The Chamber hosted a Clean Up Encino Day and is setting up to host another in March or so of 2019. Encino residents have commented that Rwanda has a monthly cleanup day, usually the 1st Saturday of each month. Due to religious observances Saturdays would prevent the 1st Saturday, perhaps the 1st Sunday of each month could be a community cleanup day. This would require a collaborative effort between the Chamber, businesses and the CD5 office. Would the ENC Outreach Committee like to begin coordinating a monthly or quarterly cleanup day in Encino where residents and businesses could participate? **MOTION; OUT-189-0008:** The ENC Outreach Committee is requesting support from the Encino Neighborhood Council to begin coordinating a (monthly/quarterly) cleanup day in Encino. Passed:

5. **Future Outreach Projects/Events:**

- A. Update/Revise the 2015 Outreach Committee Strategic Plan

6. **Public Comments on Non-Agenda Items:**

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.

7. **Adjournment by 8:00pm**



Next Outreach Committee meeting: October 1st, 2018.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Woman’s Club Room www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

