

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: Encino  
*Neighborhood Council Name*

**SECTION I - APPLICANT VERIFICATION INFORMATION**

1A) <u>San Fernando Valley Audubon Society</u> <i>Organization Name</i>	<u>95-1856339</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>3/29/1939</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1B) <u>P.O. Box 7769</u> <i>Organization Mailing Address</i>	<u>Van Nuys</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91409-7769</u> <i>Zip Code</i>
1C) _____ <i>Business Address (if different)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1D) _____ <i>Address of Affiliated Organization (if applicable)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
Name and address of person designated to receive official/legal notices:		Name: <u>Patricia Bates</u>	
2) <u>16811 Weddington Street</u> <i>Street</i>	<u>Encino</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91436</u> <i>Zip Code</i>
3) <b>Type of Organization- Please select one: (<i>Organizations must be located within the City of Los Angeles</i>)</b>			
<input type="checkbox"/> Public School ( <i>not to include private schools</i> )		or <input checked="" type="checkbox"/> 501(c)(3) Non-profits ( <i>other than religious institutions</i> )	
Attach Letterhead		Attach IRS Determination Letter	

**SECTION II - PROJECT DESCRIPTION**

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
- Sepulveda Basin Environmental Education Program (SBEEP): San Fernando Valley Audubon Society (aka California Audubon society) (SFVAS) provides naturalist-led field trips in the Sepulveda Basin Wildlife area to 4th-6th grade local students, wherein the children received education in environmental and conservation issues as well as identification of local fauna and flora. SFVAS also provides an instruction program for teachers in conjunction with SBEEP. SFVAS incurs significant expense for the naturalists, as well as for equipment (binoculars and microscopes) which are provided to children for use in the field trips. New binoculars were acquired in 2013 at a cost of approximately \$9,000.
- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
- SBEEP field trips are not discriminatory in any way. A significant number of the students participating are from Title 1 schools. The educational benefits are immeasurable, especially in this age of public school cut-backs in funding. Further to the educational benefit, SFVAS is a leader in Sepulveda Basin environmental issues. For example, we are currently implementing a barn owl box project which should result in control of vermin in the Sepulveda Basin-Encino area without use of poisons. Note that the SBEEP field trips are conducted from October of each year through March of the following year to take advantage of temperate conditions. The workshops for teachers are conducted at the Encino Glen facility and the field trips draw many of the participants back to the area to enjoy the wildlife area and our community in general.



**SECTION VI - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of

*Two signatures required*

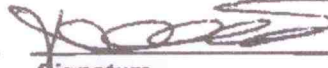
2A) Executive Director of Non-Profit Corporation or School Principal

David Weeshoff

President

*PRINT First Name/ Last Name*

*Title*

 2/25/14  
*Signature Date*

2B) Secretary of Non-profit Corporation or Assistant School Principal

Patricia Bates

Treasurer

*PRINT First Name/ Last Name*

*Title*

 2/25/14  
*Signature Date*

**SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY**

*Date Received*

*Reviewer Name*

*Date Reviewed*

Application  Complete  Incomplete

**REVIEWER'S NOTES**

*Date submitted to Funding Unit*

Method:  In-person  E-mail  Fax  Inter-departmental mail

**NPG #**

Application  Complete  Incomplete

**Funding Unit Notes:**

**DONE Date Stamp Receipt**

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*Two signatures required*

12A) Executive Director of Non-Profit Corporation or School Principal

David Weeshoff President  
 PRINT First Name/ Last Name Title Signature Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Patricia Bates Treasurer  
 PRINT First Name/ Last Name Title Signature Date

**SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY**

Date Received

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REVEIWER'S NOTES

Date submitted to Funding Unit

Method:  In-person  E-mail  Fax  Inter-departmental mail

NPG #

Application  Complete  Incomplete

Funding Unit Notes:

DONE Date Stamp Receipt

**Internal Revenue Service**

**Date:** September 3, 2003

California Audubon Society  
PO Box 7769  
Van Nuys, CA 91409-7769

**Department of the Treasury**  
P. O. Box 2508  
Cincinnati, OH 45201

**Person to Contact:**  
Richard E. Owens 31-07974  
Customer Service Representative  
**Toll Free Telephone Number:**  
8:00 a.m. to 6:30 p.m. EST  
877-829-5500  
**Fax Number:**  
513-263-3756  
**Federal Identification Number:**  
95-1856339

Dear Sir or Madam:

This is in response to your request of September 3, 2003 regarding your organization's tax-exempt status.

In November 1951 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation with in the meaning of section 509(a) of the Code because it is an organization described in section(s) 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

California Audubon Society  
95-1856339

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

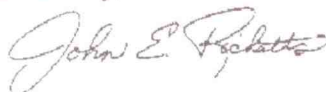
Section 6104 of the Internal Revenue Code requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. The law also requires organizations that received recognition of exemption on July 15, 1987, or later, to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. Organizations that received recognition of exemption before July 15, 1987, and had a copy of their exemption application on July 15, 1987, are also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. For additional information on disclosure requirements, please refer to Internal Revenue Bulletin 1999 - 17.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

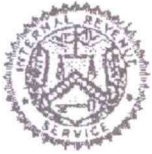
If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services



U. S. TREASURY DEPARTMENT  
INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
P. O. BOX 231, MAIN OFFICE  
LOS ANGELES 53, CALIFORNIA

IN REPLY REFER TO

A:F:WER:JMcG:

SEP 20 1957

California Audubon Society, Inc.  
9626 Oak Pass Road  
Beverly Hills, California

Gentlemen:

We have received your application for exemption from Federal income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1954.


Our records disclose that you were notified in a letter dated March 29, 1939 that you had been granted an exemption from Federal income tax under the provisions of Section 101(6) of the Internal Revenue Code of 1939 which corresponds to Section 501(c)(3) of the Internal Revenue Code of 1954. The above ruling was affirmed in a letter to you dated November 2, 1951.

The ruling of March 29, 1939 in regard to your income tax status, remains in effect unless you have changed the character of your organization, the purposes for which you were formed, or your method of operation. Accordingly, your application is herewith returned.

✓  
However, you are required to file an information return, Form 990-A, annually, with the District Director of Internal Revenue, Los Angeles, California, as long as this exemption remains in effect. This form, a copy of which is enclosed for your convenience, is required to be filed on or before the 15th day of the fifth month following the close of your annual accounting period.

Very truly yours,

Frank S. Schmidt  
Acting District Director

By   
W. E. Runston  
Group Supervisor

Enclosures:  
Exemption Application  
Form 990-A



TREASURY DEPARTMENT

INTERNAL REVENUE SERVICE

LOS ANGELES 12, CALIF.

*Copy*

*Precedent in reply letter*



OFFICE OF THE COLLECTOR  
SIXTH DISTRICT OF CALIFORNIA

IN REPLYING REFER TO: IT:CORP:CRB

April 5, 1951

Room 1711, Federal Bldg.  
MI 8111 - Ext. 773

Mrs. Merta White  
220 North Avenue 58  
Los Angeles 42, California

In re: California Audubon Society, Inc.

Dear Mrs. White:

Reference is made to your letter dated March 9, 1951, requesting information relative to the exempt status of the above-named organization.

The records of this office disclose that the California Audubon Society, Inc., was held to be exempt from Federal income tax under the provisions of Section 101(6) of the Revenue Act of 1938, in Bureau letter dated March 29, 1939. Contributions to the organization are deductible by the donors in accordance with the provisions of Sections 23(o) and (q) of the Internal Revenue Code.

Very truly yours,

E. A. Riddell  
Collector

By

C. J. Hogan  
Chief, Income Tax Division

*fb*