



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*

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## **OFFICERS**

**ROB GLUSHON  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**JESSE WOODS  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT AT ARMS**

## **EXECUTIVE COMMITTEE MEETING**

Proposed minutes

TUESDAY, JULY 8, 2008

1. Call to Order at 7:05 p.m., Roll Call: Present –Board members Mr. Glushon, Ms. Kelson, Ms. Rivlin, Mr. Silver, and Diane Rosen, at-large reps Mr. Sarver and Mr. Berman, and Hi Hand and John Arnstein. Mr. Woods excused. Determination of a Quorum of 6.
2. Approval of June, 2008 Minutes
3. President's Report - (including protocol for notification of absent ENC members; Orientation New Board) Mr. Silver moved, second by Ms. Kelson, for a standing rule that following 2 unexcused absences the secretary notify the board member, with copies to exec board members of bylaws, Article 5, Section 5, regarding automatic removal from the position with 3 unexcused absences. Following the 3<sup>rd</sup> unexcused absence, secretary sends written notification to board member of removal with cc to exec board members. Passed unanimously.  
Orientation for new board carried over to next exec meeting. Ms. Kelson suggests a special meeting with new board including orientation.  
Plan a calendar with speakers for next year.  
Community Impact Statements
4. Report from Vice-President on Committees (Kelson) – Discussion of bylaws re: appointing committee chairs and committee members.
5. Report from Treasurer (Woods) - none
6. Report on ENC Election – refer to Mr. Noce's email
7. Setting of 7-23-08 Council Agenda:
  - A. Mr. Sarver moved, 2<sup>nd</sup> by Ms. Kelson to appropriate up to \$500 for food at discretion of outreach committee. Passed 5 to one.
  - B. Installation of New ENC Board Members and Alternates  
Request Mr. Noce email new contact information to exec board.
  - C. Committee Reports
    1. By Laws
    2. Education
    3. Elections
    4. Finance
    5. Outreach
    6. Planning and Land Use
    7. Public Safety

- 8. Recreation, Parks & Open Space
- 9. Traffic & Transportation
- 10. VNY Airport
- D. Oak-kay Committee - Theodore Payne Foundation visit July 10 and speaker at August ENC meeting
- E. 12th Council District Service Committee Report
- F. Other items for Council consideration:
  - 8. Communication from Rosemarie White regarding conduct of Sharon Brewer at June ENC Meeting and protocol concerning conduct at future ENC meetings.
  - 9. Public Comments on non-agenda items within the Board's jurisdiction –Committees should have long-term planning, communication between in and outgoing chairs, zoning for Oak Park, charge for food at meetings.
  - 10. Board Member Comments on subject matters within the Board's jurisdiction - none
- 11. New Business
  - A. Next Executive Committee meeting: Tuesday, August 12, 2008

Adjourned at 8:35 p.m.

Respectfully submitted, Shelley Rivlin