



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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OFFICERS

**ROB GLUSHON
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**JESSE WOODS
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT AT ARMS**

PROPOSED MINUTES OF EXECUTIVE COMMITTEE MEETING

7:00 P.M. MONDAY, JANUARY 12, 2009

4933 BALBOA BLVD.

IN CHAMBER CONFERENCE ROOM

1. Call to Order at 7:10, Roll Call: Exec. Board present: Mr. Silver, Ms. Rivlin, Ms. Kelson, Mr. Glushon, Mr. Woods, at-large Mr. Sarver and Mr. N. Kitsinian and attending board members Dr. White, Ms. Rosen, Mr. Bailey, Mr. Noce, Ms. Brewer, Mr. Baar. Tom Soong from DONE. Determination of a Quorum (7)
2. Approval of November 2008 Minutes as read.
3. President's Report
 - A. Complaint to DONE by Glenn Bailey regarding alleged violations of Brown Act. Did not follow procedure of being submitted to ENC legislative body first within 30 days. Matter is still being considered by DONE.
 - B. Complaint to DONE and City Attorney regarding Mr. Bailey's alleged violation of Brown Act for email to ENC members (prohibition on serial communications) concerning proposed softball facility at Lake Balboa. City Atty has decided it is a violation and advises to save advocacy for the public. Mr. Bailey requests copy of city atty. decision.
 - C. Role of ENC President in Board debate on agenda items – no standing rule, so it depends on decision from entirety of ENC body.
 - D. Request for ENC board members and alternates to set forth "short list" of objectives for ENC action and /or neighborhood issues of concern for 2009.
4. Report from Vice-President on Committees (Kelson) – Parliamentarian to examine her concern of chairs/co-chairs not attending or helping with committees Thanks to Ms. Rosen and Mr. Kitsinian for coverage of PLU issues. Request for PLU budget goes to Finance. Meeting dates need to be consistent. Mr. Bailey requests list of voting and non-voting list of committees, Mr. Glushon requests the list be available January 28 meeting.
5. Report from Treasurer (Woods) – Finished 1st quarter audit report, almost completed 2nd quarter info. Waiting for amended budget report. In/Out received deposit. Business cards should be available for new board members.
6. Report from Secretary on Council Vacancies: Alternate positions – Apt/condo, Safety, Religious, volunteer, Area reps for 1, 2, 3, 5, 6, and 2 at-large positions. Forms have been forwarded to potential candidates. Form to be sent to Mr. Woods and Mr. Glushon for referral in Jan. newsletter's page for recruitment.
7. Discussion of 1-28-09 Council Agenda
 - A. Food: In-N-Out Burger 6:00, Business meeting at 7:00.
 - B. City Council District 5 Candidate Forum and Proposed format
 - Questions from ENC
 - Written Questions from Public
 - Follow-up Questions by Ron Kaye, former Editor LA Daily News
 - C. Board Business Committee Reports –
 1. By Laws

2. Education (2 minute verbal report)
3. Elections
4. Finance
5. Outreach (2 minute verbal report)
6. Planning and Land Use (2 minute verbal report)
7. Public Safety (2 minute verbal report)
8. Recreation, Parks & Open Space (2 minute verbal report)
9. Traffic & Transportation (2 minute verbal report)
10. VNY Airport (2 minute verbal report)

11. Historic Oak (formerly Oak kay) Request to approve ENC Application for Adopt-a-Median on Louise Avenue south of Ventura Boulevard on site of former historic oak tree

12. 12th Council District Service Committee Report

D. Other items for Council consideration

1 Mr. Kitsinian presented the following motion:

On December 3, 2008, the Encino Neighborhood Council (ENC) voted to make recommendations concerning the existing signage overhanging Ventura Boulevard which reads, "Encino Commons, The Valley's Miracle Mile"; and

The ENC has received new information from the Los Angeles City Planning Department that such signage was installed without approval from City Planning as required by the Ventura-Cahuenga Boulevard Specific Plan; and

The City Planning Department is now requiring a discretionary process of Project Permit Approval for the signage under the Ventura-Cahuenga Boulevard Specific Plan;

I move that the ENC reconsider its recommendations as adopted at the December 3, 2008 ENC Meeting and that this matter be further considered by the ENC Planning and Land Use Committee and that such Committee be requested to report back to the ENC at its meeting of February 25, 2009 with recommendations for action.

2nd by Ms. Kelson. Mr. Sarver requests motion be amended "this matter be further considered by the ENC ad hoc committee instead of PLU." Motion passed unanimously as amended. In the interest of time on Jan. 28, Mr. Silver will research limiting the scope of debate to the specifics of the reconsideration.

8. Motion to appropriate not to exceed \$500 for food for February 25th meeting. Passes 5 to 1.

9. Public Comments on non-agenda items within the Board's jurisdiction. Mr. Soon announced the following items: Jan 21 extension of budget survey, Jan 24 Regional meeting January 24, 2009 from 8:30 a.m. to 12:30 p.m. at the Marvin Braude Constituent Service Center located at 6262 Van Nuys Blvd., Van Nuys 91401. with DoT to include new grant proposal process and funding. Claudia Done assigned DONE's asst manager.

10. Board Member Comments on subject matters within the Board's jurisdiction. Outreach needs volunteers to expedite food service at meetings. Bylaws Committee may consider clarifying board and committee chairs' responsibilities and qualifications and consequence if those are not met. Telephone reconfiguration is now a nonworking number w/o referral. Mr. Soon – gift of public funds not allowed.

Next Executive Committee meeting: Tuesday, February 10, 2009
8:44 adjourned

Respectfully submitted, Shelley Rivlin