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**CITY OF
LOS ANGELES**

**ENCINO
NEIGHBORHOOD
COUNCIL**

(A CERTIFIED NEIGHBORHOOD COUNCIL)

**MAIL: P. O. BOX 260439
ENCINO, CA 91426-0439
OFFICE: 4933 BALBOA BLVD.
WWW.ENCINOCOUNCIL.ORG**

**LOUIS KROKOVER
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**MICHAEL KAUFMAN
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT-AT-ARMS**

**EXECUTIVE COMMITTEE MEETING
TUESDAY, AUGUST 17, 2010 - 7:00 P.M.
ENCINO WOMENS CLUB
4924 Paso Robles Avenue, Encino, CA.
IAPPROVED MINUTES**

1. Call to Order, Roll Call, and Determination of a Quorum 7:08 PM
Shelley Rivlin Excused, Deb Watson At-Large Member
2. Approval of July, 2010 Minutes (amend if necessary) APPROVED
3. President's Report: (Mr. Krokover)
4. Report from Vice-President on Committees (Ms. Kelson) CHAIRS FOR COMMITTEES BEING CONSIDERED.
5. Report from Treasurer (Mr. Kaufman) DRAFT BUDGET NEEDS TO BE VOTED ON BY THE ENC BOARD. CREDIT CARD OK'ED; OUTSTANDING BILLS TO BE PAID; WHO WILL PICK UP THE MAIL? ; DISCUSSION OF THE PROPOSED BUDGET; MICHAEL WILL SEND OUT THE BUDGET VIA E-MAIL TO THE ENC BOARD. JESSE WOODS DISCUSSED THE OFFICE DEPOT ACCOUNT. THE FORMAT OF 8 1/2 X 11 MUST BE MAINTAINED FOR THE CHEAP PRICE. JESSE WILL MAINTAIN THE VIRUS SOFTWARE.
6. Update on ENC office (Mr. Krokover & Ms. Kelson)
7. Report from Secretary on Updated ENC Roster and Council Vacancies (Ms. Rivlin)
8. Discussion of August 25, 2010 General Council Agenda
 - A. Board Business - Committee Reports
 1. By Laws
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use - MC DONALDS MOTION FOR AGENDA
 6. Public Safety
 7. Parks
 8. Traffic & Transportation
 9. VNY Airport
 10. 12th Council District Service Committee Report

11. DONE Report (Mr. Thomas Soong) DEPARTMENT DOWNSIZED; 6 MONTHS A STAND ALONE DEPT; REGIONAL TRAINING; ETHICS TEST REQUIRED EVERYTWO YEARS; DISCUSSION ABOUT PRIOR MEMBERS HAVING TO TAKE THE TEST AGAIN.; ON-LINE TRAINING IN THE FUTURE; EARLY NOTIFICATION SYSTEM WILL BE MAINTAINED.

12. Ethics Training Compliance

B. Office Staffing APPLE ONE – APPLICANTS WILL BE INTERVIEWED BY DIANE ROSEN. MWF 4 HOURS EACH DAY.

C. Web site support (Design, Hosting and General Services) JEFF HAND HAS NOT RESPONDED TO LOUIS. HE HAS NOT CHARGED US FOR THE WEBSITE. A NEW COMPANY WOULD CHARGE \$1500 TO UPDATE AND \$1200 A YEAR TO MAINTAIN. MOTION – WEB PAGE TO BE MAINTAINED ON VOLUNTEER BASIS. SILVER/ WATSON; DISCUSSION; TABLED KELSON/ KAUFMAN 5-0

D. Committee Support (Volunteer and Regular Staffing)

E. Budget 2010/2011

F. Executive Agenda SEPT 14 AT NOON

G. General Agenda FILL VACANIES; BUDGET; RON MACIAS (METRO); NOEL WEISS

H. Monthly News Letter (Email & Regular Mail Posting) WHERE IS THE MAILING LIST? DEB WATSON WILL MAKE CALLS

I. Printing and Email Postings

J. Monthly Food Expense Allowance \$250 FOR MULBERRY PIZZA AND WATER

K. CIS (Community Impact Statement) EXEC REVIEW; SHELLEY WILL HAVE CODE

L. Other items for Council consideration

1. Other items

9. Newsletter for August ENC Meeting BY E-MAIL ONLY IF THERE IS TIME.

10. Public Comments on non-agenda items within the Board's jurisdiction

11. Board Member Comments on subject matters within the Board's jurisdiction FUTURE SPEAKERS: MICHAEL LEGRAND – PLANNING; CHARLIE BECK – LAPD; BRENDA BARNETT – ANIMAL CONTROL; TOWN HALL MEETINGS

12. Next Executive Committee meeting: Tuesday, September 14, 2010

13. ADJOURNMENT : 8:40 PM

Respectfully submitted, Laurie Kelson