



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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**LOUIS KROKOVER
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**MICHAEL KAUFMAN
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT-AT-ARMS**

AGENDA EXECUTIVE COMMITTEE & GENERAL MEETING TUESDAY, MAY 17, 2011 - 1:00 PM ENCINO WOMENS CLUB 4924 Paso Robles Avenue, Encino, CA.

MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL ITEMS ON THE AGENDA

1. Call to Order, Roll Call, and Determination of a Quorum
2. Approval of the Executive April 2011 Minutes (amend if necessary)
3. President's Report: (Mr. Krokover)
4. Report from Vice-President on Committees (Ms. Kelson)
5. Report from Treasurer (Mr. Kaufman)
6. Web site update
7. Discussion on the MAY 25, 2011 General Council Agenda
 - A. Board Business - Committee Reports (To be presented)
 1. By Laws
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use
 - a. request for staffing 25 hours (At the last OUTREACH COMMITTEE it was determined that she will be responsible for the lay-out and design of ENC's newsletters, bulletins, mailers, flyers, "NOTICE TO NEIGHBORS, and E-mail BLASTS)
 - b. The Outreach Committee and the PLU are requesting a permanent mailing list DISK sorted by carrier route. We need this in order to TARGET properties within a given site radius.
 - c. As acknowledgement of ENC use of facilities, contribute to Lee Marks "wish list"
 - d. provide appropriate funds to install YFI in the main auditorium, office, and the Women's Club
 6. Public Safety please provide appropriate funds to install YFI in the main auditorium, office, and the Women's Club
 7. Parks
 8. Traffic & Transportation

- 9. VNY Airport
- 10. 12th Council District Service Committee Report

- B. Guest Speaker(s) (Brenda Barnett – LAAC & BongHwan Kim - DONE)
- C. Request for \$450 for Public Safety (Printing, Flyers and Mailing)
- D. Proposed final reading for the Amended By-Laws and Standing rules
- E. Monthly News Letter (Email & Regular Mail Posting)
- F. Monthly Food Expense Allowance
- G. Office staff considerations and issues
- H. LA City Sidewalk repair issues (Requested by Glenn Bailey)
- I. Other items for Council consideration (General)

- 8. Public Comments on non-agenda items within the Board's jurisdiction
- 9. Board Member Comments on subject matters within the Board's jurisdiction
- 10. Next Executive Committee meeting: Tuesday, June 21, 2011

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail tsoong@mailbox.lacity.org

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: www.encinocouncil.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council

President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to 3 minutes per speaker.**

*** ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **"Previous Question"** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.