



CITY OF
LOS ANGELES

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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LOUIS KROKOVER
PRESIDENT

LAURIE KELSON
VICE-PRESIDENT

MICHAEL KAUFMAN
TREASURER

SHELLEY RIVLIN
SECRETARY

GERALD A. SILVER
SERGEANT-AT-ARMS

AGENDA EXECUTIVE COMMITTEE & GENERAL MEETING TUESDAY, January 17, 2012 – 1:00 PM ENCINO WOMANS CLUB 4924 Paso Robles Avenue, Encino, CA.

MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL ITEMS ON THE AGENDA

1. Call to Order, Roll Call, and Determination of a Quorum
2. Approval of the Executive November / December 2011 Minutes (amend if necessary)
3. President's Report: (Mr. Krokover)
4. Report from Vice-President on Committees (Ms. Kelson)
5. Report from Treasurer (Mr. Kaufman)
6. Proposed Guest Speakers -- Bronwen Trice - Senior Community Relations Officer, Metro Regional Communications + Phil & Sue Merlin (On behalf of the West Valley Senior Symposium, the premiere annual senior event in the West San Fernando Valley. Members of our committee would like to solicit your Board's support and describe the plans now underway for the 2012 symposium, which will take place at ONEgeneration in Reseda, May 12, 2012
7. Discussion on a mailed newsletter for the month of February
8. Discussion on the January 25, 2012 General Council Agenda Board Business - Committee Reports (To be presented)
 1. By Laws – Censure and Board Member Removal process and guidelines – Gerald Silver & Kathy M Patterson
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use
 6. Public Safety – Request to have the following guest speakers at the January General Meeting -- Representatives from the Encino Chamber of Commerce, Assemblyman Blumenfield's office, LAPD, LAFD, American Red Cross, and other agencies
 7. Parks
 8. Traffic & Transportation
 9. VNY Airport
 10. 12th Council District Service Committee Report
- A. Discussion regarding the UPDATED STATUS on the By-Laws and Standing Rules – Since with prior approval by the NC President and the executive committee to form an ADHOC Committee in this matter and a lack of response and action from the By- Laws committee as noted at prior General Meetings – The Executive committee can and I

advise that we return this matter to the ADHOC Committee for proper attention and action to be presented at the December 2011 (or) no later than at the January 2012 General Meeting.

(See noted comments by Kathy Patterson):

Dear Executive Committee:

As the chair of Ad Hoc Committee on Removal and Censure, I request that the matter be sent back to the General Board for discussion and review. Accordingly, please include in your agenda the following for your review and discussion.

1. Petition by Board - A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with Council business; violations of the Bylaws, Operating Procedures or Code of Conduct following a Board Member's submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the internal rules or procedures and specifies the conduct of the person, and iii) contains the signatures of at least three (3).
 - a. The petition shall be delivered simultaneously to all Board Members and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.
 - b. Removal of the identified Board member requires a majority of the attending Board Members.
 - c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.
 - d. The Board member being removed must first have been censured by the Board once for the same action before a Petition by the Board for removal shall be considered by the Council.

Based on the finality of the application and interpretation of censure as the censure clause by itself and as dictated by DONE has been approved by the general board. The minor changes in the language of the application and interpretation of censure will not affect the Removal by the Board clause.

From Glenn Bailey –

(e) MOTION (Brewer/Steinberg) to recommend that the Neighborhood Council Bylaws Template Language option for Removal of Governing Board Members by Petition by Board (Section 9.2 of Article V) not be included in the Encino Neighborhood Council Bylaws as such a provision has never been included in the past and the other Template option, Removal by Stakeholders (Section 9.1), is already included.

Passed 3-1-0

- B. Update status on Save Los Encino Historical Park (Laurie Kelson)
The ENC moves to allocate \$840 for 4 city street light banners. This will inform the residents that the ENC opposes the park closure and where to donate to help save the park.
- C. Releasing of PUBLIC INFORMATION – The following is the proper NOTICE that will now and must be noted on all NC documents as well as to be addressed by all chairs at the start of a meeting to notify all who attend – **“All sign-in and speaker cards that have contact information can be requested and released upon request as noted under the PUBLIC RECORDS ACT”**
- D. NC Election's – Status update regarding 2012 – Laurie Kelson
- E. Monthly Food Expense Allowance
- F. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction
9. Board Member Comments on subject matters within the Board's jurisdiction
10. Next Executive Committee meeting: Tuesday, February 14, 2012

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail tsoong@mailbox.lacity.org

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4th Wednesday of each month at the:
Encino Community Center, 4935 Balboa Blvd at 7:00pm.

For further information – Please go to: www.encinocouncil.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any [**Non-Agenda Items***] during "**Public Comment**". **The Council may not take any action or discuss matters addressed in "Public Comments"**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to 2 minutes per speaker.**

*** ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the "**Previous Question**" may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

Posting of your personal information to the ENC or any public organization can be released upon request under the Public Records Act. You are not required to post your information unless you choose to.