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Approved Minutes
EXECUTIVE COMMITTEE & GENERAL MEETING
TUESDAY, January 17, 2012 – 1:00 PM
ENCINO WOMANS CLUB
4924 Paso Robles Avenue, Encino, CA.

1. Call to Order at 1:05 Roll Call: Present - Mr. Krokover, Ms. Kelson, Ms. Rivlin, Mr. Kaufman, Mr. Siver. Also attending - Sharon Brewer, Glenn Bailey, Ken Silk, Faramarz Nabavi , Tonya Barseghian.
2. Approval of the Executive November / December 2011 Minutes as amended with corrected spelling of Glenn, and addition of Sharon Brewer attending.
3. President's Report: (Mr. Krokover) - Jan. 25 Board meeting in Women's Club due to conflict with Gruel meeting at ECC. Abstentions do not count. Matter re NC election and funding will be in President's Report 1/25.
4. Report from Vice-President on Committees (Ms. Kelson) - Mailed bulk-rate newsletter for February. Thanks to Theresa with online work. Mr. Silk had concern with use of bulkmail when Congressman Berman speaks but not when Congressman Sherman spoke
5. Report from Treasurer (Mr. Kaufman) - Preliminary expenses for Dec. distributed. Deduction for Theresa on DONE but not accounted for in Nov.
6. Proposed Guest Speakers -- Bronwen Trice - Senior Community Relations Officer, Metro Regional Communications postponed. Phil & Sue Merlin (On behalf of the West Valley Senior Symposium, the premiere annual senior event in the West San Fernando Valley. Members of our committee would like to solicit your Board's support and describe the plans now underway for the 2012 symposium, which will take place at ONEgeneration in Reseda, May 12, 2012.
7. Discussion on the January 25, 2012 General Council Agenda Board Business - Committee Reports (To be presented)
 - By Laws – 2nd reading of Censure and Board Member Removal process and guidelines – Thanks to Gerald Silver & Kathy M Patterson for their work.
 - Education - Project funding applications. Need to get finance committee allotment approved.
 - Finance - Quarterly Budget Analysis distributed. Mr. Bailey submitted request from VANC for \$100 donation

- Outreach - Gelsons has approved ENC to have a table at the market for information gathering. Dates tbd
 - Planning and Land Use - Discussion on Rio issue.
 - Public Safety – Defer Tonya's request to have the following guest speakers address Emergency Plan at the February General Meeting -- Representatives from the Encino Chamber of Commerce, Assemblyman Blumenfield's office, LAPD, LAFD, American Red Cross, and other agencies. She requested a donation of up to \$500 for ham radio for Encino Disaster Prep Center to communicate with police. Formal request to Finance pending Safety committee's report to qualify for agenda 1/25.
 - Parks -
 - Traffic & Transportation - Mr. Silver thinks committee needs to meet more often to take up items such as Ventura Blvd. and Congressman Sherman's plan for Sepulveda rail plan.
 - VNY Airport -
 - 12th Council District Service Committee Report - none
 - Items notated in minutes left from last meeting will be addressed before New Business
- Discussion regarding the UPDATED STATUS on the By-Laws and Standing Rules –
 Since with prior approval by the NC President and the executive committee to form an ADHOC Committee in this matter and a lack of response and action from the By-Laws committee as noted at prior General Meetings – The Executive committee can and I advise that we return this matter to the ADHOC Committee for proper attention and action to be presented at the December 2011 (or) no later than at the January 2012 General Meeting.

(See noted comments by Kathy Patterson):

Dear Executive Committee:

As the chair of Ad Hoc Committee on Removal and Censure, I request that the matter be sent back to the General Board for discussion and review. Accordingly, please include in your agenda the following for your review and discussion.

1. Petition by Board - A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with Council business; violations of the Bylaws, Operating Procedures or Code of Conduct following a Board Member's submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the internal rules or procedures and specifies the conduct of the person, and iii) contains the signatures of at least three (3).
 - a. The petition shall be delivered simultaneously to all Board Members and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.
 - b. Removal of the identified Board member requires a majority of the attending Board Members.
 - c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or

to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.

d. The Board member being removed must first have been censured by the Board once for the same action before a Petition by the Board for removal shall be considered by the Council.

Based on the finality of the application and interpretation of censure as the censure clause by itself and as dictated by DONE has been approved by the general board. The minor changes in the language of the application and interpretation of censure will not affect the Removal by the Board clause.

From Glenn Baliey –

(e) MOTION(Brewer/Steinberg) to recommend that the Neighborhood Council Bylaws Template Language option for Removal of Governing Board Members by Petition by Board(Section 9.2 of Article V) not be included in the Encino Neighborhood Council Bylaws as such a provision has never been included in the past and the other Template option, Removal by Stakeholders (Section 9.1), is already included.

Passed3-1-0

- Update status on Save Los Encino Historical Park (Laurie Kelson) -
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- Releasing of PUBLIC INFORMATION – The following is the proper NOTICE that will now and must be noted on all NC documents as well as to be addressed by all chairs at the start of a meeting to notify all who attend – **“All sign-in and speaker cards that have contact information can be requested and released upon request as noted under the PUBLIC RECORDS ACT”**
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- NC Election’s – Status update regarding 2012 – Laurie Kelson\
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- Monthly Food Expense Allowance Up to \$300/ Passed unanimously.
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- Other items for Council consideration (General) redrawLA.org should be on agenda for public to be made aware of re-districting lines. Lake Balboa NC took position that the Lake stay in their district. That position of ENC is that we are in one Council District from Victory south.

8. Public Comments on non-agenda items within the Board’s jurisdiction - Ms. Brewer concerned with 2 meetings on Jan. 25 suggested our meeting begin at 8. Proposal for Car pool lanes as toll lanes.

9. Board Member Comments on subject matters within the Board’s jurisdiction - Restrict and prioritize Board members discussion at meetings to complete agenda items within time frame.

10. Next Executive Committee meeting: Tuesday, February14, 2012

Adjourned at 2 06.

Respectfully submitted,

Shelley Rivlin