



**CITY OF
LOS ANGELES**

**ENCINO
NEIGHBORHOOD
COUNCIL**

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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LOUIS KROKOVER
PRESIDENT

LAURIE KELSON
VICE-PRESIDENT

MICHAEL KAUFMAN
TREASURER

SHELLEY RIVLIN
SECRETARY

GERALD A. SILVER
SERGEANT-AT-ARMS

**AGENDA
EXECUTIVE COMMITTEE & GENERAL MEETING
TUESDAY, May 15, 2012 – 10:00 AM
ENCINO WOMANS CLUB
4924 Paso Robles Avenue, Encino, CA.**

**MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL ITEMS ON THE
AGENDA**

1. Call to Order, Roll Call, and Determination of a Quorum
2. Approval of the Executive Minutes – April 17, 2012 (amend if necessary)
3. President's Report: (Mr. Krokover)
4. Report from Vice-President on Committees (Ms. Kelson)
5. Report from Treasurer (Mr. Kaufman)
6. Proposed Guest Speaker(s) –
 - a) Bronwen Trice -- Senior Community Relations Officer
Metro Regional Communications.
 - b) Erik Johnson
Los AngelesCounty Metropolitan Transportation Authority

I am assisting Desiree Portillo Rabinov, Project Manager for the Metro and City of Los Angeles Orange Line BRT Sustainable Corridor Implementation Plan (CIP). This project aims to improve Orange Line stations and the surrounding areas by looking at each station to determine the best strategies to improve existing land use conditions, physical enhancements, and transit connectivity to create a coordinated approach to transit oriented districts. We would like to give a 15minute presentation on the final draft station area recommendations at the upcoming Encino Neighborhood Council Board Meeting regarding the Woodley and Balboa stations. The Encino Neighborhood Council website indicates that the next Board Meeting will take place on April 25. If this is the case, would it be possible for Metro to be placed on the agenda for this meeting?

Your input will assist us in ensuring we have captured specific transportation and land use solutions for the two station areas. Please confirm with me if we may be allotted time on the next Encino Neighborhood Council Board Meeting agenda, at (213) 922-7913 or by email, as well as any questions or to discuss this further.

7. Discussion on the May 23, 2012 General Council Agenda Board Business –
Possible Committee Reports (To be presented)
 1. By Laws
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use

6. Public Safety
7. Parks
8. Traffic & Transportation
9. VNY Airport
10. 12th Council District Service Committee Report

A. NC Election's & NC Funding – Status update regarding 2012

Current board standing seat and terms –

Do we vote to carry our seats forward until the elections are completed and not longer than – December 31, 2012 (or) do we adhere to our by-laws and end secession on June 30, 2012. Furthermore do we extend the executive committee as well.

This matter must be discussed and voted on at the general meeting on May 23, 2012.

Regarding funding – This is a repeat notice to all board members:

Dear Encino Neighborhood Council officers,

From --

Tom Soong

Department of Neighborhood Empowerment

Please review the link for all funding deadlines and process for encumbering election expenses.

<http://done.lacity.org/dnn/portals/0/documents/funding/FundProgFY2011-12YearEndClosing.pdf>

Please note these two important dates:

May 16, 2012 Last day to submit Request for Demand Warrant forms to be paid with current fiscal year funds. (Must have completed paperwork.)

May 16, 2012 Last day to submit list of possible election outreach vendors, board approval, and total amount allocated for election outreach.

June 15, 2012 Last day to make board approved expenditures with purchasing card, by 5:00pm. Purchasing cards deactivated at 5:00pm.

Please also share the document with your board.

- B. Monthly Food Expense Allowance
- C. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction
9. Board Member Comments on subject matters within the Board's jurisdiction
10. Next Executive Committee meeting: Tuesday, June 19, 2012

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail tsoong@mailbox.lacity.org

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: www.encinocouncil.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to 2 minutes per speaker.**

*** ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember’s requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember’s may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **“Previous Question”** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Councilmember’s present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

Posting of your personal information to the ENC or any public organization can be released upon request under the Public Records Act. You are not required to post your information unless you choose to.

