



Officers

GLENN BAILEY
President
TODD RUBINSTEIN
Vice President
KEN SILK
Secretary
JOHN ARNSTEIN
Treasurer
KATHY MOGHIMI-PATTERSON
Sergeant at Arms

Executive Committee Meeting
APPROVED MINUTES
Wednesday, April 10, 2013

Location: Encino Community Center Back Craft Room, 4935 Balboa Blvd., Encino

Present: Executive Committee Members: Glenn Bailey, Kathy-Moghimi Patterson, Todd Rubinstein, John Arnstein and Kenneth Silk (to wit all the members). Board Member Sharon Brewer was also present. Damian Carroll was present until after he spoke.

1.0 CALL TO ORDER The meeting was called to order at 7:05 P.M. by President Glenn Bailey and it was determined that a quorum was present.

2.0 APPROVAL OF MINUTES The Minutes of the last Executive Committee meeting held on March 13, 2013 were transmitted and approved without opposition. Glenn suggested that Minutes emphasize motions that were adopted.

3.0 BOARD MEETING ON WED. APRIL 24TH - CANDIDATE FORUM There was a discussion about the Candidate Forum at the next general meeting. It was agreed that the Forum for the L.A. City Attorney race would start at 7:30 P.M. and the Forum on the City Controller race would start at 8:00 P.M. There was discussion of the procedure in having questions posed to the two candidates and a closing statement. There was discussion of possible moderators including Glenn Bailey, former ENC Council President Rob Glushon, actor Ed Begley, Kevin James, and someone from Time Warner and it was suggested that the moderator be someone who has not endorsed any of the candidates in said races. There was a discussion of conducting business at the meeting in which a substantial portion of the time would be used for the Forum. There were suggestions regarding limiting time for other matters. There was also an agreement to start the meeting at 6:30 P.M. and to give notice of this time as soon as possible to Board members. Glenn referred to the importance of the forum and having a large audience. There was discussion of outreach and of publicizing the Forum including having and distributing a flyer (such as at the April 13th Cycle Against Denial and at the April 20th Senior Symposium), and of contacting other Neighborhood Councils, the Encino-Tarzana Patch, and the L.A. Times. Photos should be taken. There was also a discussion of having refreshments and there was a consensus to have water and drinks, a vegetable tray, and crackers/cookies.

4.0 SPECIAL BOARD MEETING There was discussion of the need to have a special Board meeting prior to the May 15th deadline to consider neighborhood purposes grants and other expenditures requiring a demand warrant. The members disagreed with the initial suggestion of April 30th. The members were agreeable to having the special meeting on May 8th “back to back” with the Executive Committee meeting.

5.0 AGENDA FOR MAY BOARD MEETING It was noted that there was prior discussion of inviting Captain Pratt and Councilmember Koretz to speak. However, it was recognized that there might be a time problem due to the possible lengthy discussion regarding Bylaws revisions.

6.0 CONTINUING BUSINESS

6A CYCLE AGAINST DENIAL There was discussion of contacting members to urge them to help staff an ENC outreach table prior to the April 14 event start time.

6B SENIOR SYMPOSIUM There was discussion of the April 20 Senior Symposium and the need to staff an ENC outreach table through lunch.

6C ENC COMPUTER REPLACEMENT There was discussion of the replacement and a consensus to keep the old one for the time being.

6D ENC OFFICE SPACE There was no update on the ENC office space.

6E ENC WEBSITE It was reported that EncinoCouncil.org is paid through September.

6F CODE OF CIVILITY There was a consensus to defer a presentation of the Code. During the discussion concern was expressed regarding members doing personal work during Board meetings. Glenn stated he would say something to all Board members about this as well as to state there should be no continuous texting during meetings.

6G BOARD WORKSHOP Glenn stated that due to work on the Candidate Forum we would not have a workshop on April 27th or plan another date at this time.

6.5 DAMIAN CARROLL COMMENTS REGARDING SPECIAL ELECTION Damian Carroll introduced himself and referred to the vacancy that will exist after July 1st in the 45th AD seat as a result of Assemblymember Bob Blumenfield becoming a member of the City Council. Damian stated a special election would be set by the Governor for a date between August 27 and late September. It was suggested that the ENC have a Candidate Forum with the candidates.

7.0 PRESIDENT’S REPORT

7A BOARD VACANCY Glenn reported there were no new vacancies and that an application of Tom Masterson for the Apartment/Condo Alternate will be considered at the April 24 meeting.

7B PRIOR BOARED MEETINGS AND CIS Glenn stated there were none

7C LOGS OF INCOMING CORRESPONDENCE, PLANNING, FINANCIAL AND OTHER Glenn stated he asked Theresa to work on this.

7D BONC NC PLAN REVIEW VALLEY AREA COMMITTEE Glenn stated on May 20th the BONC would consider the definition of factual basis stakeholders. It was recognized that it would be advisable if the Bylaws Committee made recommendations for consideration at the ENC Board meeting before May 20th.

7E VALLEY ALLIANCE OF NC’S RUNOFF CANDIDATE FORUM The flyer for the April 27th VANC Candidate Forum was distributed. There was no support for making a contribution.

7F 2014 NEIGHBORHOOD COUNCIL ELECTION Glenn reported that the City Council voted to draft an ordinance for having Neighborhood Council elections in 2014.

7G POST OFFICE BOX Glenn reported Theresa was unable to pickup mail at the Post Office box and there was discussion of having another key together and in particular obtaining information about this. John will contact Apple One and Todd will inquire at the Post Office.

8.0 VICE PRESIDENT'S REPORT Todd Rubinstein reported that generally the committees were doing alright. However, he mentioned two committees that have not submitted current minutes. It was suggested that the Airport Committee go to the Airport to review conditions. Glenn urged that the Parks Committee also consider matters related to the environment.

9.0 SECRETARY'S REPORT Ken Silk reported on sending messages to Representatives who missed two meetings, including the December 26th meeting. Ken also reported that after the March meeting two Representatives missed three meetings and thus would be subject to mandatory removal if they missed another meeting. There was discussion during which there was a consensus that Ken Silk be instructed not to include the meeting the day after Christmas in computing absences for the purpose of mandatory removal for absences. Ken Silk also reported on the issue of whether Alternates should also be subject to mandatory removal for absences and whether the same principles might be applicable to the issue of requirement of committee participation. Glenn said he would check with the City Attorney on this and the Bylaws Committee should consider possible amendment dealing with the subject. There was a consensus that for the present time Ken should not send any letter to Alternates about absences.

10.0 TREASURER'S REPORT

10A MONTHLY STATEMENT John distributed the March 2013 statement and referred to certain items in the statement. He referred to the May 15th deadline regarding Neighborhood Purpose Grants. It was suggested that the budget allocation reflect the deletion of the amount for the barn owl boxes and an addition to the proposed Audubon grant.

10B PURCHASING CARD There was no specific discussion of this

10C ELECTION ENCUMBRANCE RECONCILIATION FORM John reported he had not heard further about this.

10D POSSIBLE REVISION OF BUDGET This was part of discussion set forth in 10A.

10E ENC EQUIPMENT INVENTORY See discussion under 10G.

10F REQUESTS FOR FUNDING John reported he had not received a request from the Library.

10G ADDITIONAL MICROPHONE Glenn referred to the small amount of cost required.

10H CITY BUDGET There was a discussion of L.A. Budget and Glenn stated we should know final details by June 1.

11.0 SERGEANT AT ARMS REPORT Kathy Moghimi-Patterson reported three alternates had not completed the required Ethics Training. There was also discussion of a referral to the PLU regarding outreach and it was stated this would be on the agenda of the April board meeting.

12.0 CITY WIDE ISSUES The agenda referred to citywide issues with Council File numbers. Glenn urged all officers to review such File numbers and, if appropriate, to ask the appropriate ENC committee to consider them. For example, the Transportation Committee should consider the proposed bond measure for street repair, shown as Council File 13-1300-S1.

13.0 UPCOMING MEETINGS AND EVENTS These were referred to earlier in the meeting.

14.0 PUBLIC FORUM There were no public comments, except as mentioned in 6.5.

15.0 ADDITIONAL BOARD MEMBER COMMENTS There were none.

16.0 NEXT ENC EXECUTIVE MEETING It was noted the next meeting is on May 8th and it might be held before or after a special Board meeting.

17.0 ADJOURNMENT The meeting adjourned at 9:37 P.M.

Submitted by Kenneth Silk, Secretary