



Officers

GLENN BAILEY
President
TODD RUBINSTEIN
Vice President
KEN SILK
Secretary
JOHN ARNSTEIN
Treasurer
KATHY MOGHIMI-PATTERSON
Sergeant at Arms

Executive Committee Meeting APPROVED MINUTES Wednesday, May 8, 2013

Location: Encino Community Center Back Craft Room, 4935 Balboa Blvd, Encino

Present: Executive Committee Members: Glenn Bailey, Kathy Moghimi-Patterson, John Arnstein and Kenneth Silk (to wit four of the Executive Committee members with Todd Rubinstein absent). Board Member Sharon Brewer was also present.

1.0 **CALL TO ORDER** The meeting was called to order at 8:25 P.M. by President Glenn Bailey and it was determined that a quorum was present.

2.0 **APPROVAL OF MINUTES** The Minutes of the last Executive Committee meeting held on April 10, 2013 were presented and discussed and it was noted the reference in 6.0c to keeping the old computer for the time being did not refer to continue using it, but to not disposing of it. A motion was made, seconded and adopted 4-0 to approve the Minutes.

3.0 **AGENDA FOR MAY 22, 2013 BOARD MEETING**

It was agreed that the agenda for the next Board meeting would include: (1) motions regarding Bylaws previously noticed for a prior meeting but due to time constraints not resolved; (2) consideration of 2013-2014 proposed Budget which would be subject to revision; (3) discussion of City's proposed lease of old Fire Station 83; and (4) remarks by and Q&A to Noah Muhlstein of Councilman Koretz's office. It was also agreed that prior to the meeting the Standing Rules adopted at last Board meeting would be on the ENC Website and that members would be given a copy of the Code of Civility. The members agreed to Kathy's suggestion to pay a restaurant approximately \$250 for pizza to be available at the meeting. In regard to the 2013-2014 Budget it was noted that the Mayor's proposed City Budget for 2013-2014 provided for the same \$37,000 NC allocation but that there were proposed limitations and requirements that would have the effect of requiring some Neighborhood Council payment regarding election outreach, etc. It was also noted that although there is a possibility of the June 21, 2013 deadline being extended it would be advisable to try to adopt a Budget on May 22 that could be submitted before June 21 and that the Budget could subsequently be revised.

4.0 **AGENDA FOR JUNE 26 BOARD MEETING** It was agreed to invite Councilman Koretz (who on July 1st will be sworn on for his new term along with other elected city officials) to speak and if he was not available to invite the Valley Traffic Officer. It was recognized that we

probably would not have refreshments because the Purchase Card would not be available at that time.

5.0 BOARD WORKSHOP There was discussion of having the Workshop that was previously discussed, tentatively scheduled and cancelled. It was agreed to try to have it on a Saturday morning in July.

6.0 PRESIDENT'S REPORT Glenn reported there are no new vacancies or applications for vacant positions.

He referred to upcoming meetings including the final BONC joint meeting for a NC Plan review on May 25, 2013. Glenn also referred to the May 9, 2013 meeting of the Valley Alliance and Ken suggested that the Alliance consider distribution at Warner Park events a document listing Valley Neighborhood Councils.

A. NC ELECTIONS Glenn referred to plans for Neighborhood Council elections between March and May 2014. There was discussion of establishing an Election Committee but there was a consensus that it was too early to do so and it will be considered again in June.

7.0 VICE-PRESIDENT'S REPORT - None due to Todd's absence.

8.0 SECRETARY'S REPORT Kenneth Silk reported that as a result of the April and special May meetings there were additional members with two absences and one with three absences. It was agreed that Ken would transmit a letter to the members with more than one absence. It was noted that special meetings do not count toward absences.

9.0 TREASURER'S REPORT The members recognized the advisability of asking Theresa about an ENC equipment inventory after the ENC gets a new computer for the office. There was discussion of the problem of the wireless system in the Encino Community Center. Purchase of additional corded microphone(s) for ENC use will be agendized.

10.0 ADJOURNMENT The meeting adjourned at 9:30 P.M. It was noted the next Executive Committee meeting would be on Wednesday June 12, 2013.

Submitted by Kenneth Silk, Secretary