



Officers

GLENN BAILEY
President
TODD RUBINSTEIN
Vice President
KEN SILK
Secretary
JOHN ARNSTEIN
Treasurer
KATHY MOGHIMI-PATTERSON
Sergeant at Arms

Executive Committee Meeting
APPROVED MINUTES
Wednesday, August 14, 2013

Location: Encino Community Center, Back Craft Room, 4935 Balboa Blvd, Encino

Present: All Executive Committee Members: John Arnstein, Glenn Bailey, Kathy Moghimi-Patterson, Todd Rubinstein and Kenneth Silk. Board Member: Sharon Brewer

1 CALL TO ORDER The meeting was called to order at 7:00 PM by President Glenn Bailey.

2. APPROVAL OF MINUTES The Minutes of the last Executive Committee Meeting on July 10, 2013 were presented and a motion to approve the Minutes was adopted unanimously. It was noted that Ken Silk prepared and transmitted to the Committee members Minutes of the June 12, 2013 Executive Committee meeting based on the outline of Sherman Gamson. A motion to approve the June 12, 2013 Minutes was adopted unanimously.

3. NEXT GENERAL MEETING ON WEDNESDAY, AUGUST 28

The members discussed the next general meeting on August 28, 2013. Glenn Bailey stated that there was no confirmation of the open invitation for Councilmember Koretz to speak. There was a consensus to invite Supervisor Yaroslavsky to speak at a future meeting including topics such as the 405 Freeway, courthouses, and fiscal issues. There was discussion of having pizza at the meeting. It was also noted that at the last Board meeting there were no matters deferred to the August meeting. The members agreed that the agenda would include the following:

A Reports. It was recognized that a report on CD 5 might include reference to or questions about Old Fire Station 83, but this would not be a separate agenda item. (See 10e below)

B. Any recommendations from ENC committees. Glenn Bailey mentioned he expected some from the Airport Committee.

C Consideration of the ENC 2013/2014 Strategic Plan. It was noted there is a September 1, 2013 deadline for Councils to complete and submit their Plan. Glenn Bailey stated he would complete a draft of a proposed Plan and send it to members before the Board meeting. It was suggested that members be asked to transmit any proposed amendments they had to facilitate and shorten discussion of possible changes at the meeting. (See 10c below)

D Update about the Bureau of Street Services' plans to repair streets (potholes) in Encino on September 16th. Members will be asked to nominate specific street locations for such work.

E. Reference to status on citywide issues. (see 5e below)

F. Recommendation by ENC that DONE have responsibility for Neighborhood Council elections (see 5f below).

G. Candidate Forum for 45th Assembly member. Glenn Bailey referred to tentative plans of three Neighborhood Councils to have a forum for all candidates in the special September 17th primary election for 45th Assembly member. A motion was made by Kenneth Silk, seconded by Glenn Bailey and adopted 5-0 to recommend that the ENC co-sponsor a Neighborhood Council Candidate Forum (with an expected date of September 10th or 11th) for the 45th Assembly District. There was also discussion of possibly agendaizing for the Board meeting consideration of a contribution of around \$100 for event expenses.

4. September 25, 2013 Board meeting. There was discussion of the September meeting and Glenn Bailey reminded the members that School Board Member Zimmer could not attend any meeting on upcoming Wednesday nights due to his college teaching schedule.

5. President's Report. Glenn Bailey reported on the following:

A. There were no new Board vacancies, resignations or applications.

B. No new Community Impact Statements were noted.

C. An update on logs of Incoming Correspondence had not been received from the ENC office.

D. BONC NC Plan Review held its third and final joint meeting on July 30th and there will be a survey on the remaining recommendations.

E. City wide issues. Glenn noted matters that were coming before the City Council in which the Board had already taken positions. He also referred to consideration of 24 recommendations regarding street repair bonds, but there was no consensus that it would be advisable for the Board to consider this at the August meeting. (See 3e above)

F. The scheduled 2014 Neighborhood Council elections. A motion was made by John Arnstein, seconded by Kathy Moghimi-Patterson and adopted 5-0 to recommend that ENC make a recommendation that DONE retain responsibility for the conduct of the elections (Council File 11-1912-S1). (See 3f above).

6. Vice President's Report. Todd Rubinstein reported on a review of the website regarding ENC committees and noted the Bylaws requirement for committees to meet quarterly. He proposed that there be new officer elections before October 2013 because the By-Laws provide for a one year term and the officers were elected in October 2012. There was consideration of this matter and the fact that new officers would have to be elected after the next Neighborhood Council elections to be held in March 2014. It was agreed that this issue would be on the August 28, 2013 agenda for the Board to decide if they wished to move up the officer elections.

7. Secretary's Report. Ken Silk reported on members who had missed two or three meetings. Glenn Bailey noted the need for the ENC (Theresa) to promptly inform DONE of any changes in the Board membership. Glenn Bailey also referred to Debra Francisco of North Hills West NC trying to set up a Round Table meeting for Neighborhood Council secretaries.

8. Treasurer's Report John Arnstein gave an update including regarding tracking checks and having a new monthly reconciliation form. The San Fernando Valley Audubon Society Neighborhood Purposes Grant (\$4,000) has not yet been paid by DONE, which means it was not deducted from last year's funds. There was discussion regarding the equipment inventory and it

was agreed that if there was a need for Board approval this should be on the August 28, 2013 agenda.

9. Sergeant at Arms' Report. Kathy Moghimi-Patterson reported 100% compliance by Board members but not by all Alternates. She also noted there still was not full compliance regarding the mandatory funding program training.

10. Continuing business

A. John Arnstein referred to discussions regarding changing ENC office hours.

B. There was discussion of problems regarding access to and renewing the ENC Post Office box.

C. The prior discussion regarding the Strategic Plan (see 3c above) was noted.

D. There was discussion regarding a Board workshop and Glenn stated he received an offer for it to be held at Los Encinos State Historic Park in an area outdoors that was shaded and away from Ventura Blvd. There was no objection having the workshop there but it was suggested that it be held before late October when it may rain.

E. Glenn read a letter from Councilmember Koretz dated August 9, 2013 regarding progress concerning plans for Old Fire Station 83 and stated he would transmit it to Board members. (see 3a above).

11. ENC Committee Reports and Items for Referral- Nothing new.

12. Upcoming NC Meetings and Events The agenda referred to the following

August 19 BONC meeting

August 20 City Council Education and Neighborhoods Committee meeting

September 7 Los Angeles NC Coalition meeting

September 12 Valley Alliance of NCs meeting

September 28 Congress of Neighborhoods

October 12 Plan Check NC

13. Public Forum Sharon Brewer urged timeliness in transmittal of all minutes.

14. Next meeting. It was noted the next Executive Committee meeting would be on September 11, 2013. It was also noted that there was a possibility that the AD 45 Candidate's Forum (see 3e above) would be on that date.

15. Adjournment. The meeting adjourned at 8:36 P.M.

Submitted by Kenneth Silk, Secretary