



Officers
TODD RUBINSTEIN
President

KATHY MOGHIMI-
PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

GEORGE JAWLAKIAN
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
EXECUTIVE COMMITTEE MEETING
Wednesday October 8, 2014 - 7:00 PM

Location:
Encino Community Center - 4935 Balboa Blvd. Encino
Back Craft Room

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
2. **Approval of the Wednesday, September 10, 2014 Executive Committee Meeting Minutes (Motion required, unless no objections)**
3. **Officer's Reports:**
 - a. President's Report –
 - i. Email addresses (@encinonc.org) for ENC officers are now forwarding emails.
 - ii. Biz cards still available prev authorize up to \$300 for 20 sets of 250 at \$10 per set.
 - iii. Staffing & Staffing hours and deadlines for Agendas, etc.
 - b. Vice-President's Report - Committee Chairs and membership
 - c. Treasurer's Report - ENC Funding and Checking Account Updates:
 - i. Update: September 2014 Monthly Expense Report (MER)
 - ii. P-Card update / ENC Funds and Expenses
 - iii. Staff hours and payments to Apple One – City Check Payment Tracker Accuracy for 2013/2014 and potential missing payments.
 - iv. FY 2014/2015 Budget Package Update – Submitted end of Sept 2014
 - d. Secretary's Report - Voting on funding matters - were ineligible board members removed from General Board Voting.
 - e. Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates
 - i. Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
 - ii. Funding Training at: <http://empowerla.org/funding/>
4. **New Business:**
 - a. Reimburse Mark Levinson \$150.00 for ENC's registration for Taste of Encino.
 - b. Update/Authorize up to \$695.00 from outreach budget for additional Taste of Encino expenditures.

- c. Education committee needs an ad hoc committee created to plan the competitive grant process for funding schools.
- d. Designate Community Impact Statement (CIS) filers for board vote.
- e. Food & Refreshments for 10/22/14 General Meeting - - authorize up to \$250
- f. Potential Speakers for Next Board Meetings - Bobby Shriver & Sheila Kuehl, Steve Soboroff, LA City Atty Mike Feuer, Congressman Sherman, Assembly member Matt Dababneh, State Senator Fran Pavley

5. Old Business:

- a. Update: Time-Warner proposal for business class internet service switch to avoid future problems with residential class authorization and access to company when new officers are seated. Authorize up to \$80/month for this service.
- b. Update: Board Vote - CIS - City of Los Angeles Elections Lottery: Does the ENC support a lottery of prizes to encourage the citizens of Los Angeles to vote? Herb Wesson, President of the LA City Council would like input from the NC's. Discussion (original vote 7-3-1).

6. Board Seats & Vacancies – Members and Alternates

- a. Other Stakeholders – ENC Website - http://encinonc.org/home_elections.php
- b. Resignations - Public Safety Chair / Treasurer

7. PLU Issues & Updates:

- a. Balboa / Victory Residential Development by Moss between Orange line and Victory Blvd just west of Office Complex
- b. Update: 5015-5041 Balboa - 42U – Excavation and impact on Encino Charter Elementary

8. Public Comments: [Non-Agenda Items] Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

9. Future Meetings:

- a. Next ENC Bylaws Committee Meeting: **Tuesday, October 7, 2014**
- b. Next ENC PLU Committee Meeting: **Tuesday, October 14, 2014**
- c. Next ENC General Board Meeting: **Wed, October 22, 2014**
- d. Next ENC Executive Committee Meeting: **Wed, November 12, 2014**
- e. Regional Budget Day (Stakeholders Welcome) VN City Hall - Marvin Braude Center: **Sat, October 11, 2014**
- f. VANC Monthly Meeting: - **Thurs, October 9, 2014** (*Generally 2nd Thurs of month*)
- g. VANC Candidate Forum at CBS Studios (Carla's Cafe): - LA County Supervisor 3rd District Race: **Oct 9, 2014**
- h. LANCC Meeting (HWD City Hall): – **Sat, Oct 18, 2014 at 10:00am**
- i. BONC Meeting (City Hall): - **Tue, Oct 7, 2014** (United Neighborhoods of West Adams, etc.)

10. Adjournment: 8:15 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS

who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Back Craft room behind the stage) starting at 7:00pm.** For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during **“Public Comment section”**. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at enc@socal.rr.com or info@encinonc.org .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.
