



**Officers**

**TODD RUBINSTEIN**  
President

**KATHY MOGHIMI-PATTERSON**  
Vice President

**ANNI KEUSSEYAN**  
Secretary

**SHARON BREWER**  
Treasurer

**SHERMAN GAMSON**  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
EXECUTIVE COMMITTEE MEETING**

**Wednesday, January 14, 2015 – 7:00 p.m.**

[www.encinonc.org](http://www.encinonc.org)

**Encino Community Center  
Back Craft Room - behind Stage  
4935 Balboa Avenue, Encino Ca 91316**

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Executive Committee Protocol for those in attendance.**
2. **Approval of the Wednesday, November 19, 2014 Executive Committee Meeting Minutes (Motion required, unless no objections)**
3. **Officer's Reports:**
  - a. President's Report –
    - i. Email addresses (@encinonc.org) for ENC officers are now forwarding emails.
    - ii. New Staffing & Staffing hours and deadlines for Agendas, etc.
  - b. Vice-President's Report - Committee Chairs and membership
  - c. Treasurer's Report - ENC Funding and Checking Account Updates:
    - i. Update: 2014 Monthly Expense Reports (MERs) / DONE Mandate for completion
    - ii. ENC Funds and Expenses - Union Bank Account Update - Account signatories
    - iii. Staff hours and payments to Apple One – City Check Payment Tracker Accuracy for 2013/2014 and **missing** payments.
  - d. Secretary's Report - Voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
  - e. Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates for Board members and Alternates.
    - i. Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
    - ii. Funding Training at: <http://empowerla.org/funding/>

- iii. BONC Code of Conduct Policy – deadline extended to Fri 4/3/2014
- iv. Lack of attendance by some at Board Meetings

**4. New Business:**

- a. Food & Refreshments for 1/28/15 General Meeting - - authorize up to \$250
- b. Potential Speakers for Next Board Meetings - Steve Soboroff, LA City Police Commission, LA City Attorney Mike Feuer, Congressman Sherman, Assembly member Matt Dababneh, State Senator Fran Pavley, Seleta Reynolds, New General Mgr, LADOT, VICA Speaker
- c. Education Committee grant process and most efficient way to keep track of the submissions; Website, Staff, or otherwise.
- d. Sponsorship - VANC 12th Annual Mixer at CBS Studios 3/12/15 - up to \$500 for ENC to sponsor event.
- e. Greater LA Homeless Count 2015 – LAHSA – Volunteers needed (6,000)

**5. Old Business:**

- a. Update: Time-Warner proposal for business class internet service switch to avoid future problems with residential class authorization and access to company when new officers are seated. Authorize up to \$80/month for this service.
- b. Update - Improvement & Infrastructure Committee Implementation (Jason Ackerman and or Bylaws Committee Chair, Sherman Gamson)

**6. Board Seats & Vacancies – Members and Alternates**

- a. Other Stakeholders – ENC Website - [http://encinonc.org/home\\_elections.php](http://encinonc.org/home_elections.php)
- b. Vacancies – Area 4 Rep / At-Large Rep position

**7. Committee Reports:**

- a. **PLU Issues & Updates:**
  - i. Balboa Park Terrace on Victory 187U Mixed-Use Live Work Residential Development by Moss between Orange line and Victory Blvd just west of Moss Group 6 Bldg Office Complex - further discussion at Tues, Jan 13, 2015 PLU Meeting.
  - ii. Update: 5015-5041 Balboa - 42U – Breaking ground and excavation. Fassberg selected as Builder
  - iii. Update (If needed):
    - 1. Cell tower (60ft Pine Tree) at 17806 W Erwin St (Carrier - Verizon)
    - 2. Cafe Permit & ABC - Mediterranean Express (TC Lounge Inc) - 16101 Ventura Blvd

**8. Public Comments: [Non-Agenda Items]** Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

**9. Future Meetings:**

- a. Next ENC General Board Meeting: **Wed, January 28, 2015**
- b. Next ENC Executive Committee Meeting: **Wed, February 11, 2015**
- c. VANC Meeting: **Thu, February 12, 2015** 6:30 p.m. - SO Hospital - Doctor's Conf Room
- d. LANCC Meeting (HWD City Hall): **Sat, Feb 7, 2015** 10:00am (HWD City Hall Bldg)
- e. BONC Meeting (City Hall): **Mon, Jan 12, 2015** (City Hall Downtown LA)

**10. Adjournment: 8:00 PM**

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The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Back Craft room behind the stage) starting at 7:00pm.** For further information – Please go to: [www.encinonc.org](http://www.encinonc.org)

**PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during “**Public Comment section**”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to TWO (2) minutes per speaker.**

**TO BE FURTHER NOTED TO ALL IN ATTENDANCE:**  
***Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.***

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org) .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).

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ENC MAILING ADDRESS:  
4924 PASO ROBLES AVE, ENCINO, CA. 91316  
TELEPHONE: (818) 971-6998  
[www.encinonc.org](http://www.encinonc.org)