



**Officers**

**TODD RUBINSTEIN**  
President

**KATHY MOGHIMI-PATTERSON**  
Vice President

**ANNI KEUSSEYAN**  
Secretary

**AL MASS**  
Treasurer

**SHERMAN GAMSON**  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL**

**Executive Committee Meeting**

[www.encinonc.org](http://www.encinonc.org)

**Wednesday, November 11, 2015 – 7:00 p.m.**  
**Encino Community Center**  
**Back Craft Room or Auditorium**  
**4935 Balboa Blvd, Encino Ca 91316**

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
2. **Approval of the January 14, 2015, February 11, 2015, June 10, 2015, August 12, 2015, & October 14, 2015 Executive Committee Meeting Minutes. (Motion required, unless no objections)**
3. **Officer's Reports:**
  - a. **President's Report – Best practices - Running meetings, DONE or BONC reps, & protocol.**
    - (1) Prior NPGs and DONE policies regarding funding and meeting with CD5 office.
  - b. **Vice-President's Report - Committee Chairs and membership**
    - (1) Chairs: By-Laws Committee, Airport Committee & Public Safety Committee
  - c. **Treasurer's Report - ENC Funding and Checking Account Updates:**
    - (1) ENC Funds and Expenses - Update on Budget 2015/2016 and balances, Sept & Oct 2015 MERs.
    - (2) Efforts to ensure expenses are allocated to FY 2014/2015 by meeting with Councilman Koretz (Sept 24<sup>th</sup>) on FY 2014/2015 Sweep, FSR, etc.
  - d. **Secretary's Report - Updates**
  - e. **Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates for Board members and Alternates.**
    - (1) Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
    - (2) Funding Training at: <http://empowerla.org/funding/>
4. **New Business:**
  - a. **Food & items for 12/2/15 General Meeting - authorize up to \$250 for food and other items.**
  - b. **Nationbuilder (CityZen) - Software platform for leaders. More Social media, database, etc. Cost?**
5. **Old Business:**
  - a. **Update - Ad Hoc Elections 2016 Committee.**
  - b. **Board approval (10/28/15) to fund Aladdin Musical - Friends of Encino - Costumes, props, staging, etc.**

**6. Board Seats & Vacancies – Members and Alternates**

- a. Vacancies – Area 4 Rep & Alternates / Area 6 Alternate / various other alternate positions.

**7. Committee Reports & Discussion: If any Chair people attend**

**8. Public Comments: [Non-Agenda Items]** Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

**9. Future Meetings:**

- a. Next ENC General Board Meeting: **Wed, December 2, 2015**
- b. Next ENC Executive Committee Meeting: **Wed, January 13, 2016**
- c. VANC Monthly Meeting: - **Thurs, December 10, 2015** (Generally 2nd Thurs of month)
- d. LANCC Meeting: - **Sat, November 7, 2015 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Mon, November 16, 2015** (Los Angeles City Hall)

**10. Community Events/News:**

- a. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

**11. Adjournment: 8:30 PM**

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The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Auditorium or Back Craft room behind the stage) starting at 7:00pm**

**PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during “Public Comment section”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well. In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Dept of Neighborhood Empowerment (DONE), at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [ncsupport@lacity.org](mailto:ncsupport@lacity.org).

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