



Officers  
ALEX GARAY  
President  
VICTORIA MILLER  
Vice President  
KARIE PURCELL  
Secretary  
PATRICIA BATES  
Treasurer  
LEE BLUMENFELD  
Sergeant at Arms

## NOTICE AND AGENDA

### ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

Tuesday March 19<sup>th</sup>, 2019 @ 7pm

**Encino Women's Club Kitchen**  
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

**1. Call to Order. Roll call; determination of quorum.**

**2. Approval of February Executive Committee minutes**

Minutes available at <https://www.encinonc.org/docs/34483265-5283.pdf>

**3. Officer's Reports:**

A. President's Report

1. Presentation – LA River Greenway Team

B. Vice-President's Report

1. Committee Chairs and membership

2. Update on committees

C. Secretary's Report

1. Review of General Board meeting minutes and Vote Count sheets – (a) Feb., (b)April, (c) May, (d)June, (e)July, (f)August, (g)September, (h)October & (i)November 2018, (j)January 2019 (k)February 2019.

D. Treasurer's Report

1. Update - ENC Account and cash flow.

2. 2019 February Monthly Expenditure Reports (MER)

3. NPGs and other financial requests

E. Sergeant-at-Arm's Report

1. Roster - Ethics, Funding, Code of Conduct



For access to the digital copy of this agenda with links please scan the QR code or go to  
<http://www.encinonc.org/executive-committee.php>

#### 4. New Business:

1. **Speaker Cards & Public Comment Period** – ENC attendees have been submitting speaker cards at any time during the meeting. Should we run the ENC General Board meetings similar to City Council meetings where speaker cards are turned in up until the beginning of the meeting or up until public comment begin? Public Comment on Non-Agenda Items is set at 10 minutes, is that 5 people speaking for 2 minutes without factoring in comment from the board and the time it takes to call up new speakers or is it 10 minutes total? **MOTION; EXE-19-03-0049:**.
2. **CERT Training** – Two types of CERT training is available. One is comprehensive with classes in the afternoon and evenings and lasts 7 weeks with a class once each week. At the end of the training a certificate is issued. The 2<sup>nd</sup> is not as in depth and does not provide a certificate. Two options for these are a one day, 2 hour course or a 2 week course with one class per week also lasting 2 hours. **MOTION; EXE-19-02-0050:** The ENC’s Executive Committee recommends and seeks support from the ENC to setup two different trainings for our board members. Possible dates are: \_\_\_\_\_.
3. **April ENC General Board Meeting Date** – The April ENC General Board meeting is scheduled for April 24<sup>th</sup>, however that is official remembrance of the Armenian Genocide. The April ENC meeting is when the candidates will be invited to express why they are running for a position and for the public to hear them. The date of the ENC General Board meeting should be changed to either the Tuesday before (4/23/19) or to Thursday (4/25/19). **MOTION; EXE-19-03-0051:** The ENC’s Executive Committee supports changing the date of the April ENC General Board meeting to Thursday, April 25<sup>th</sup> in remembrance of the Armenian Genocide.
4. **Government Committee – Discussion and possible action** – The ENC’s Government Committee has not met since created. The Chair did not run to be a candidate in the upcoming election and to date has not set a meeting date. Discussion on a new Chair.
5. **Audio Recordings at ENC General Board Meetings – Discussion and possible action** – The ENC’s audio recordings of our General Board meetings needs an upgrade. The last recording on Sound Cloud keeps has audio that cuts in and out making it extremely difficult to capture or validate minutes. Other saved recording have the same issue.
6. **LAUSD Parcel Tax** – A measure to add a parcel tax based on square footage renovated may go on the ballot. The following is proposed, a tax of \$0.16 per square foot of building improvements per year on each parcel of taxable real property within LA Unified. Please refer to supporting document LAUSD June 4 2019 Parcel Tax Resolution (<https://www.encinonc.org/docs/34483265-5285.pdf>) . **MOTION; EXE-19-03-0052:**
7. **CF 19-0046** – Transparency in elections and prohibiting campaign contributions from non-individual entities and developers – see supporting document CF 19-0046 **Motion & Report:** . **MOTION; EXE-19-03-0053:** The ENC’s Executive Committee recommends supporting CF 19-0046.
8. **CF 15-1088-S1 & CF 12-1269-S5** – CF 15-1088-S1 was resolved on 12/19/18 and the Council action was final. CF 12-1269-S5, please refer to supporting document 12-1269-S5 **Ethics Report Revised.** **MOTION; EXE-19-03-0054:** The ENC’s Executive Committee recommends supporting CF 12-1269-S5.



9. **ENC Office – Discussion and possible action** – Discussion regarding recent incidents occurring at the ENC office; lack of minutes, time spent on agendas, time management, lack of posting agendas, lack of transmitting documents to the City, lack of printing items for meetings and other items.
  10. **ENC Committee Chair Motions – Discussion and possible action** – At times motions submitted by committee chairs are too long/wordy. Motions should be concise and to the point without derogatory or harsh language. Supporting documents may be submitted but as a rule, motions should be approximately 20 words.
  11. **Concert at Woodley Park – Discussion and possible action** – A concert has been proposed at Woodley Park during Labor Day weekend (Aug. 31 – Sep. 2<sup>nd</sup>) – it will be a three day event with up to 25,000 people attending per day. The organizers of the concert have published a long (202 page) document, supporting document “**Concert at the Park**” listing all the details as well as environmental impacts. Public comment ends April 8<sup>th</sup>.
  12. Parks Committee activities.
  13. Outreach Committee activities
  14. PLU Committee activities
  15. Review of the Draft General Board meeting agenda.
  16. Discussion on improvements to General Board meeting; recap previous meeting.
5. **Public Comments on Non-Agenda Items:** Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board’s Secretary.
6. **Adjournment by 8:30pm**  
**Next Executive Committee meeting April 16, 2019**



**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows:

Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino  
Encino-Tarzana Branch Library, Encino Women’s Club

· [www.encinonc.org](http://www.encinonc.org)

· You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

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### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)

### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal."



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