



Officers
ALEX GARAY
President

VICTORIA MILLER
Vice President

Karie Purcell
Secretary

PATRICIA BATES
Treasurer

LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

MINUTES

Tuesday June 16th, 2020 @ 6:30pm

You are invited to a Zoom webinar.

When: Jun 16, 2020 06:30 PM Pacific Time (US and Canada)

Topic: June ENC Executive Committee Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/93842316191?pwd=WDVXRDRDWmxGdWphNThzVDk2UXpIdz09>

Password: 219518

Or iPhone one-tap :

US: +16699006833,,93842316191# or +13462487799,,93842316191#

Or Telephone:

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Webinar ID: 938 4231 6191

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Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the video feature please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

Call to Order. Roll call; determination of quorum. – Meeting called to order at 6:33pm, Victoria Miller was not present.

Approval of May 2020 Executive Committee minutes: Minutes will be approved at the following meeting.

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair’s discretion. Public comment period closed – no public comment

Motion, Discussion, and Vote may be taken on all items

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Recap Call with Councilmember Koretz – **A recap of the conversation with Councilmember Koretz, Encino received most of the praise during the call and the Councilmember stated that he would see if he can use his discretionary funds to put \$1000 - \$2000 in the NCs accounts in his district.**
2. ENC Apartment-Condo Rep – **No one has heard from the Apt/Condo Rep, does not respond to emails or calls. Will discuss with Gibson on the next course of action.**

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees – **Outreach will meet, the Airport Committee has met and the Homeless is planning a meeting soon.**
2. Update on Bylaws – **Last reading of the Bylaws will be at the next ENC General Board meeting.**

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets – May 2020 and Adjourned Regular meeting

D. Treasurer's Report & Finance Committee (10min)

1. May 2020 Monthly Expenditure Reports (MER) – **about \$19,300 left in the account. \$10K will rollover into the new budget, \$4930 from the Los Encinos NPG will most likely go back to the General Fund but the Councilmember may request to have that amount placed back into the NCs funds in the new fiscal year.**

E. Sergeant-at-Arm's Report (Exec Committee) 2min - Roster, Ethics, Funding & Code of Conduct –

2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-03-0108

- A. General Board Meetings – Timing.** Two areas that generally put the ENC’s General Board meetings over the allotted time are the updates from our officers and officials and board members speaking more than the 2 minutes that the public gets. We should all receive the same amount of time unless a motion is being introduced, an agenda item is being explained or if we are clarifying an item. Even then we should be cautious about the amount of time we spend on items. **Discussion and possible action. It was determined**

that one section of the agenda that typically runs long are the updates from the officials. Many updates seem to be geared to Board Member requests rather than general Encino updates. Answers/updates directed to Board Members could be emailed from the representatives rather than expressed at the meetings. For the upcoming General Board meeting, updates will be provided electronically.

- B. **Selection of ENC Officers** – The ENC will select the Executive Committee: President, Vice President, Treasurer, Secretary and Sergeant at Arms at the June General Board meeting. **Gibson will conduct this portion of the meeting.**
- C. **Ron Galperin City Controller** – The City Controller will make a presentation at the June ENC General Board meeting. We need to discuss how questions to the Controller will be handled. **Discussion and possible action. Questions will be fielded from the public first then Board Members for the Controller.**
- D. **CF 13-1493-S10 – Sidewalk & Park Vending Program** – A supplemental file has been added to the original motion, refer to *supporting documents: 13-1493 S10_misc_06052020 & 13-1493 S10_rpt_BPW_06052020*. Should the ENC submit a CIS regarding the changes? **Discussion and possible action. Lee B. questioned the fairness of the City providing street vendors PPE but not providing it to our businesses. The item was deferred to a future Exec Committee meeting for discussion.**
- E. **CF 20-0692** – A motion has been introduced to the City to identify at least \$100 - \$150 million of cuts from the LAPD budget and would like to look at recommendations on reinvesting the funds back into disadvantaged communities and communities of color (*supporting document: CIS 20-0692*). The Greater Cypress Park NC has submitted a CIS requesting that NCs receive \$100K in funding from the cuts (*supporting document 20-0692 CIS GCPNC*). **Discussion and possible action. After discussion the following motion was created: MOTION; EXE-20-06-0118: The ENC's Executive Committee requests that the ENC not support defunding of the LAPD as it will hinder already slow response times and will contribute to officers not being able to protect and serve. Alex G. moved, Pat B. 2nds. Passed: 4-0-0.**
- F. **YMCA Funding NPG Request** – We received an NPG request from the YMCA in the amount of \$1000, please see the following supporting documents: *NPG YMCA and YWVALLEY Community Story June 2020*. **Discussion and possible action. After discussion it was decided to vote on the item as an encumbered fund for the new fiscal budget. Pat B. will send the language for the motion. MOTION; EXE: 20-06-0119 – The ENC's Executive Committee recommends to encumber the funds and vote on the item in the July General Board meeting. Pat B. moved, Lee B. 2nd, Passed: 4-0-0.**
- G. **Application for Area 7 Alternate** – We received an application for the Area 7 Alternate. Review documents provided so it can be addressed at the June General Board meeting. **Discussion and possible action. The applicant withdrew his application as he may be moving out of Encino.**
- H. **Review and revise proposed 2020-2021 ENC budget package** – The ENC's yearly review of the new budget for the 2020-2021 NC budget. **Discussion and possible action. The budget was prepared by Pat B., after review the Executive Committee voted on the new budget. MOTION; EXE-20-06-0120 – The ENC's Executive Committee recommends that the ENC approve the new budget. Alex G. moved, Pat B. 2nds, Passed: 4-0-0**

- I. Introduction of a disaster fund for NCs** – Another disaster will happen in Los Angeles, whether it’s another pandemic, a natural disaster (earthquake, fire, etc…), or some other emergency each NC should have a dedicated disaster fund that we can self-fund at the end of each fiscal year. NC’s should not be required to use the existing budget, especially with the cuts we are facing. Rather, each NC should be able to self-fund a disaster fund for future use. See supporting document: NC Disaster Fund. **Discussion and possible action.** **Alex G. introduced the motion – during the pandemic NCs were allowed to use up to \$5000 of their existing funds as emergency expenditures without a vote. The pandemic has caused the City to cut budgets deeply and NCs have been affected. Rather than using existing funds, each NC should be able to self-fund an emergency budget, up to \$5000 of unused funds each year not to exceed \$100,000. This is in addition to the existing rollover funds each NC is allowed to rollover each year. MOTION; EXE-20-06-0121: The ENC’s Executive Committee recommends that the ENC support requesting that the City Clerk, City Council and City Attorney allow NCs to allocate up to \$5000 of unused funds into an emergency budget not to exceed an aggregate of \$100,000. This is in addition to the rollover of unused funds each NC is allowed to rollover each year. Alex G moved, Pat B. 2nds. Passed: 4-0-0.**
- J. Encino BID** – Discussion regarding the BID in Encino – why was there no opportunity for someone new to handle the BID? **Discussion and possible action. Item moved to a future Exec Committee meeting**
- K. Encumber funds for Encino Street Signs – requested by Laurie Kelson** – The restricted times have been changed to ease traffic on Ventura Blvd. Eastbound in the mornings from 9am to 10am and the signs need to be replaced to show the new times. The ENC may be able to encumber funds for this. The approximate cost to replace the signs is \$14,000. **Discussion and possible action. The ENC will have a little over \$9000 left after the rollover of unused funds, a discussion was held to encumber the funds for street signs. A concern that the City may view this as a way to make purchases was brought up – this is a one time expenditure for the ENC and a way to make an immediate change in the community. MOTION; EXE-20-06-0122: The ENC’s Executive Committee recommends that the ENC support encumbering the remaining unused funds for the purchase of street signs along Ventura Blvd indicating the new restricted times for parking. Lee B. moved, Alex G. 2nds. Passed: 4-0-0**

3. Review General Board Meeting Draft Agenda – Two items from the previous agenda were not discussed; the motion requesting that park rangers carry firearms while on duty and the map to use on all ENC related media. In addition the items passed during this meeting will constitute the makeup of the General Board meeting agenda.

4. Board Member Comment on Non Agenda Items

5. Adjournment by 8:30pm – Meeting adjourned at 8:24pm

Next Executive Committee meeting: TBD