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Treasurer

Sergeant at Arms

**NOTICE AND AGENDA**  
**ENCINO NEIGHBORHOOD COUNCIL**  
**EXECUTIVE COMMITTEE MEETING**  
**MINUTES**

**Tuesday December 1<sup>st</sup>, 2020 @ 6:30pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87965895927>

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**Public Comment:** Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the video feature please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

**Call to Order. Roll call; determination of quorum.**

- **Meeting called to order at 6:30pm**

**Approval of October 2020 Executive Committee minutes: <https://www.encinonc.org/docs/34483352-5751.pdf>**

- **Minutes approved by consent**

**Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair’s discretion.**

- **Public Comment period closed – no public comment**

## **1. Officer's Reports:**

### **A. President's Report (Exec Committee) 5min**

1. **ENC Website – Election tab and redesign – discussion about having a tab for the elections but we need to provide the content. A comment about redesigning the entire website was brought up and the consensus is to redesign the site due to its age. Pat mentioned she recalls the quote to be \$2500 to redesign the site.**
2. **Redistricting Forum – Target date is mid-March 2021 – The goal is to have it in March with the person responsible for the redistricting, someone from the Mayor’s Office, perhaps the City Controller and any others.**
- 3.

### **B. Vice-President's Report (Exec Committee) 5min**

1. **Update on committees – Parks & Environment, Public Safety, Education and others. – The parks committee was discussed as they have not met in a while, with all the developments in the Basin, this is a must meet for this committee.**

### **C. Secretary's Report (Exec Committee) 5min**

1. **Review of General Board meeting minutes and Vote Count sheets – October 2020.**
- **The meeting minutes were reviewed.**

### **D. Treasurer's Report & Finance Committee (10min)**

1. **October & November 2020 Monthly Expenditure Reports (MER)**
- **The MERs were reviewed, LADOT has not provided a bill for the traffic signs. Usual monthly charges, and once the bill is received for the signs we’ll be left with about \$38K**

### **E. Review Board Member Trainings (Exec Committee) 2min – trainings were reviewed, Anni needs to complete the Financials.**

**Motion, Discussion, and Vote may be taken on all items**

## 2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-12-0130

A. **CF 20-1205** – Introduced by Councilmember Martinez, this file introduced on 9/22/20 requests that the department of Recreation and Parks in coordination with the Army Corp of Engineers and LA County report back in **30 days** on developing a master plan for the Sepulveda Basin, including a budget, and potential funding sources. The file mentions; 1) that the basin provides critical habitat for plants and wildlife, 2) that the plan is created with robust community engagement in addition to other stipulations. It does not offer critical protection for the native wildlife and habitat nor does it outline how the basin will recover post fires nor offer ongoing enforcement for the basin. It is critical that the wildlife area become a Federally Protected or State Protected area. Should the ENC file a CIS on CF-20-1205 requesting additional protections for the basin, outlining a master plan for the wildlife and other sensitive areas and recommend that the Encino Neighborhood Council be involved in all discussions regarding the basin by appointing a dedicated rep to be involved? See supporting document: [CIS for 20-105](#). See supporting document: [CF 20-1205](#). **Discussion and possible action.**

- **Pat introduced the motion. A call for public comment, no public comment. Evan O., supports the motion.**
- **Adding new trails and benches but no detail on amenities, only reference Expo Park.**
- **Working on vegetative management solutions, including getting goats to eat the non-native plants.**
- **Question to file as support or support if amended...the decision is to file in support if amended to include the ENC's recommendations.**
- **Item was voted on and passed: 4-0-0.**

B. **Fire Station 83** – Fire Station 83 would like to improve the facility but due to budget cuts are unable to make any changes or purchase needed items. New items are needed inside and landscaping is a consideration. **Discussion and possible action.**

- **Did not have enough information on the costs of the new landscaping, for now it was mentioned that they are in need of items due to budget cuts. They would like new landscaping but the quote did not come in before the meeting.**

C. **Review Ad from Outreach for Election** – **Discussion and possible action.**

- **Ad was reviewed, a brief discussion about the elections took place. This item was an informational item only.**

D. **Chamber of Commerce** – Update on current status due to Covid. **Discussion and possible action.**

- **The ENC is supportive of the Chamber and we should commit to supporting their efforts.**
- **The budget projections may put the Chamber in the red, however they're hopeful that it may not end up that way. If the Chamber is in need of anything they will make a request of the NC**

E. **Support for the Wildlife Steering Committee** – Murial Kotin from the Wildlife Steering Committee has drafted a letter regarding the proposed removal of trees in the Sepulveda Basin, please see supporting document: [Forestry Letter](#). **MOTION; EXE 20-12-0130: The ENC's Executive Committee recommends that the Encino Neighborhood Council support the inquiries of RAP regarding the**

cutting more trees in the Sepulveda Basin due to the fires by supporting the Forestry Letter from the Wildlife Steering Committee.

- **Pat introduced the motion and would like the ENC to support the Steering Committee.**
- **Alex suggested that we should support.**
- **The item was voted on. The item passed 4-0-0**

**F. CFAC Amendment to add Mexican Elderberry & Toyon the Protected Tree Ordinance (CF 13-1339).** Previously the ENC supported to add these to the list, see supporting document: [CFAC Letter](#). Should the ENC support the CFAC? **Discussion and possible action**

- **The ENC previously supported this and the ENC should support the CFAC Letter.**
- **The item was listened to and voted on, passed: 4-0-0**

**G. Restaurant closures** – Due to new Covid-19 cases rising LA County Supervisors have mandated that all restaurants close outdoor dining and revert to takeout and delivery for 3 weeks. Evan Oshan, the ENC's Home Rep has requested that the ENC take a position on the closures and will make a brief presentation (5min). **Discussion and possible action**

- **Evan O., commented on the new safer at home order, considers it too extreme, supports social distancing and mask wearing, however these restrictions impede the business owners.**
- **Also would like the following brought up, that it's far reaching to limit meeting with those that are not in ones house.**
- **Since the request was more than what was on the agenda the new item would not be voted on by this committee and open to discussion at the general board meeting.**
- **Pat does not believe that the restaurants are causing the large spread of Covid.**
- **Victoria added several comments regarding the struggles our businesses are facing and commented that there are other countries that we should look at since they have a better handle on the pandemic. Also reminded that NCs advise the City Council and that this should be structured in that manner.**
- **Items should make the agenda as non-consent items.**

**H. Mayor's order to turn off water and power to party houses** – Party houses continue during the pandemic disturbing neighbors and possibly spreading Covid-19. The Mayor may turn off the power and water at the offenders homes. Evan Oshan has requested that the ENC take a position of government insertion and control over basic essential utilities and will make a brief presentation (5min). **Discussion and possible action.**

- **It was decided that we do not discuss this item.**

**3. Review General Board Meeting Draft Agenda – agenda was reviewed**

**4. Board Member Comment on Non Agenda Items – no board member comments**

**5. Adjournment by 8:30pm – Meeting adjourned at 7:45pm**