



Officers
ALEX GARAY
President

VICTORIA MILLER
Vice President

Karie Purcell
Secretary

PATRICIA BATES
Treasurer

Serqean at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
Tuesday January 19th, 2020 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88533165398>

Or iPhone one-tap :

US: +16699006833,,88533165398# or +12532158782,,88533165398#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 885 3316 5398

International numbers available: <https://us02web.zoom.us/j/88533165398>

Zoom Webinars are recorded

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the video feature please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

Call to Order. Roll call; determination of quorum.

Approval of December 2020 Executive Committee minutes (posted on the ENC website).

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion.

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Welcome 2021

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees – Parks & Environment, Public Safety, Education and others.

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets – December 2020.

D. Treasurer's Report & Finance Committee (10min)

1. December 2020 Monthly Expenditure Reports (MER)

E. Review Board Member Trainings (Exec Committee) 2min -

Motion, Discussion, and Vote may be taken on all items

2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-12-0130

- A. Erik Yoo on the PLU Committee** – Erik Yoo, the ENC's At-Large Alt. has requested to be on the PLU Committee, however a conflict between the Committee Chair and VP has arisen. The Committee Chair denied the request to have Erik Yoo on the committee. Per the ENC's Bylaws, when a conflict arises it will be discussed by the Executive Committee and a recommendation will be brought forth to the board for consideration. **Discussion and possible action.**
- B. Bench and Tree in for Encino Covid deaths** – The ENC's Outreach Committee discussed having a tree planted to recognize all those in Encino that have passed from Covid. In addition they discussed the purchase of a bench to be placed next to the tree with a plaque of remembrance. At the time the cost of the bench was not known and the request has been brought to the Exec Committee. The cost of the bench is \$915 for a 6ft bench with engraving on three boards (38 characters per board). The shipping estimate is \$251, there was no mention of tax. The vendor is: www.theparkcatalog.com, see supporting documents for images of the bench and quote: Bench & Bench 2. We hope the City would waive all fees and provide the tree. Tree considerations are; a Weeping Willow or a California Oak. See supporting documents: [BENCH1](#) & [BENCH 2](#). **MOTION; EXE-21-01-0001: The ENC's Executive Committee recommends that the board support the purchase of an engraved bench from The Park Catalog to honor Encino residents that have passed due to Covid-19 and further recommend that the City provide a Weeping Willow or California Oak to be placed next to the bench at Encino Park. Engraving will read: In memory of all the Encino residents lost to Covid-19. From the Encino Neighborhood Council. The ENC's Exec Committee further requests up to \$1500 to cover the cost of the bench, engraving, shipping and any applicable taxes.**
- C. Funding Lunch for Fire Station 83 and Encino Hospital** – Our frontline workers at Encino Hospital and First Responders at Fire Station 83 are overworked and dealing with a high volume of Covid calls. At the onset of the pandemic the ENC provided lunch for the hospital workers. With the surge in new cases and

deaths, should the ENC provide lunch for frontline workers at Encino Hospital and first responders at Fire Station 83? **Possible motion: EXE-21-01-0002: The ENC's Executive Committee recommends that the ENC support providing lunch to the frontline workers at Encino Hospital and first responders at Fire Station 83 at a cost of \$1,000 (\$500 for the hospital & \$500 for the fire station).**

- D. **CF 20-1536** – Requested to add to the agenda by Lee B. at the last ENC General Board meeting. Please read supporting document: [CF 20-1536](#) & view the presentation from Adel Hagekhalil; [PRESENTATION](#). Should the ENC take a favorable position on the council file with the following possible motion: **EXE-21-01-0003: The ENC board SUPPORTS the motion that the Bureau of Street Services be instructed to continue the public engagement process while the Sidewalk and Transit Amenities Program (STAP) request for proposals (RFP) process is underway, provide a public report on the proposals received in response to the RFP and report to the City Council within 60 days of receiving proposals.**
- E. **LA District Attorney new policies and LAPD layoffs.** – Requested by Evan O. At the last ENC General Board meeting, Evan O., an ENC Board Member requested to invite the new District Attorney, along with members of the LAPD for a discussion on new policies and LAPD layoffs. The policies made by the new DA have raised questions among the community. Is this topic too broad to have as an agenda item? Should the ENC consider hosting a town hall with the new DA to discuss his new policies and field questions from the community? **Discussion and possible action.**
- F. **CF 17-0413** – The City introduced council file CF 17-0413 and is now an ordinance, see supporting document: [CF 17-0413 Ordinance](#). Should the ENC file a CIS on the new ordinance? **Discussion and possible action.**
- G. **CF 20-0429 – Mask enforcement.** City Council File, CF 20-0429 to impose fines to those not wearing masks. Please see the following supporting documents: [CF 20-0429 Report](#), [20-0429 Official Action](#), [20-0429 Amendment 1](#) and [20-0429 Amendment 2](#). Should the ENC file a CIS in support of CF 20-0429 with the possible following motion: **EXE-21-01-0004: The ENC SUPPORTS the official action and amendments made to instruct all departments with Administrative Citation Enforcement (ACE) Program authority to prioritize the issuance of citations to persons not wearing a mask in public and report back in 30 days with status updates.**
- H. **General Board Meeting Dates, 2021** – Are the following dates acceptable for the ENC's 2021 General Board meetings: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 12/8 (no meeting in November). Discussion and possible motion: **EXE-21-01-0005: The ENC's Executive Committee recommends to adopt the following dates for the ENC's 2021 General Board meeting: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 12/8 (no meeting in November).**
- I. **AB 71** – A new legislation that may add a corporate tax to raise funds to address homelessness. Please refer to the following site for the bill's language: [AB 71](#) - **Should the ENC take a position on the Assembly Bill and provide a recommendation to the Board to either support or oppose the bill and inform our Councilmember of the ENC's position? Discussion and possible action.**
- J. **Request to add Encino to the Tree Inventory Schedule by March 2021.** Currently Encino is not on the schedule to be added although we have made this request in the past. Since the ENC has previously made this request, we can address this administratively to send a reminder to the City of our request. **Discussion and possible action.**

K. Tree replacement – While the tree inventory is being conducted, that concurrently StreetsLA backfill missing/removed trees. The ENC will work with representatives from StreetsLA & CD 5 to help fund through ENC Community Improvement Funds, possibly up to \$3000 if CD 5 agrees to matching contributions to help in the effort. The trees should be planted between October thru March. **Discussion and possible motion: EXE-21-01-0006: The ENC’s Executive Committee recommends that the ENC support requesting that while the tree inventory is being conducted, that concurrently, StreetsLA backfill missing/removed trees. The ENC sill work with representatives from StreetsLA & CD5 to fund, through Community Improvement Funds, up to \$3000 with matching contributions from CD5. All trees to be planted between October 2021 thru March 2022. Letters to be sent to CM Koretz, AdelHagekhalil, GM of BOSS.**

3. Review General Board Meeting Draft Agenda

4. Board Member Comment on Non Agenda Items

5. Adjournment by 8:30pm

Next Executive Committee meeting: February 16th, 2021

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center

- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org. **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org. **SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal."