



#### Officers

**Louis Krokover**  
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**Laurie Kelson**  
Vice President

**Michael Kaufman**  
Treasurer

**Shelley Rivlin**  
Secretary

**Gerald A. Silver**  
Sergeant at Arms

**Approved Minutes**  
**Wednesday, May 25, 2011**  
**Encino Community Center**  
**4935 Balboa Blvd. Encino**  
**7:00 P.M.**

[www.encinocouncil.org](http://www.encinocouncil.org)  
[www.encinonc.com](http://www.encinonc.com)

1. Call to Order at 7:05. Pledge of Allegiance, Roll Call: Present –Mr. Gamson, Mr. Kaufman, Mr. Rubinstein, Ms. Barseghian, Ms. Brewer, Mr. Martayan, Mr. Cohen, Mr. Silver, Mr. Rosen, Mr. Bailey, Mr. Krokover, Mr. Silk, Ms. Rivlin, Ms. Kelson, Ms. Watson, Mr. Arnstein, Ms. Moghimi-Patterson, Mr. Moses, Ms. Levin, Mr. Simon, Mr. Hudgins. Excused – Ms. Strauber, Absent – Mr. Goldberger, Mr. Heller, Mr. Steinberg, Ms. Tempel, Ms. Henderson.  
Determination of a Quorum of 19.
2. Approval of the April 2011 General Minutes. None available.
3. Reports from City Officials:
  - City Council Offices Jeff Ebenstein, Sean Baylis (D 5 Koretz) Administrative code enforcement up to full council (thanks ENC for support), Balanced budget – return core services; NC can hire crews for public works. Mr. Koretz has office hours in Encino tomorrow. Garden Center meeting @ 1:00 tomorrow. Hillside Ordinance passed May 9. Mermaid is gone.

- LAFD – Mr. Ruda, Battalion Commander on B patrol. Protection of environment and emergency services during 405 work.

8. Guest Speaker(s):  
Brenda Barnett – LAAS (Director of Los Angeles Animal Services

BongHwan Kim – Director of DONE (Department of Neighborhood Empowerment) Funding – No rollover, honor all demand warrants received by 4/15 or modified by June. Encumber funds with correctly completed demand warrant. Gem mgr roundtable. . Due to criticisms of elections conducted by city clerk, elections have been suspended for 2 yrs and extend terms of office. Use council file management system. Stick to the 2 purposes for NC, outreach, make govt more responsive to local concerns. Elected boards make decisions. NC can receive donations.

9. Committee Consent Items (other than requests for funding)

Mr. Siver moved, 2<sup>nd</sup> Mr. Gamson, to approve all properly itemized. Item 9 pulled from finance. Passed by unanimous voice vote.

4. President’s Report (Louis Krokover) - Resignation of Brian Shapiro, Mr. Kobe Moses willing to fill Area 4 seat.

5. Vice-President’s Report (Laurie Kelson) – Mr. Kaufman takes over as chair of Finance, Mr. Hudgins as co-chair.

6. Treasurer’s Report (Michael Kaufman) -

7. Public Comment: -

10. Committee Reports:  
Executive Committee –

Brown Act and proper titles for posting for agendas – 20 words or less must be written but structure is not clearly specified. Use of “see attached” qualifies as part of the requirement but the attachment must be part of agenda items posted

Article X of the By-laws (Grievance Procedures) last updated and approved – February 2008

Board vacancies -

Applications regarding the LA City guidelines with regard to quorum within a quorum

Board member actions and decorum at committee and general meetings

- By-Laws

Moved by Mr. Simon, 2<sup>nd</sup> by Ms. Rosen to approve Second reading of by-laws and standing rules – Mr. Bailey moved to request extension until June meeting. No 2<sup>nd</sup>. Krokrover amended Mr. Simon's motion to vote on 2<sup>nd</sup> reading of accepted bylaws, pending review of amendments with request for extension to June 30. 2<sup>nd</sup> Rosen. Passed. 16 pro, 1 op, 3 abst.

- Education
- Finance referred to amended agenda:

(2a) Increase staff time from 12-18 hours per week to a maximum of 25 hours per week to accommodate increased amounts of time needed for data input and website maintenance. Motion by Ms. Rosen, 2<sup>nd</sup> Mr. Kaufman. Pro 16, 2 op, 1 abs

(3b)Spend up to \$1,500.00 for purchase of mailing list as requested by ENC Outreach and Planning & Land Use Committees. Motion by Ms. Rosen, 2<sup>nd</sup> by Mr. Rubinstein.

Mr. Silver moved to vote en-mass remaining Finance items (3, 4, 8, 9, 10), 2<sup>nd</sup> Mr. Martayan. Call for the question passed. Motion passed 18 pro, 1 op.

(4c)Spend up to \$500.00 for purchase of wireless router for ENC office WiFi applications

(5d)Purchase up to \$2,000.00 of books as requested by and for use at the Encino/Tarzana Branch of the Los Angeles Public Library. Consent

(6e)Spend up to \$2,000.00 for purchase of the following equipment for the Encino Community Center: Multi-Media projector, padded folding chairs, light weight tables & circuit cartridges. Consent

(7f)Spend up to \$4,000.00 for purchase of a portable dance floor & storage cart for dance classes to be held at the Encino Community Center Woman's Club. Consent

(8g) Donate up to \$500.00 to the Congress of Neighborhood Councils for their annual event.

(9h) Purchase up to \$1,000.00 of food items, as requested by and for distribution by, the "Feeding the Hungry" program at Valley Beth Shalom.

(10i) \$300.00 for Outreach Flyers

(11k) The Public Safety Committee recommends that the Encino Neighborhood Council provide two treadmills at a cost of no more than \$2500.00 to local fire station 83 to meet its requirements for physical fitness in order for the firefighters to perform their duties safely. Consent

(12l) The Public Safety Committee moves to purchase wireless communication ports at a cost no greater than \$1650.00 to enable fire department air personnel and firefighters on land to communicate effectively. Consent

(13m) The Public Safety Committee moves to donate \$150.00 to First Presbyterian Church of Encino for use of facilities on 5/3, 5/10, 5/17, 5/24, 5/31, 6/7, 6/14 from 6:30pm-9:30pm for CERT training instruction. This was addressed at the April general meeting. Consent

(14a) The Public Safety Committee hereby requests up to \$100.00 to cover costs for purchasing labels and printing in order to update the CERT flyers for distribution. This was addressed at the April general meeting. Consent.

Outreach - Motion: O&V moves to create a mock-up and proposed layout for a full color tri-fold brochure highlighting the ECC, Community Parks and the ENC. On the back will be pertinent information. The mock-up layout is due at the next O&V meeting approx. 1 month from now. (Consent Item) Kathy M. Patterson and Lee Marks will be responsible for providing most of the content.

Motion: O&V Committee requests Louis Krokover (Pres) or other members of the ENC executive committee, to check with the City Attorney if the ENC can have its own FaceBook and Twitter Accounts. O&V requests an email from the City Attorney with the answer to prevent ambiguity. (Consent Item)

OV requests latitude to present information in a timely matter. Mr. Gamson resigned formally from committee to facilitate quorum within quorum mandate.

Items posted on Finance Committee requests

- Public Safety – sufficient attendants for CERT.

Items posted on Finance Committee requests. The Public Safety Committee moves to send a letter on behalf of the Encino Neighborhood Council to Councilmember Koretz wherein it details the ongoing traffic hazards and safety concerns at Garvin Drive and Lanai Road. Because the width of Garvin Drive measures less than 28 feet, the Los Angeles Fire Department Manual of Operations restricts parking to only one side of the street. The committee urges Councilmember Koretz to expedite the installation of “no parking” signs and/or the application of red paint onto the curb and to request appropriate enforcement of said regulations.

(Unanimous approval)

- Parks - Possible Closure of Los Encinos Historical Park
- Traffic / Transportation -
- Van Nuys Airport –
- PLU -

Glenn Bailey comment on possible city action to transfer liability issues of sidewalks to property owners. Mr. Bailey motion to have ENC on record as opposed. Mr. Silver moved to go to PLU. 2<sup>nd</sup> Mr. Martayan. Passed 15 pro 1 opposed.

11. Board Member Comments –

12. Future Meetings:

- A. The next Executive Committee Meeting: June 14, 2011
- B. The next General Board Meeting: June 22, 2011

Adjourned at 9:40.

Respectfully submitted,  
Shelley Rivlin