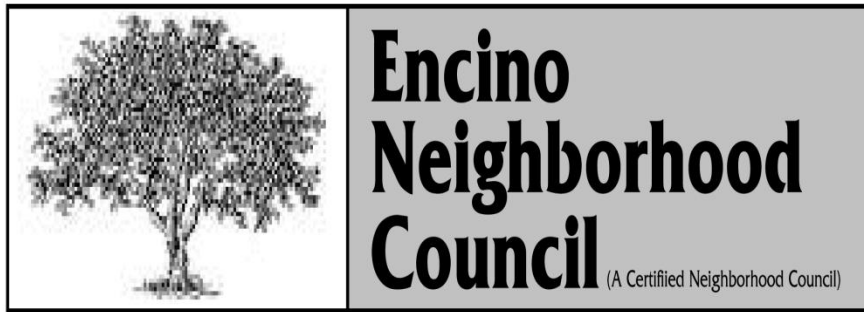


CITY OF
LOS ANGELES



Officers
GLENN BAILEY
President
TODD RUBINSTEIN
Vice President
KEN SILK
Secretary
JOHN ARNSTEIN
Treasurer
**KATHY MOGHIMI-
PATTERSON**
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL BOARD MEETING
Wednesday, November 28, 2012 – 7:00 PM
Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

Representatives/Alternates – Apartment/Condo: Sherman Gamson/(vacant); Business (2): Victoria Miller & Todd Rubinstein/Eliot Cohen & Gil Spiegel; Education: Marly Tempel/Mia Howard-Rubinstein; Park Advocate/Environmental: Debra George/Sharon Brewer; Planning and Land Use: Talar Dardarian/Jeremy Erlandsen; Public Safety: John Tashtchian/Art Sherman; Religious Organization/Institution: (vacant)/(vacant); Volunteer/Service: Herug Kitsinian/*Norma Landau; Encino Chamber of Commerce: Keven Steinberg/Melissa Loeffler; Encino Property Owners Association: (pending)/(pending); Homeowners of Encino: Gerald Silver/*Norma Landau; Area 1: Glenn Bailey/Steven De Vore; Area 2: Jason Ackerman/Fred Myer; Area 3: Ken Silk/(vacant); Area 4: Alicia Herring/(vacant); Area 5: (vacant)/(vacant); Area 6: John Arnstein/(vacant); Area 7: Debbie Watson/(vacant); At-Large (2): Kathy Moghimi-Patterson & Stacie de Armas Shrinsky/Herbert Strickstein & (vacant). *May only serve in one position; the other will be vacated.

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-6, 13-18, 22-23, 27-28

- 1) Call to Order; Roll Call; Determination of Quorum (11 minimum); Appointment of Parliamentarian
- 2) Review and Approve Minutes of Previous Meeting – October 24, 2012 – Ken Silk
- 3) Review and Approve Minutes of Special Meeting Held August 30, 2012
- 4) Review and Approve Report of Paid Expenditures, Approved Expenditures, and Total Remaining Balance To Date and Monthly Financial Statement Ending October 31, 2012 (Including Demand Warrants, Purchase Card Transactions, Bank Statements, etc.); Quarterly Audit – John Arnstein
- 5) Approval of Consent Items
 - a. Executive Committee Recommendation: That the Board adopt the Office Staff Responsibilities (see attached). Passed unanimously 5-0-0
 - b. Executive Committee Recommendation: That the Board adopt the ENC Office Hours as follows: Tuesday and Wednesday, 10:00 a.m. and 1:00 p.m.; Thursday between 12:00 p.m. and 6:00 p.m.; Friday between 10:30 a.m. and 1:30 p.m. for a total of 15 hours per week. Passed unanimously 5-0-0
 - c. Executive Committee Recommendation: Appointment of Debra George as the ENC Representative to the Sepulveda Basin Wildlife Areas Steering Committee. Passed unanimously 5-0-0
 - d. Executive Committee Recommendation: Appointment of Glenn Bailey as ENC Second Signatory for Funding Program. Passed unanimously 5-0-0
- 6) Board or Stakeholder Vote To Fill Board Vacancies – Applications Received: Area 6 Alternate (Laurie Kelson); Area 5 Representative (Diane Rosen)
- 7) Seating of Newly Elected Board Representatives and Alternates and Any Applicants Appointed To Fill Vacancies

- 8) Introduction of Elected Officials Present
- 9) Reports From City Officials and Departments: Police, Fire, Mayor, City Attorney, City Controller, City Council Districts 5 and 6, Neighborhood Empowerment, Recreation and Parks, Other Departments
- 10) Reports From Representatives of Federal, State, and County Officials and Agencies
- 11) Public Forum: Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 12) Guest Speakers/Presentations: ENC Election Recap - Alisa Smith, Region 3 Independent Election Administrator – Including Upcoming NC Election Survey
- 13) President's Report – Glenn Bailey
 - a. Executive Order(s)
 - b. Notebook Containing ENC Documents For Public Review At Board Meetings
 - c. Use of Encino Community Center Until 9:30 p.m. for Board Meetings
 - d. Executive Committee Regular Monthly Meetings Will Be Second Wednesdays at 7:00 p.m.
 - e. Approval of Annual Right of Entry Permit for ENC Office Located in the Encino Woman's Club; Motion to Approve
 - f. Designation of Community Impact Statement (CIS) Authorized Users; Motion to Appoint
- 14) Vice-President's Report – Todd Rubinstein
 - a. Appointment of Committee Chairs; Motion to Approve
- 15) Secretary's Report – Ken Silk
 - a. Board Member Attendance
- 16) Treasurer's Report – John Arnstein
 - a. Purchasing Card Authorized User To Be Treasurer John Arnstein; Motion to Appoint
 - b. Encumbered Election Funds Reconciliation Report Due November 30, 2012; Motion to Approve
 - c. Possible Revisions to Adopted 2012-13 Budget (Refer to Finance Committee)
- 17) Sergeant At Arms Report – Kathy Moghimi-Patterson
 - a. Mandatory Ethics Training Compliance
- 18) Reports From Standing Committees: Executive, Airport, Bylaws, Education, Finance, Outreach, Parks, Planning and Land Use, Public Safety, and Traffic/Transportation
 - a. Executive Committee Recommendation: Appointment of Keven Steinberg as City Attorney Liaison Passed 3-2-0
- 19) Reports From Ad Hoc Committees: 2012 Election – Glenn Bailey
- 20) Monthly Report on Community Outreach (per Bylaws Article V, Section 11)
- 21) Neighborhood Council Reports
 - a. Los Angeles NC Coalition (LANCC): Next Meeting December 1, 2012
 - b. Valley Alliance of NCs: Planning Forum November 8, 2012; Next Meeting December 13, 2012
 - c. Mayor's Community Budget Day November 17, 2012 – ENC Budget Representatives
- 22) Old Business
 - a. From October 24, 2012 Board Meeting: Item 11(4) pulled from Consent Calendar and postponed to November 28, 2012 meeting – Traffic/Transportation Committee recommendation:
Motion by Jerry Silver Second by Laurie Kelson
Moved that the ENC oppose any further expansion of the 405 freeway and/or Sepulveda Blvd. through Sherman Oaks and the Sepulveda Pass, including widening, elevated trains, mono-rail trains, elevated car pool lanes, toll lanes or express lanes on the 405 freeway. The burden of providing more cross mountain passage must be shared by alternative routes, rather than placing more noise, traffic and congestion impacts on residents living near the 405 freeway. Vote 4/0
- 23) New Business
 - a. Items Pulled From Consent (Item 4 above)
 - b. Proposed Board Retreat - December 2012/January 2013 at a Cost Not To Exceed \$500
 - c. Business Cards for ENC Board Members
 - d. Mobility Plan Map of Encino For ENC Review and Comment
 - e. Balboa Sports Center Park Advisory Board (PAB) Lack of Regular Meetings
 - f. NC Candidate Forum(s) for Mayor, City Attorney, and Controller

- 24) Board Member Reports
 - a. Encino Park and Ride Lot Reopening November 15, 2012 – Laurie Kelson
 - b. California Traditional Music Society Status – Debra George
- 25) Public Forum: Comment on Non-Agenda Items (up to two minutes per speaker; no discussion)
- 26) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 27) Next Board Meeting December 26, 2012 (or January 23, 2013)
- 28) Adjournment (by 9:00 p.m.)

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store. Report(s) related to an agenda item will be available for review at www.EncinoCouncil.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 OR toll-free at 3-1-1 or by emailing NCsupport@lacity.org