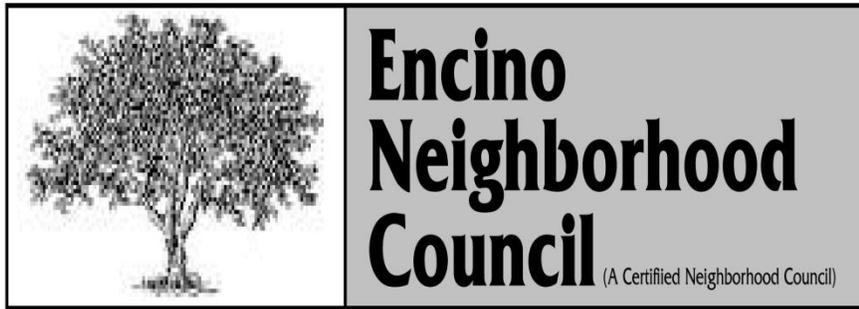


CITY OF
LOS ANGELES



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Vice President

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Secretary

JOHN ARNSTEIN
Treasurer

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PATTERSON
Sergeant at Arms

NOTICE AND AGENDA – REVISED (Items 4o, 16c)
ENCINO NEIGHBORHOOD COUNCIL BOARD MEETING
Wednesday, January 23, 2013 – 7:00 PM
Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

Representatives/Alternates – Apartment/Condo: Sherman Gamson/(vacant); Business (2): Victoria Miller & Todd Rubinstein/Eliot Cohen & Gil Spiegel; Education: Marly Tempel/Mia Howard-Rubinstein; Park Advocate/Environmental: Debra George/Sharon Brewer; Planning and Land Use: Talar Dardarian/Jeremy Erlandsen; Public Safety: John Tashtchian/Art Sherman; Religious Organization/Institution: (vacant)/(vacant); Volunteer/Service: Hrag Kitsinian/(vacant); Encino Chamber of Commerce: Keven Steinberg/Melissa Loeffler; Encino Property Owners Association: (pending)/(pending); Homeowners of Encino: Gerald Silver/Norma Landau; Area 1: Glenn Bailey/Steven De Vore; Area 2: Jason Ackerman/Fred Myer; Area 3: Ken Silk/(vacant); Area 4: Alicia Herring/(vacant); Area 5: Diane Rosen/(vacant); Area 6: John Arnstein/Laurie Kelson; Area 7: Debbie Watson/(vacant); At-Large (2): Kathy Moghimi-Patterson & Stacie de Armas Shrinsky/Herbert Strickstein & (vacant).

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-5, 12-21, 25-26

- 1) Call to Order; Pledge of Allegiance; Roll Call; Determination of Quorum (11 minimum); Voting Members (Ethics Training Compliance); Appointment of Parliamentarian
- 2) Review and Approve Minutes of Previous Meetings – October 24, 2012 and December 26, 2012 – Ken Silk
- 3) Review and Approve Report of Paid Expenditures, Approved Expenditures, and Total Remaining Balance To Date and Monthly Financial Statement Ending October 31, 2012, November 30, 2012, and December 31, 2012 (Including Demand Warrants, Purchase Card Transactions, Bank Statements, etc.); Second Quarter Audit – John Arnstein
- 4) Approval of Consent Items (may be pulled by Board member/public speaker card):
 - a. **Outreach Committee Recommendation (1/7/13):** To do outreach tabling at local Encino coffee shops and grocery stores once a week. (Passed 3-0-0)
 - b. **Outreach Committee Recommendation (1/7/13):** To participate with a booth at Taste of Encino event to be held Sunday, October 13, 2013. (Passed 3-0-0)
 - c. **Parks Committee Recommendation (1/7/13):** That the U.S. Army Corps of Engineers provide adequate advance email notice at least 60 days prior to any action to both Neighborhood Councils in the Sepulveda Basin, the Encino and Lake Balboa NCs, of any

and all proposed projects and actions, whether or not an environmental impact is anticipated. (Passed 5-0-0)

d. Parks Committee Recommendation (1/7/13): That the Encino Neighborhood Council supports the Sepulveda Basin wildlife habitat motion by Councilmember Jan Perry (Council File 13-0024) and recommends that the motion also be referred to the Ad Hoc River Committee and that a Community Impact Statement be filed by the ENC. (Passed 5-0-0)

e. Parks Committee Recommendation (1/7/13): That the U.S. Army Corps of Engineers make a clear determination that the 48 acre Wildlife Area south of Burbank Boulevard is an open public space and a wildlife reserve that will not be closed to the public. (Passed 5-0-0)

f. Parks Committee Recommendation (1/7/13): That the U.S. Army Corps of Engineers bear all costs related to repair and mitigating damage to hardscape and vegetation originally paid for with local and federal funds as the result of recent USACE damage to sensitive habitats in the 48 acre Wildlife Area south of Burbank Boulevard. (Passed 5-0-0)

g. Parks Committee Recommendation (1/7/13): That the ENC support Alternative C of the Rim of the Valley Corridor Special Resource Study as prepared by the National Park Service as it includes the Sepulveda Basin, Los Angeles River, and Los Encinos State Historic Park and all of Encino and that the ENC also encourage the additional inclusion of Alternate D for maximum connectivity of natural habitats. (Passed 5-0-0)

h. Planning and Land Use Committee Recommendation (1/8/13): To re-support the original motion in 2010, regarding Case No. ZA 2009 0755 CU PAI, concerning a school located at 6100, 6112, 6120 Lindley Avenue and 18051 Topham Street (Passed unanimously)

i. Executive Committee Recommendation (1/9/13): That the ENC Board meeting dates for 2013 will be held on the regular fourth Wednesday of the month except for November and December when there will be instead only one meeting held on December 11, 2013. (Passed 5-0-0)

j. Executive Committee Recommendation (1/9/13): To authorize filing of a Community Impact Statement supporting the Mayor's appointment of Grayce Liu as permanent General Manager of the Department of Neighborhood Empowerment (DONE) (CF 12-1934) (Passed 5-0-0)

k. Executive Committee Recommendation (1/9/13): That the determination of whether there is any variance between motions adopted in 2012 to amend the ENC Bylaws regarding removal and the provisions in the current Bylaws and the proposal of an appropriate motion to remedy any such inconsistency be referred to the Bylaws Committee. (Passed 5-0-0)

l. Bylaws Committee Recommendation (1/14/13): To amend the ENC Bylaws to include Petition By Board to Section 9, Item B pursuant to January 25, 2012 general meeting of the ENC, as follows:

B. Petition by Board - A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with Council business; violations of the Bylaws, Operating Procedures or Code of Conduct following a Board Member's submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the

internal rules or procedures and specifies the conduct of the person, and iii) contains the signatures of at least three (3) board members.

a. The petition shall be delivered simultaneously to all Board Members and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.

b. Removal of the identified Board member requires a majority of the attending Board Members.

c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.

d. The Board member being removed must first have been censured by the Board once for the same action before a Petition by the Board for removal shall be considered by the Council. (Passed 6-0-0) BYLAWS AMENDMENT – FIRST READING

m. Bylaws Committee Recommendation (1/14/13): To amend the ENC Bylaws to add two additional seats for the representative at large position. These seats are exclusively for factual stakeholders. Factual Stakeholders are to vote only for these two seats.

To amend the Bylaws so Article 5, D, adds: Two (2) reserved at large representatives for factual basis stakeholders; and Article 10, 2, sections 7 and 8:

7. Individuals claiming stakeholder status because of membership in a community based organization or by whatever other means, who do not “live, work or own property” within the Council boundaries, may run for and vote for the “reserved at large representatives” positions.

8. Individuals whose stakeholder status is otherwise established because of their living, working or owning property within the Council boundaries, having the right to run for and vote for other Board positions as set out in these bylaws, shall not be qualified to vote for or run for either of the two (2) “reserved at large representatives” positions.

To amend the Attachment B to include:

Under Board Position: Reserved At-Large Representatives. Term: 2 Years

Under No. of Seats, 2

Under eligibility to Run for the Seat: Elected Any stakeholder (commonly known as a factual basis stakeholder) who is at least 18 years of age on the day of the election claiming stakeholder status because of membership in a community based organization or by whatever other means and who does not “live, work or own property” within the neighborhood council boundaries.

Under eligibility to Vote for the Seat: Any stakeholder (commonly known as a factual basis stakeholder) who is at least 18 years of age on the day of the election claiming stakeholder status because of membership in a community based organization or by whatever other means and who does not “live, work or own property” within the neighborhood council boundaries. (Passed: 5-0-1) BYLAWS AMENDMENT – FIRST READING

n. Bylaws Committee Recommendation (1/14/13): to add “ENC” or “Encino Neighborhood Council” language in lieu of “neighborhood council” to motion in supra and specify “Lives, Works, Own Property Within the ENC Boundary” to the 21 Unreserved Seats. (Passed 6-0-0) BYLAWS AMENDMENT – FIRST READING

- ~~**o. Finance Committee Recommendation (1/18/13):** To authorize up to \$500 to partially offset food expenses for Daddy Daughter Prom to be held at the Encino Community Center on February 15, 2013. (Passed 4-0-0) (Moved to Item 16c below)~~
- 5) Board or Stakeholder Vote To Fill Board Vacancies – Applications Received: (Religious Representative: Eliot Cohen*) *Pending verification of qualifications from Department of Neighborhood Empowerment and/or Office of the City Attorney)
 - 6) Seating of Any Applicants Appointed To Fill Vacancies
 - 7) Introduction of Elected Officials Present
 - 8) Reports From City Officials and Departments: Police, Fire, Mayor, City Attorney, City Controller, City Council Districts 5 and 6, Neighborhood Empowerment, Recreation and Parks, Other Departments
 - 9) Reports From Representatives of Federal, State, and County Officials and Agencies
 - 10) Guest Speakers/Presentations:
 - a. Southern California Gas Company’s Advanced Meter Project (10 minutes)
 - b. Sepulveda Pass Transit Corridor Study by Metro – Laurie Kelson (5 minutes)
 - c. NC Budget Advocates for Southwest Valley Region (5 minutes)
 - 11) Public Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
 - 12) Old Business
 - a. (none)
 - 13) President’s Report – Glenn Bailey
 - a. Executive Order(s)
 - b. MOTION: ENC Board Workshop (was Retreat) Saturday, February 9, 2013, 10 am-2 pm at Tillman Water Reclamation Plant/Japanese Garden
 - c. MOTION: To co-sponsor Neighborhood Council Town Hall Forum on Measure A, the Half-Cent Sales Tax Increase on March 5, 2013 Primary Election Ballot (CF 13-1100-S6) to be held on February 19, 2013, 6:30 pm at Cleveland High School in Reseda
 - d. MOTION: To support LANCC’s action demanding that the City Council’s decision on the \$3 billion street repair bond be postponed until adequate outreach and at least 60 days is provided to allow Neighborhood Councils to review and make recommendations (CF 13-1300-S1)
 - e. Proposed Grievance of the Homeowners of Encino Regarding ENC Committee Members Sign Up Process - TIME CERTAIN AT 8:30 PM
 - 14) Vice-President’s Report – Todd Rubinstein
 - a. ENC Committees
 - b. Voting and Non-Voting Members of Committees; Sign-ups by Board members and stakeholders
 - 15) Secretary’s Report – Ken Silk
 - a. Board Member Attendance
 - 16) Treasurer’s Report – John Arnstein
 - a. MOTION: Reallocate \$100 previously approved for VANC Planning Forum held in November 2012 to instead be used to VANC 10th Anniversary Mixer March 14, 2013

- b. 5th Annual Senior Symposium May 18, 2013 Request for \$750 (Refer to Finance Committee)
- c. MOTION: To authorize up to \$500 to partially offset food expenses for Daddy-Daughter Prom to be held at the Encino Community Center on February 15, 2013.
- 17) Sergeant At Arms Report – Kathy Moghimi-Patterson
 - a. Mandatory Ethics Training Compliance
(Online Training: <http://ethics.lacity.org/education/ethics2007/?audience=done>)
- 18) Reports From Standing Committees (Upcoming Meeting Date, If Known): Executive (2/6/13); Airport; Bylaws; Education; Finance; Outreach; Parks (2/4/13); Planning and Land Use; Public Safety (1/30/13); and Traffic/Transportation (1/30/13)
 - a. Items Pulled From Consent (Item 4 Above)
 - b. Bylaws Committee Recommendation (1/14/13):** to implement the following Mission Statement: The ENC provides a forum for community participation through means of discussion of issues and projects facing Encino. The ENC will work with the community in analyzing and presenting proposals and recommendations to the City Council. The proposals and recommendations of the ENC shall be in the form of a Community Impact Statement (CIS). The CIS will include findings of fact, recommendations and a summary of the public input (i.e. speaker's comments). Should there not be a consensus on an issue, then a Majority Statement and a Minority Statement will be included in the CIS. It shall be improper to submit the results of a majority vote of the ENC, without the required Statement of findings of fact, proposals and recommendations of the ENC. (Passed 5-1-0)
- 19) Reports From Ad Hoc Committees: 2012 Election – Glenn Bailey
- 20) Monthly Report on Community Outreach (per Bylaws Article V, Section 11)
- 21) New Business and Committee Referrals
 - a. Mobility Plan Map of Encino For Encino NC Review and Comment (Refer to Traffic/Transportation Committee and Board Workshop)
 - b. Proposed widening of Oxnard Street to four lanes between White Oak and Lindley Avenues (DOT grant application to MTA for the 2013 Call for Projects grant cycle) (CF 12-1866) (Refer to Traffic/Transportation Committee)
 - 1. Reclassification of Oxnard Street east of Lindley Avenue to its terminus from a Secondary Highway to a Collector Street (Refer to Traffic/Transportation Committee)
 - c. Sidewalk Repair: Assembly Bill 22 (Blumenfeld) would require a public vote if a City newly mandates property owners to pay for repair of sidewalks damaged by tree roots. MOTION to support and authorize filing of a Community Impact Statement.
- 22) Neighborhood Council Reports and Upcoming Meetings and Events
 - a. Valley Alliance of NCs: Next Meeting Thursday, February 14, 2013 (tentative)
 - 1. Candidate Forum for Mayor and Controller February 23, 2013 Valley College
 - 2. 10th Anniversary Mixer, Thursday, March 14, 2013
 - b. Los Angeles NC Coalition: Next Meeting Saturday, February 2, 2013, 10 am
 - c. NC Budget Advocates – Southwest Valley Region
 - 1. NC Budget Advocates On The Road Valley Meeting January 31, 2013, 7 pm
 - 2. Regional Budget Day, March 2013 (date TBA)

- d. Board of Neighborhood Commissioners (BONC): Next Meeting February 5, 2013, 6 pm in Chatsworth
- e. Congress of Neighborhoods: Saturday, September 28, 2013
- 23) Public Comment on Non-Agenda Items (up to two minutes per speaker; no discussion)
- 24) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 25) Next Board Meeting Wednesday, February 27, 2013, 7:00 p.m.
- 26) Adjournment (by 9:15 p.m.) – In Memory of

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301 Ventura Bl.). Report(s) related to an agenda item will be available for review at www.EncinoNC.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 OR toll-free at 3-1-1 or by emailing NCsupport@lacity.org