

CITY OF
LOS ANGELES



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ENCINO NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING
Wednesday May 8, 2013
Approved Minutes

Location: Encino Woman's Club, 4924 Paso Robles Avenue, Encino

1.0 CALL TO ORDER, PLEDGE, ROLL CALL AND DETERMINATION OF QUORUM

The meeting was called to order at 6:45 P.M. by President Glenn Bailey who named Kathy Moghimi-Patterson as Parliamentarian. There was a pledge of allegiance. Roll call was taken and it was determined that there was a quorum with the presence of 15 based on the following: Representatives present: Kathy Moghimi-Patterson, Stacie DeArmas Shrinky, Sherman Gamson, Victoria Miller, Todd Rubenstein, Debra Lee George, Anni Keusseyan, Talar Dardarian, Glenn Bailey, Ken Silk, Diane Rosen (left during discussion of items 4f & g), John Arnstein, Debbie Watson, and Gerald Silver.

Alternate sitting in for absent Representative: Mia Howard Rubinstein for Marly Tempel.

Other Alternates Present: Sharon Brewer

Representatives absent: Marly Temple, John Tashtchian, Hrag Kitsinian, Jason Ackerman, Keven Steinberg, and Alicia Herring.

Alternates absent: Herbert Strickstein, Tom Masterson, Eliot Cohen, Gil Spiegel, Art Sherman, Jeremy Erlandsen, Steven DeVore, Fred Myer, Laurie Kelson, Norma Landau and Melissa Loeffler.

2.0 MINUTES OF PRIOR MEETINGS The Minutes of the last meeting on April 24, 2013 were distributed and a motion was made, seconded and adopted unanimously to approve the Minutes. No action was taken regarding the minutes of the March 27, 2013 meeting that were tabled at the April meeting.

3.0 REPORT OF ENC FINANCIAL STATUS FOR 2012-2013 John Arnstein distributed documents enumerating by category approved expenses paid (including by demand warrant and purchase card transactions) and the remaining balance as well as proposed new budget allocations. He referred to a correction regarding postage. The documents reflected some budget items that have been eliminated (the largest being \$1200 for newsletter) or reduced (the largest being reduction of \$2,170 in community improvement projects). There was discussion of

the elimination of the newsletter in the current fiscal year and of other means of outreach in the current fiscal year. Glenn reported on a conversation with Gracye Liu which indicated the possibility of receiving a credit for all or part of the 2012 election expenses.

4.0 NEIGHBORHOOD PURPOSE GRANTS

A. LOS ENCINOS DOCENT ASSOCIATION It was reported the Parks Committee unanimously supported the application from the Los Encinos Docent Association for up to \$200 to create Los Encinos State Historic Park school tours information DVDs to be distributed to Encino elementary schools. Kathy Moghimi-Patterson seconded the motion. There was discussion and the Board voted 15-0-0 to approve the recommendation and that the Encino Neighborhood Council approve the NPG submitted by the Los Encino Docent Association in the amount of \$200.00 for the following purposes and community benefits: Create and distribute information packets about free school programs at Los Encinos State Historic Park to local teachers.

B. ENCINO CHARTER ELEMENTARY SCHOOL It was reported that Encino Charter Elementary School applied for up to \$1,500 for privacy screening (\$1200) and traffic signs and supplies for a Safety Valet Program (\$300) and the NPG application was circulated. A motion was made, seconded, discussed and adopted by a vote of 14 Yes 0 No and 1 Abstention that the Encino Neighborhood Council approves the NPG submitted by the Encino Charter Elementary School in the amount of \$1,500 for the following purposes and community benefits: To support Safety Valet Program by purchasing signs and other safety supplies to remind drivers, parents and visitors to navigate their way safely around, in and out of the school; and for student safety, purchase additional privacy screening for exposed play areas. The motion was conditioned on receiving the complete package and having funds available by May 14, 2013 otherwise this will be the first NPG funded next fiscal year.

C. LANAI ROAD ELEMENTARY SCHOOL It was reported that Friends of Lanai Boosters requested up to \$1,500 for specialized furniture and supplies for special needs students at the school, but no action could be taken at this time since ENC only received a letter requesting this and no NPG application.

D. EMELITA STREET ELEMENTARY SCHOOL It was reported that Emelita Street Elementary School requested up to \$1,500 for LCD projectors, \$200 for light bulb replacement and \$600 for document readers, but no action could be taken at this time since ENC only received a letter requesting this and no NPG application.

E. BARN OWL BREEDING BOXES The Parks Committee unanimously to recommend allocation of up to \$2,000 for the purchase and installation of four barn owl breeding boxes in the area of the Balboa Sports Center for the purpose of gopher control. Diane Rosen seconded the motion. There was discussion during which it was reported that the Audubon Society would provide free care of the boxes. The Board voted 15-0-0 to allocate up to \$2,000 of community improvement funds for the purchase and installation of four (4) barn owl breeding boxes in the area of the Balboa Sports Center for the purpose of gopher control.

F. LOS ANGELES CONGRESS OF NEIGHBORHOODS Glenn referred to the request

contained in the agenda regarding supporting the Congress. He presented a motion, seconded by Jerry Silver, to support the L.A. Congress of Neighborhoods in an amount not to exceed \$500. There was discussion, including on the means of obtaining funds. The members voted 14-0-0 to provide \$500 in support of the L.A Congress of Neighborhoods if funds are available by May 31, 2013.

G. NEIGHBORHOOD COUNCIL BUDGET ADVOCATES Glenn also referred to the request contained in the agenda regarding supporting outreach efforts of the Budget Advocates. He moved, seconded by Kathy Moghimi-Patterson, to support the Neighborhood Council Budget Advocates in an amount not to exceed \$500. There was discussion, including on means of obtaining funds. The members voted 14-0-0 to provide \$500 in support of the Neighborhood Council Budget Advocates outreach efforts if funds are available by May 31, 2013.

H. ENC BANNERS It was reported that the ENC Election Committee in August 2012 unanimously recommended and the prior Board approved an authorization of up to \$800 to purchase banners for the ENC, but the banners have not been purchased. A motion was made by Stacy DeArmas Shrinsky, seconded by Gerald Silver, and after discussion adopted by vote of 14-0-0 to authorize the payment of up to \$800 to purchase banners for ENC outreach from encumbered funds for election outreach.

I. CANOPY It was reported that the ENC Election Committee in August 2012 unanimously recommended and the prior Board approved an authorization of up to \$500 to purchase a pop up canopy. A motion was made by Kathy Moghimi-Patterson, seconded by Gerald Silver and after discussion adopted by vote of 14-0-0 to authorize payment of up to \$500 for an ENC “pop up” canopy for outreach from encumbered funds for election outreach.

5.0 APPROVAL OF 2012-2013 BUDGET REVISIONS A motion to approve the 2012-2013 budget revisions referred to in 3.0 hereinabove was made by John Arnstein, seconded and adopted by vote of 13-0-0.

6.0 BUDGET OVERVIEW John Arnstein reported that there was a present deadline of June 21, 2013 for submitting a proposed 2013-2014 budget in order to obtain funds from the start of July. John stated that since the regular June Board meeting is after June 21 he would try to submit a budget at the May 22, 2013 Board meeting.

7.0 STANDING COMMITTEES The Agenda listed and Glenn stated the next meeting dates of Committees.

8.0 ITEMS REFERRED TO ENC COMMITTEES None mentioned

9.0 UPCOMING EVENTS The Agenda listed and Glenn noted the dates of upcoming events including Valley Alliance of NCs on May 9, BONC on May 20, LA NC Coalition on June 1, and Congress on September 28, 2013. A L.A. River clean up event on May 18 was announced.

10.0 PUBLIC COMMENT – None

11.0 ADJOURNMENT The meeting adjourned at 8:12 P.M. and it was noted that the next Board meeting will be on May 22, 2013.

Submitted by Kenneth Silk, Secretary