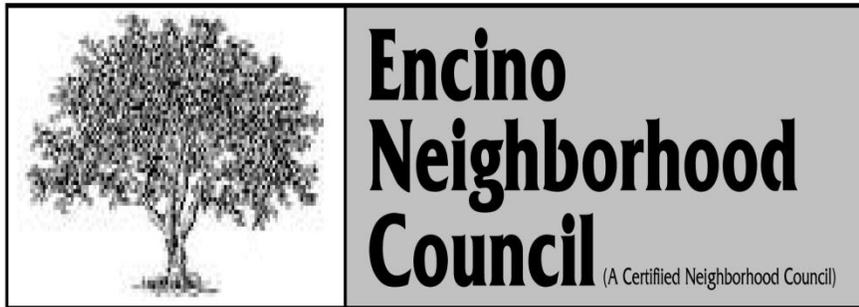


CITY OF
LOS ANGELES



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Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL BOARD SPECIAL MEETING

Wednesday, June 26, 2013 – 7:15 PM* (*Note later start time)

Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

NOTE: Board Member Funding Program Training, 6:00 pm, Encino Woman's Club

Representatives/Alternates – Apartment/Condo: Sherman Gamson/Tom Masterson; Business (2): Victoria Miller & Todd Rubinstein/Eliot Cohen & Gil Spiegel; Education: Marly Tempel/Mia Howard-Rubinstein; Park Advocate/Environmental: Debra George/Sharon Brewer; Planning and Land Use: Talar Dardarian/Jeremy Erlandsen; Public Safety: John Tashtchian/Art Sherman; Religious Organization/Institution: Anni Keusseyan/(vacant); Volunteer/Service: Hrag Kitsinian/(vacant); Encino Chamber of Commerce: Keven Steinberg/Melissa Loeffler; Encino Property Owners Association: (pending)/(pending); Homeowners of Encino: Gerald Silver/Norma Landau; Area 1: Glenn Bailey/Steven De Vore; Area 2: Jason Ackerman/Fred Myer; Area 3: Ken Silk/(vacant); Area 4: Alicia Herring/(vacant); Area 5: Diane Rosen/(vacant); Area 6: John Arnstein/Laurie Kelson; Area 7: Debbie Watson/Carol Levin; At-Large (2): Kathy Moghimi-Patterson & Stacie de Armas Shrinsky/Herbert Strickstein & (vacant).

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-3, 5-7, 9-14, 16, 18, 22-23

- 1) Call to Order; Pledge of Allegiance; Roll Call; Determination of Quorum (11 minimum); Voting Members (Ethics Training Compliance); Appointment of Parliamentarian
- 2) Review and Approve Minutes of Previous Meetings – May 22, 2013 – Ken Silk
- 3) Board or Stakeholder Vote To Fill Board Vacancies – Applications Received: Joyce Propper, Area 4 Alternate
- 4) Seating of Any Applicants Appointed/Elected To Fill Vacancies
- 5) Approval of Consent Items (may be pulled by Board member/public speaker card):
 - a. **Traffic/Transportation Committee (5/29/13):** That the Army Corps of Engineers and/or the Bureau of Engineering of the City of Los Angeles pave dirt (sidewalk) sections of Magnolia Street between Hayvenhurst Avenue and Rubio Avenue (south side) and Hayvenhurst Avenue and Petit Avenue (north side) with permeable concrete.
(Passed: 4-0-0)

- b. Parks Committee (6/3/13):** To approve the addition of a single cricket field as presented (southwest of Woodley Park in Sepulveda Basin) including an expansion of the existing restrooms, and to oppose any of the area to be converted into a parking lot. (Passed 6-0-0)
- c. Bylaws Committee (6/17/13):** That the ENC Standing Rules be amended to reflect under Item No. 2, Committee: Executive Committee. The Executive Committee shall consist of the officers of the Board. The Executive Committee shall have the authority to set the agenda and scheduling for each Board meeting. The Executive Committee may also discuss and make recommendations to the Board akin to any other committee. Meetings of the Executive Committee may be called by the President. (Passed 6-0-0)
- 6) First Reading of Bylaws Amendments (2/3 Vote Required) – VOTE 7/24/13
- a. Bylaws Committee (6/17/13):** To amend Attachment B of the ENC Bylaws for Representative At Large positions: Eligibility to Run for the Seat: Stakeholders who live within the ENC boundaries and who are 18 years or older. Eligibility to Vote for the Seat: Stakeholders who live within the ENC boundaries and who are 18 years or older. (Passed 6-0-0) (Also see item 17a.1)
- b. Bylaws Committee (6/17/13):** To amend Attachment B of the ENC Bylaws by removing the language which states “or those who declare a stake” for Eligibility to Vote for the Seats of Apartment and Condo Representative, Business Representative, Education Representative, Park Advocate /Environmental Representative, Public Safety Representative, and Religious Representative. (Passed 6-0-0)
- c. Bylaws Committee (6/17/13):** To amend Attachment B of the ENC Bylaws, Eligibility to Run for the Seats, of Business Representative, Education Representative, Park Advocate/Environmental Representative, Public Safety Representative, Religious Representative, and Volunteer Representative by removing the language “(but not limited to)” and add prior to the word “such” the words “within the ENC boundaries.” (Passed 6-0-0)
- 7) Reports From City Officials and Departments: Police, Fire, Mayor, City Attorney, City Controller, City Council Districts 5 and 6, Neighborhood Empowerment, Recreation and Parks, Other Departments
- a. Neighborhood Empowerment: Stephen Box – Yearbook Presentation; “Strategic Plans and Outreach To Connect With Your Community” (5 minutes)
- b. Council District 5: Jeffrey Ebenstein – Update on Lease of Old Fire Station 83 Located at 5001 Balboa Blvd. (CF 13-0476)
- 8) Reports From Representatives of Federal, State, and County Officials and Agencies
- 9) President’s Report – Glenn Bailey
- a. Executive Order(s)
- b. Community Impact Statements (CIS) Filed: Mural Ordinance (CF 11-0923); Old Fire Station 83 Lease (CF 13-0476)
- c. Code of Civility
- d. Monthly Report on Community Outreach (per Bylaws Article V, Section 11)
- e. Board Workshop Date, Time, and Location – Proposed For July 2013
- f. Appointment of DWP MOU Representative and Alternate

- g. 2014 Neighborhood Council Elections – MOTION: To establish an Ad Hoc 2014 Election Committee
 - h. MOTION: To approve new Bylaws of the Los Angeles Neighborhood Council Coalition (LANCC) (deadline 7/6/13)
 - i. MOTION: To approve proposed ENC 2013/2014 Strategic Plan (deadline 7/12/13)
 - j. MOTION: To authorize Taste of Encino 10/13/13 booth cost not to exceed \$150
 - k. MOTION: To demand that the ENC street banner featuring Los Encinos State Historic Park be returned to the ENC by AAA Flag & Banner Company with no fee.
- 10) Vice-President’s Report – Todd Rubinstein
 - a. ENC Committees, including Education Committee Chair/Co-Chair
 - 11) Secretary’s Report – Ken Silk
 - a. Board Member Attendance
 - 12) Treasurer’s Report – John Arnstein
 - a. Review and Approve Report of Paid Expenditures, Approved Expenditures, and Total Remaining Balance To Date and Monthly Financial Statement Ending May 31, 2013 (including Demand Warrants, Purchase Card Transactions, Bank Statements, etc.)
 - b. Neighborhood Purpose Grant (NPG) Applications Update
 - c. MOTION: To approve proposed ENC Budget For Fiscal Year 2013-14 and Adoption of Resolution (deadline 7/12/13)
 - 13) Sergeant At Arms Report – Kathy Moghimi-Patterson
 - a. Mandatory Ethics Training Compliance
(Online Training: <http://ethics.lacity.org/education/ethics2007/?audience=done>)
 - 14) Guest Speakers/Presentations:
 - a. Richard Leyner, President, North Valley Area Planning Commission – “ City Planning Decisions and the Role of Neighborhood Councils” (5 minutes)
 - b. Janie Thompson – Amestoy Estates Issues Update (5 minutes)
 - c. Façade Remodel of Existing Building Located At 16817 Ventura Bl. (Lakeside Café) – Jason Herriven, Architect (for Adi McAbian, Applicant)
(ENC Planning and Land Use Committee “moves to not oppose the Lakeside Cafe project as presented and this be presented to the entire Neighborhood Council Board at the next general meeting for a vote.” Passed 7-0-0)
 - d. Reduced Lot Width For a Residential Lot Split Located At 4915 Densmore Ave. Case No. ZA 2013-1063(ZAA) (Zoning Administrator Hearing 6/28/13, 8:30 am)
 - e. Impacts of New Building Under Construction At 4940 Paso Robles Ave. (IMT Park Encino), including Possible Encroachments On City Property (Encino Community Center/Encino Woman’s Club)
 - 15) Public Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
 - 16) Old Business
 - a. **Committee Recommendations Pulled From Consent Items 1/23/13 (Items 1,2):**
 1. **Bylaws Committee Recommendation (1/14/13):** To amend the ENC Bylaws to add two additional seats for the representative at large position. These seats are exclusively for factual stakeholders. Factual Stakeholders are to vote only for these two seats.

To amend the Bylaws so Article 5, D, adds: Two (2) reserved at large representatives for factual basis stakeholders; and Article 10, 2, sections 7 and 8:

7. Individuals claiming stakeholder status because of membership in a community based organization or by whatever other means, who do not “live, work or own property” within the Council boundaries, may run for and vote for the “reserved at large representatives” positions.

8. Individuals whose stakeholder status is otherwise established because of their living, working or owning property within the Council boundaries, having the right to run for and vote for other Board positions as set out in these bylaws, shall not be qualified to vote for or run for either of the two (2) “reserved at large representatives” positions.

To amend the Attachment B to include:

Under Board Position: Reserved At-Large Representatives. Term: 2 Years

Under No. of Seats, 2

Under eligibility to Run for the Seat: Elected Any stakeholder (commonly known as a factual basis stakeholder) who is at least 18 years of age on the day of the election claiming stakeholder status because of membership in a community based organization or by whatever other means and who does not “live, work or own property” within the neighborhood council boundaries.

Under eligibility to Vote for the Seat: Any stakeholder (commonly known as a factual basis stakeholder) who is at least 18 years of age on the day of the election claiming stakeholder status because of membership in a community based organization or by whatever other means and who does not “live, work or own property” within the neighborhood council boundaries. (Passed: 5-0-1)

BYLAWS AMENDMENT – SECOND READING – 2/3 VOTE REQUIRED

2. Bylaws Committee Recommendation (1/14/13): to add “ENC” or “Encino Neighborhood Council” language in lieu of “neighborhood council” to motion in supra and specify “Lives, Works, Own Property Within the ENC Boundary” to the 21 Unreserved Seats. (Passed 6-0-0)

BYLAWS AMENDMENT – SECOND READING – 2/3 VOTE REQUIRED

b. Committee Recommendations Pulled From Consent Items 4/24/13:

Bylaws Committee (4/15/13): That the ENC support the above-mentioned BONC proposal in its entirety: (1) Remove the requirement that neighborhood councils provide governing board positions for factual basis stakeholders; (2) Allow each neighborhood council to determine the number, if any, of governing board seats that be allocated to factual basis stakeholders; (3) Remove the current definition of factual basis stakeholder; and (4) Allow each neighborhood council to adopt its own definition of factual basis stakeholder. (Passed 5-0-0)

c. Bylaws Committee Recommendation (1/14/13): to implement the following Mission Statement: The ENC provides a forum for community participation through means of discussion of issues and projects facing Encino. The ENC will work with the community in analyzing and presenting proposals and recommendations to the City Council. The proposals and recommendations of the ENC shall be in the form of a

Community Impact Statement (CIS). The CIS will include findings of fact, recommendations and a summary of the public input (i.e. speaker's comments). Should there not be a consensus on an issue, then a Majority Statement and a Minority Statement will be included in the CIS. It shall be improper to submit the results of a majority vote of the ENC, without the required Statement of findings of fact, proposals and recommendations of the ENC. (Passed 5-1-0)

- 17) Reports From Standing Committees (Upcoming Meeting Date, If Known): Executive (7/10/13); Airport; Bylaws; Education (7/11/13); Finance; Outreach; Parks (8/5/13); Planning and Land Use (7/9/13); Public Safety; and Traffic/Transportation.
 - a. Items Pulled From Consent (Item 5 Above)
 - b. Traffic/Transportation Committee (5/29/13):** That the City of Los Angeles not permit closure of traffic lanes on Ventura Boulevard in Encino during the hours of 7:00 a.m. to 8:00 p.m. weekdays except for emergencies. (Passed 6-1)
 - c. Bylaws Committee (6/17/13):** That the ENC Standing Rules be amended to keep the language in the approved Standing Rules regarding the Sergeant At Arms and Parliamentarian Roles cited in Item 12 in the last page: "Unless the presiding officer appoints a parliamentarian at the commencement of the meeting, the Sergeant at Arms shall be the parliamentarian for the meeting to provide interpretations of parliamentary procedure as requested from time to time by the presiding officer. (Passed 6-0-0?)
- 18) New Business and Committee Referrals
 - a. Sepulveda Pass Corridor and MTA Final Compendium Report November 2012 - Motion by Gerald Silver: In light of the latest information from Metro regarding the Sepulveda Pass Corridor Systems Planning Study, the ENC objects to any further expansion of the 405 Freeway and/or Sepulveda Corridor through Sherman Oaks and the Sepulveda Pass, including widening, elevated trains, monorail trains, elevated carpool lanes, toll lanes or express lanes on the 405 Freeway or tunnel under the Sepulveda Pass. The burden of providing more cross mountain passage must be shared by alternative routes, rather than placing more noise, traffic and congestion impacts on residents living near the 405 Freeway.
 - b. National Night Out August 6, 2013 – Refer to Public Safety Committee
 - c. Pending Planning and Land Use Projects:
 - i. Il Villaggio Toscano (IVT) development located at 4827 Sepuveda Blvd (CPC-2010-3152-ZC-HD-SPE-SPP-SPR-CUB)
 - ii. Curtis School expansion located at 15871 Mulholland Dr. (CPC-2009-837-CU-SPE-DRB-SPP-SPR-DI-ZV)
- 19) Neighborhood Council Reports and Upcoming Meetings and Events
 - a. Valley Alliance of NCs: Next Meeting Thursday, July 11, 2013
 - b. Los Angeles NC Coalition: Next Meeting Saturday, July 6, 2013, 10 am
 - c. Board of Neighborhood Commissioners (BONC): Next Meeting June 27, 2013, 6 pm
 - d. Congress of Neighborhoods: Saturday, September 28, 2013
- 20) Public Comment on Non-Agenda Items (up to two minutes per speaker; no discussion)
- 21) Board Member Comments and Announcements (up to one minute per member; no discussion)

22) Next Board Meeting Wednesday, July 24, 2013, 7:00 p.m.

23) Adjournment (by 9:15 p.m.) – (In Memory of)

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301 Ventura Bl.). Report(s) related to an agenda item will be available for review at www.EncinoNC.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the the ENC Office at 818-971-6996 or emailing ENC@socal.rr.com