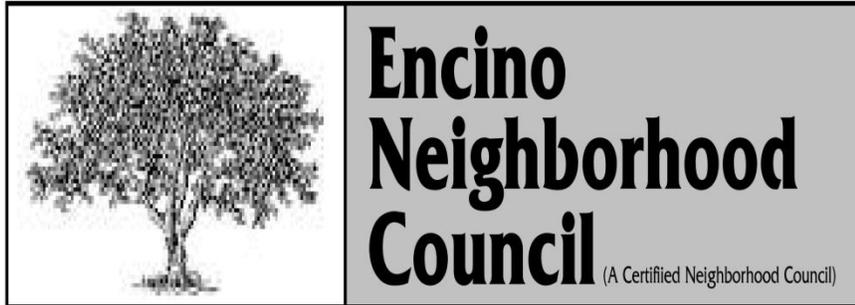


CITY OF
LOS ANGELES



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NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL BOARD MEETING
Wednesday, February 26, 2014 – 7:00 p.m.
Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

8:15 – 9:00 p.m. Candidate Forum: Candidates For March 16 Encino NC Election

Representatives/Alternates – Apartment/Condo: Sherman Gamson/Tom Masterson; Business (2): Victoria Miller & Todd Rubinstein/Eliot Cohen & Gil Spiegel; Education: Marly Tempel/(vacant); Park Advocate/Environmental: Debra George/Sharon Brewer; Planning and Land Use: Talar Dardarian/Jeremy Erlandsen; Public Safety: (vacant)/Art Sherman; Religious Organization/Institution: Anni Keusseyan/(vacant); Volunteer/Service: George Jawlakian/(vacant); Encino Chamber of Commerce: Mark Levinson/Melissa Loeffler; Encino Property Owners Association: (pending)/(pending); Homeowners of Encino: Gerald Silver/Norma Landau; Area 1: Glenn Bailey/Steven De Vore; Area 2: Jason Ackerman/Fred Myer; Area 3: Ken Silk/(vacant); Area 4: (vacant)/(vacant); Area 5: (vacant)/(vacant); Area 6: John Arnstein/Laurie Kelson; Area 7: Debbie Watson/Carol Levin; At-Large (2): Kathy Moghimi-Patterson & Stacie de Armas Shrinky/Herbert Strickstein & (vacant).

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 4-7, 13-19a-b, 23-24

- 1) Call to Order; Pledge of Allegiance; Roll Call; Determination of Quorum (11 minimum); Voting Members (Ethics and Funding Training Compliance); Appointment of Parliamentarian
- 2) Recognition of Balboa Extra Boys Under 14 Soccer Team 2013 Section 10 League Champions
- 3) Review and Approve Minutes of Previous Meetings – October 23, 2013 (Revised), December 4, 2013, and January 22, 2014 – Ken Silk
- 4) Approval of Monthly Expenditure Report for January 2014 – John Arnstein
- 5) Approval of Consent Items (may be pulled by Board member/public speaker card):
 - a. **Parks Committee (2/2/14):** Regarding the proposed new soccer field at Hjelte Sports Center, recommend opposing the loss of agricultural fields currently leased to Tapia Brothers within the Sepulveda Basin. Passed 4-0-0

- b. Parks Committee (2/2/14):** Recommend that the City replace the oak tree formerly located in the 5300 block of Aldea Avenue; including appropriate preparation of the site, replacement of the damaged concrete curb circle with concrete, and that the replacement oak tree be of a substantial size. Passed 5-0-0
- 6) Approval of Funding Consent Items (may be pulled by Board member/public speaker card).
NOTE: Only ENC Representatives/Alternates who are current on Ethics Compliance AND have completed the Funding Training per the EmpowerLA.org/ENC webpage as of 5:00 p.m. on the day of the ENC Board meeting may make, second, or vote on Funding motions.
- a. (none)**
- 7) Reports From City Officials and Departments: Police, Fire, Mayor, City Attorney, City Controller, City Council Districts 5 and 6, Neighborhood Empowerment, Recreation and Parks, Other Departments
- a. Council District 5:** Updates on Old Fire Station 83 (CF 13-0476)
- 8) Reports From Representatives of Federal, State, and County Officials and Agencies
- 9) Guest Speakers/Presentations:
- 10) **SoCal Gas Co. Pipeline Safety Enhancement Plan** – Ray Verches (10 minutes)
- 11) 2014 Neighborhood Council Elections– Region 3 Scheduled for Sunday, March 16, 2014
- a. Encino NC Election will be held 10:00 a.m. to 4:00 p.m. (six hours) at the Encino Community Center; there will be no Vote-By-Mail; Candidate list with statements and photos posted at: <http://empowerla.org/enc/encino-nc-2014-elections-2/>
- 12) Public Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 13) President’s Report – (Glenn Bailey)
- a. Executive Order(s)
- b. Community Impact Statements (CIS) Filed
- c. Monthly Report on Community Outreach (per Bylaws Article V, Section 11)
- d. Update on Stakeholder Definition Change Effective 1/26/14 (Council File 12-1682)
- e. Bureau of Street Services Neighborhood Blitz in Encino: March 13, 2014
- f. Assemblymember Matt Dababneh Open House for NC members, Thursday, March 6, 5:30 – 6:30 pm, 6150 Van Nuys Blvd., Suite 306; RSVP: 818-904-3840
- g. Encino NC Board Meeting Agendas: Sign up for City’s Early Notification Service for NCs at:
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>
- 14) Vice-President’s Report – (Todd Rubinstein)
- a. ENC Committees
- 15) Secretary’s Report – (Ken Silk)
- a. Board Member Attendance
- 16) Treasurer’s Report – (John Arnstein)
- a. Reconciliation of Fiscal Year 2012-13 Expenditures and Remaining Balance, If Any
- b. Neighborhood Purpose Grants (NPG) Update
- 17) Sergeant At Arms Report – (Kathy Moghimi-Patterson)
- a. Mandatory Ethics and Funding Training Compliance

18) Reports From Standing and Ad Hoc Committees (Upcoming Meeting Date, If Known): Executive (3/12/14); Airport; Bylaws; Education; Finance; Outreach; Parks (3/3/14); Planning and Land Use (3/11/14); Public Safety; Traffic/Transportation, and Ad Hoc 2014 Election Committee.

a. Items Pulled From Consent (Items 5 and 6 Above)

b. Executive Committee (2/12/13) (no motion, FUNDING ITEM): To authorize the expenditure of up to \$1,000 for the purchase of ten lightweight tables (\$84.95 each) for use by the ENC and other community groups at the Encino Community Center (vendor: Classroom Essentials Online).

c. Bylaws Committee (2/10/14): Recommend Standing Rule Procedures to notify Applicants that present projects to the Encino NC for consideration:

A. Any applicant who requests the Encino NC to consider a project must provide the Encino NC office with the following information, preferably in a file that can be electronically sent to Committee members. The following information shall be provided to the PLU Committee members not less than 72 hours prior to any PLU meeting but preferably 10 calendar days prior to the PLU meeting. (If not provided, then ten (10) hard copies to be provided by all applicants - only one (1) copy to be provided if by stakeholder): 1. Copy of Application (Master Land Use Application) including attachments with additional project information and proposed findings 2. Copy of site plan 3. Copy of plot plan showing project 4. Copy of environmental clearance (i.e. Proposed Mitigated Negative Declaration, Exemption, etc.) 5. Copy of adjacent Owners list (this is simply copy of a list they would already have because the original with labels was or will be filed with City) 6. Copy of adjacent Occupant list If no formal application has been filed with the City, the applicant should provide a brief description of proposed project (in lieu of application); proposed site plan, plot plan and copies of adjacent Owners and Occupants list.

The Applicant shall follow the notification procedures below: 1. Projects brought before the Encino NC shall be posted at the current community locations. 2. A mailing shall be made to residents within a 500 foot radius of any agendized project. 3. Applicant is required to print notification letters, stuff, address and stamp envelopes for mailing. 4. The unsealed envelopes shall then be submit in a timely manner to the PLU Committee designee for actual mailing along with a listing of the addresses included.

B. Any stakeholder who requests the Encino NC to consider a project must provide the Encino NC office with the following information, preferably in a PDF file that can be electronically sent to Committee members. 1. The stakeholder shall provide the ENC office with a case number, if known, or at least the street address and general description of proposed project that would enable the ENC office to obtain a case number so that the ENC office can obtain the applicant information (name and phone). 2. The PLU Chair or ENC Office will then contact the applicant to obtain the above documents. If the applicant fails or refuses to provide such documents, either the stakeholder or the ENC office will need to obtain the above information from the City file. 3. No matter will be agendized without the required information above so that PLU Committee members can

have the necessary information to give a fair review and consideration. If an applicant fails or refuses to provide such information then the matter will be agendized and the Encino NC office will obtain such documents from the City site. 4. The Encino NC Office shall send a notification to the adjacent Owners and Occupants list informing stakeholders about a proposed project and that they have the opportunity to hear information and provide comment at a PLU Committee meeting. This notification shall be mailed no later than 10 calendar days prior to the PLU meeting. 5. Any request for the PLU Committee to consider a non-site specific land use, planning or zoning issue (i.e. mansionization) must include a general description of the issue to be considered so that all stakeholders can understand the issue to be considered. The PLU Committee should also invite the land-use deputies from the local City Council Offices that serve the Encino area to provide information, resources (i.e. Planning Dept staff if necessary) and answer questions concerning the issue under consideration. The contents of the envelope(s) should include the forms attached here to as “Planning and Land Use Committee Checklist for Items to Be Put on the Agenda and two Template Letters.” Passed 6-1-1

d. Planning and Land Use Committee (2/11/14): Curtis School expansion located at 15871 Mulholland Dr. (CPC-2009-837-CU-SPE-DRB-SPP-SPR-DI-ZV)

e. Planning and Land Use Committee (2/11/14): 17737 Ventura Blvd., Case ZA-2013-4180

- 19) New Business and Committee Referrals
 - a. Los Angeles River Improvement Overlay/Los Angeles River Design Guidelines (CF 12-0096-S1)
 - b. MOTION: To authorize up to \$750 to co-sponsor the 2014 Senior Symposium to be held at ONE Generation on Saturday, May 17, 2014.
 - c. Community Plan Designation of Area West of Densmore Avenue: Referred to Planning and Land Use Committee
 - d. Pending Planning and Land Use Projects (informational only):
 - i. 4915 Densmore Ave. Lot Split and Adjustment (AA-2012-1221-PMLA and ZA-2013-1063 (ZAA))
- 20) Neighborhood Council Reports and Upcoming Meetings and Events
 - a. Valley Alliance of NCs: Next Meeting Thursday, March 13, 2014
 - b. Los Angeles NC Coalition: Next Meeting Saturday, March 1, 2014, 10 am
 - c. Board of Neighborhood Commissioners (BONC): Next Meeting March 4, 2014, 6 pm
- 21) Public Comment on Non-Agenda Items (up to two minutes per speaker; no discussion)
- 22) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 23) Next Board Meeting Wednesday, March 26, 2014, 7:00 p.m.
- 24) Adjournment (by 8:15 p.m.) – (In Memory of)
- 25) ENC Candidate Forum – Moderated by Tony Wilkinson, Region 3 Independent Election Administrator

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301 Ventura Bl.). Report(s) related to an agenda item will be available for review at www.EncinoNC.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Encino NC Office at 818-971-6996 or emailing ENC@socal.rr.com