



**Officers**  
**TODD RUBINSTEIN**  
President  
**KATHY**  
**MOGHIMPATTERSON**  
Vice President  
**ANNI KEUSSEYAN**  
Secretary  
**GEORGE JAWLAKIAN**  
Treasurer  
**SHERMAN GAMSON**  
Sergeant at Arms

**NOTICE AND AGENDA**  
**ENCINO NEIGHBORHOOD COUNCIL BOARD**  
**MEETING**

**Wednesday, July 23, 2014 – 7:00 p.m.**

**Encino Community Center Auditorium, 4935 Balboa Avenue, Encino**

*Email your comments and or questions to: [enc@socal.rr.com](mailto:enc@socal.rr.com)*

Food from Poquito Mas & Refreshments will be served starting at 6:30 PM

**MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.**

**MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA**

**At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time**

*NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.*

1. **Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
2. **Approval of the June 25, 2014 General Meeting Minutes (Motion required, unless no objections)**
3. **Reports from City/State/Fed Officials:**
  - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains
  - b. LA City Council Offices (CD5) Field Deputies & Reps
  - c. State Assembly or Senate Offices Field Deputies & Reps
  - d. Federal Congresspersons Field Deputies & Reps
  - e. Valley Alliance of Neighborhood Councils (VANC) / Los Angeles Neighborhood Council Coalition (LANCC)
4. **Officer's Reports:**
  - a. President's Report –
    - i. Hours of Operations at Encino Community Center - 9:00am - 9:00pm
    - ii. ENC Chairs need to call Tracie & staff to ensure permits to hold meetings.
    - iii. Biz cards pricing authorize up to \$300 for 20 sets of 250 at \$10 per set.
    - iv. Email addresses for ENC officers and or board at no cost
  - b. Vice-President's Report –
    - i. Committee Participation by Stakeholders and Committee Meetings - Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter
    - ii. Update: Board Seats, Vacancies, and Candidates to fill positions.

- c. Treasurer's Report –
    - i. PCard update (6/13/14 cutoff) and Funds remaining - FY 2013/2014
    - ii. Monthly Expense reports (June 2014 - Last MER of FY 2013/2014)
    - iii. Checking Account with Union Bank authorized by City Council
  - d. Secretary's Report - As needed
  - e. Sergeant-at-Arm's Report – Boardmembers' ethics and funding training compliance.
    - i. DONE website and links at: <http://empowerla.org> (Ethics and Funding Buttons)
    - ii. Ethics Training link: <http://ethics.lacity.org/education/ethics2007/?audience=done>
    - iii. Funding Training at: <http://empowerla.org/funding/>
5. **Guest Speaker (10 min): Amber Meshack**, Neighborhood Empowerment Advocate, Valley Division, Department of Neighborhood Empowerment (DONE)
6. **Committee Reports:** (New and Old Business)
- a. Education - Update from Chair if needed
  - b. Parks - Update from Chair if needed
  - c. Planning & Land Use (PLU) - Information about other projects, etc.
    - i. 5015-5041 Balboa - 42U - Demolition
  - d. Traffic / Transportation -
  - e. Public Safety - Update on budget / CERT
  - f. Airport Committee - Update from Chair if needed
  - g. Outreach Committee - Update from Chair if needed
7. **Committee or General Action Items:** (New & Old Business):
- a. Funding or Expense Matters - Motion(s) passed in the Finance Committee Meeting held on Tuesday, May 27<sup>th</sup> 2014:
    - i. Approval of Monthly Expense reports (June 2014)
    - ii. Authorize up to \$500 to help sponsor VANC Candidate Forum for LA County Supervisor 3rd District Candidates on Oct 9, 2014
  - b. Planning & Land Use (PLU) - No Committee Action has been taken on the item below:
    - i. Lakeside Cafe - 16817 Ventura Blvd - Case# ZA-2014-2226-CUB - Application for "sale of full line of alcoholic beverages in conjunction with restaurant." Manny Diaz, Principal Planner, F.E. Design and Consulting
  - c. WaterLA Motion: Jessica Sanchez of Water LA spoke at May 28th General Board Meeting about the project. Water LA is a special project that establishes a partnership with residents to capture, conserve and reuse water in Los Angeles. She asked for the board approval of motion in support of project that will be sent to Mayor Garcetti. (see attached 2pg Flyer and Motion) For more details visit WaterLA.org.
8. **Committee Consent Items:** (Items approved unanimously without abstentions in Committee):
- a. Executive Committee - Motion(s) passed in the Executive Committee Meeting held on Wednesday, June 11<sup>th</sup> 2014 and carried over from June 24, 2014 General Board Meeting:
    - i. Reimburse Todd Rubinstein \$96.85 for the purchase of refreshments, ice, cups, water, and drinks for three 2014 ENC General Board Meetings; i.e., March 26 - \$37.50, April 23 - \$18.18, and May 28 - \$41.17. Motion by Kathy passed 3-0-1.
    - ii. Refer to ByLaws Committee - Motion for Reconsideration by Sherman Gamson (& Todd Rubinstein) that passed at May 28 General Board Meeting re Standing Rules procedure to notify Stakeholders of PLU projects and impact of vote. This referral would be for a rewrite and further clarification of PLU procedures. Motion to Reconsider passed at June 25, 2014 General Meeting (10-5-1). Not reconsidered as quorum was lost at approx 9:10 pm.
  - b. Planning & Land Use (PLU) - Motion(s) passed in the PLU Committee Meeting held on Tuesday, June 10<sup>th</sup> 2014:
    - i. 4578 Encino Ave & 4600 Encino Ave Properties - ZA-2014-0439 - Presented by Marina Martos/Kimberlina Whettam. The subject case involves two parcels totally approx 70,000 sf of land and is a request for relief from roadway improvements for a portion of the lot frontage, where the roadway currently measures less than 20' wide, the minimum road width standard for hillside streets. The applicants intend to widen approximately 252 linear feet of substandard roadway to the required 20' width, and seek relief from widening a small segment of property frontage. The property fronts an unimproved segment of public right-of-way and is the last house located on what appears to be a cul-de-sac. This segment of Encino Avenue is blocked off on the north down from Rancho St and is blocked on the south near White Oak Ave where it turns south to Encino Ave just before dead-ending into the bottom of the Encino Reservoir. This portion of

Encino Ave has never been improved with a roadway. The applicants seek relief from widening approximately 71 linear feet of this paper-street frontage in order to preserve the existing protected California Live Oak trees in the public right-of-way.

Motion: For ZA-2014-0439 / 4578 Encino Ave- it was moved that the Encino Neighborhood Council, Planning and Land Use Committee approve the application as requested and submitted to this committee and that the 71ft of land not be touched. Motion By Louis Krokover<sup>2nd</sup> by Eliot Cohen - Unanimous vote to approve - Motion Passed

9. **Public Comments: [Non-Agenda Items]** Within the "Board's" jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.
10. **Board Member Comments:** On any subject matter within "The Board's" jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Boardmembers and the public.
11. **Future Meetings:**
  - a. The next ENC Executive Committee Meeting: **Wed, Aug 13, 2014**
  - b. The next ENC General Board Meeting: **Wed, Aug 27, 2014**
  - c. VANC Monthly Meeting: - **Thurs, Aug 14, 2014**
  - d. VANC Candidate Forum - LA County Supervisor 3rd District Race: **Oct 9, 2014**

12. **Adjournment: 9:00 PM**

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The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd starting at 7:00pm.** For further information – Please go to: [www.encinonc.org](http://www.encinonc.org)

**PUBLIC INPUT AT ENC MEETINGS** - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items\*] during "Public Comment". **The Council may not take any action or discuss matters addressed in "Public Comments"**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

\* Public comments are limited to TWO (2) minutes per speaker.

**ENC BOARD DISCUSSION AND TIME LIMITS** – an ENC Boardmember's request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Boardmembers may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the "Previous Question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

**VOTING AND DISPOSITION OF ITEMS** - Most motions require a majority vote of the Boardmember's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Councilmember, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

**TO BE FURTHER NOTED TO ALL IN ATTENDANCE:**

*Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.*

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org).

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).

PROCESS FOR RECONSIDERATION: The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular RNC meeting. The Board of Directors, on either of these two days, shall: (1) Make a Motion for reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting.

**May 28, 2014**

Mayor Eric Garcetti  
200 N. Spring St.  
Los Angeles, CA 90012  
RE: Extending Water LA Program to all of Los Angeles

Dear Mayor Garcetti

The Encino Neighborhood Council believes that water is of paramount importance to the City of Los Angeles. We support the Mayor's goal of cutting imported supplies in half by 2025 and would like to be active participants but believe there may be a lack of consistent guidance, reliable incentives, resources and support.

The Water LA program has been providing these tools to Panorama City and Studio City, and we request that your office do what it can to extend the Water LA program to other communities in Los Angeles.

Very truly yours,  
Encino Neighborhood Council

cc. Councilmember Paul Koretz  
200 N. Spring St., Room 440  
Los Angeles, CA 90012  
Councilmember Nury Martinez  
200 N. Spring St., Room 425  
Los Angeles, CA 90012  
The River Project  
3912 Laurel Canon Blvd., 208  
Studio City, CA 91604



# Water LA

A partnership to capture, conserve,  
and reuse water in Los Angeles

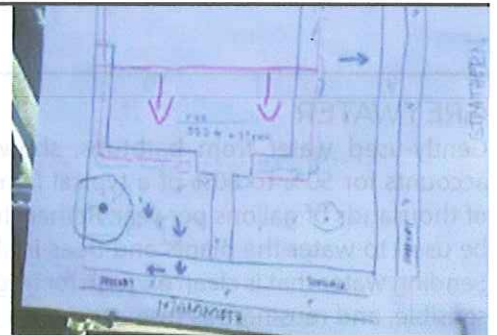


Every year millions of acre-feet of water run off and accumulate pollutants on the way to the ocean: water that is an increasingly limited and critical resource in Los Angeles County. WaterLA is a platform for collaboration between non-profit, public, and private groups to develop publicly accessible strategies to capture, conserve, and reuse this water. With over half the urban area occupied by residential property, engaging and empowering residents to participate in managing our resources is essential for meeting growing and shifting resource challenges.

Through a concept of urban acupuncture, strategic locations for projects have been targeted to clear the way for water to flow more effectively through our communities and into the ground. Workshops help residents to better understand the land and build our interconnected communities. The six key strategies include: rain barrels, rain gardens, parkway retrofits for water capture, greywater, infiltration trenches, and breaking up impermeable paving. Guidelines and tools developed through this partnership continue to be improved through expert feedback and public outreach.

## SITE ASSESSMENT

A site assessment is the foundation for determining the best ways for you to capture, conserve and reuse water on your property. Completing an inventory of your property and analyzing your findings will give you a better idea of how much water you use outside your home compared to how much you use inside, and how much water flows off your property when it rains. This will help you identify areas of waste and opportunity. The first steps are to draw a plan of your property, all of the relevant features, and then to decide which strategies work best for you.



## RAIN BARRELS/ CISTERNS

Rain barrels, tanks, and cisterns are containers that can capture rainwater runoff from rooftops for later use. Stored water may be used for irrigation of landscaped areas, and other uses for untreated water. Any water that overflows from rain storage containers is also slowed, providing more opportunity for water to sink into soil before running off a property. Tanks and cisterns provide greater storage space than single barrels, and multiple barrels can be connected or "daisy chained" to increase total capacity.



## RAIN GARDENS/ RAIN GRADING

Flat landscapes are missed opportunities for water capture. A rain garden is an area graded to capture rainwater runoff and landscaped with native or other climate-appropriate plants. This is a great strategy for capturing runoff from roofs and other impervious surfaces such as walkways and driveways. In grading for rainwater capture, basins and swales are low areas, and berms are high areas used to guide water in the landscape.





## PARKWAY RETROFITS

Parkways are the strip between the curb and sidewalk. Retrofitting parkways into vibrant rainwater infiltration space takes advantage of a resource that would otherwise flow straight out to the ocean. These areas can capture, conserve, and reuse water runoff from driveways, sidewalks, and even roads.

Parkway retrofits can incorporate curb cuts that intercept water from city streets. Healthy plants and soil help biologically treat pollutants before the water is either infiltrated or returned to the street. Captured water increases the groundwater supply, and can support plants and trees that also help to filter air, provide habitat, beautify the landscape, and shade streets and walkways.



## PERMEABLE PAVING

During a storm, most of the runoff from a home is generated from the roof and other hard, impervious surfaces, such as patios and driveways. Because these areas don't allow water to soak into the soil, rainwater that falls there runs off quickly. Most often, this leads to water flowing to the street. Reducing the amount of area covered by concrete or pavement reduces the amount of rainwater that leaves a property, and creates a more interesting landscape.



## GREYWATER

Gently-used water from bathtubs, showers, bathroom sinks, and laundry accounts for 50% to 80% of a typical family's wastewater, adding up to tens of thousands of gallons per year. Rather than throwing this water away, it can be used to water the plants and trees in the yard – even in times of drought. Sending water that is clean enough for irrigation down the sewer system is not sensible, and reusing this resource is one of many ways to conserve drinking water supplies and reduce flows to our wastewater system.



## INFILTRATION TRENCHES

Infiltration trenches are designed to create void space for capturing rainwater that runs off impervious areas. Water enters the trench and soaks down into the ground. These are simple, low-cost systems that work well where water capture space is limited.

