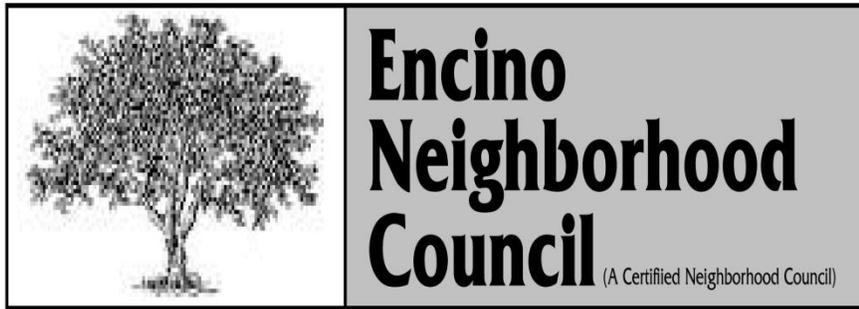


CITY OF
LOS ANGELES



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GLENN BAILEY
President

TODD RUBINSTEIN
Vice President

KEN SILK
Secretary

JOHN ARNSTEIN
Treasurer

KATHY MOGHIMI-
PATTERSON
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL BOARD SPECIAL MEETING

Wednesday, December 4, 2013 – 7:00 p.m.

Encino Community Center Auditorium, 4935 Balboa Avenue, Encino

Representatives/Alternates – Apartment/Condo: Sherman Gamson/Tom Masterson; Business (2): Victoria Miller & Todd Rubinstein/Eliot Cohen & Gil Spiegel; Education: Marly Tempel/(vacant); Park Advocate/Environmental: Debra George/Sharon Brewer; Planning and Land Use: Talar Dardarian/Jeremy Erlandsen; Public Safety: (vacant)/Art Sherman; Religious Organization/Institution: Anni Keusseyan/(vacant); Volunteer/Service: George Jawlakian/(vacant); Encino Chamber of Commerce: Keven Steinberg/Melissa Loeffler; Encino Property Owners Association: (pending)/(pending); Homeowners of Encino: Gerald Silver/Norma Landau; Area 1: Glenn Bailey/Steven De Vore; Area 2: Jason Ackerman/Fred Myer; Area 3: Ken Silk/(vacant); Area 4: (vacant)/(vacant); Area 5: (vacant)/(vacant); Area 6: John Arnstein/Laurie Kelson; Area 7: Debbie Watson/Carol Levin; At-Large (2): Kathy Moghimi-Patterson & Stacie de Armas Shrinky/Herbert Strickstein & (vacant).

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-4, 6-7, 11, 13-19a, 23-24

- 1) Call to Order; Pledge of Allegiance; Roll Call; Determination of Quorum (11 minimum); Voting Members (Ethics and Funding Training Compliance); Appointment of Parliamentarian; Public Safety Representative/Alternate
- 2) Review and Approve Minutes of Previous Meetings – October 23, 2013 – Ken Silk
- 3) Approval of Monthly Expenditure Reports – John Arnstein
 - a. September 2013
 - b. October 2013
 - c. November 2013
- 4) Board or Stakeholder Vote To Fill Board Vacancies –Applications Received: Volunteer Alternate; Area 4 and Area 5 Representatives
- 5) Seating of Any Applicants Appointed/Elected To Fill Vacancies
- 6) Approval of Consent Items (may be pulled by Board member/public speaker card):
 - a. **Traffic/Transportation Committee 10/16/13):** That the ENC supports the request for permit parking on Killion Street from Louise to Amestoy avenues. Passed 8-0-0
 - b. **Bylaws Committee (11/4/13):** That Request to Cooperate letters to agencies be in a (specified) template (see Attachment “Request to Cooperate”). Passed 7-0-0

- c. Parks Committee (11/4/13):** That the ENC support the purchase or acquisition of the NASA property locate within the Santa Susana Field Laboratory site in the Simi Hills by the National Park Service. Acquisition is to take place after completion of site clean up by NASA. Site is to be preserved as open space and parkland forever. Passed 4-0-0
- d. Parks Committee (11/4/13):** That the ENC support, in concept, the landscaping of Killion Street north side median between Louise and Amestoy Avenues. Passed 4-0-0
- e. Parks Committee (11/4/13):** That the ENC support use of Proposition K Project R18 Los Angeles Riverfront Park monies earmarked for Encino for the purpose of planning a Los Angeles Riverfront Park with a kayak launch area, walk paths, and other passive park amenities in the area of Encino between Balboa Boulevard and the easterly terminus of Oxnard Street, north of the AYSO soccer fields and the north side of the Los Angeles River from Balboa Boulevard to Lindley Avenue. Passed 4-0-0
- f. Planning and Land Use Committee (11/12/13):** (none submitted)
- g. Executive Committee (11/13/13):** That the ENC's Transportation Liaison be Jason Ackerman and that the Transportation Alternate be Laurie Kelson. Passed 5-0-0.
- h. Executive Committee (11/13/13):** That the ENC's Public Works Alternate be Kathy Moghimi-Patterson. Passed 5-0-0
- i. Executive Committee (11/13/13):** That the ENC's Public Safety Liaison be Art Sherman and that the Public Safety Alternate be John Tashtchian. Passed 5-0-0
- 7) Approval of Funding Consent Items (may be pulled by Board member/public speaker card). NOTE: Only ENC Representatives/Alternates who are current on Ethics Compliance AND have completed the Funding Training per the EmpowerLA.org/ENC webpage as of 5:00 p.m. on the day of the ENC Board meeting may make, second, or vote on Funding motions.
- a. Executive Committee (11/13/13):** That the ENC be a co-sponsor of the Valley Alliance of Neighborhood Councils Holiday Mixer on December 12, 2013 and the 11th Anniversary Mixer on April 10, 2014 and to contribute a total of \$250 for said events. Passed 5-0-0
- b. Executive Committee (11/13/13):** To reimburse Glenn Bailey \$18.00 for the purchase of two Post Office box keys from the US Postal Service to replace the one misplaced by the ENC Office staff. Passed 5-0-0
- 8) Reports From City Officials and Departments: Police, Fire, Mayor, City Attorney, City Controller, City Council Districts 5 and 6, Neighborhood Empowerment, Recreation and Parks, Other Departments
- a. Council District 5:** Updates on Old Fire Station 83 (CF 13-0476)
- 9) Reports From Representatives of Federal, State, and County Officials and Agencies
- 10) Guest Speakers/Presentations:
- **State Senator Fran Pavley** (10 minutes – questions after presentation)
 - **Tony Wilkinson** - Region 3 Independent Election Administrator (introduction)
- 11) 2014 Neighborhood Council Elections– Region 3 Scheduled for Sunday, March 16, 2014
- a.** Encino NC Election will be held 10:00 a.m. to 4:00 p.m. (six hours) at the Encino Community Center Auditorium (pending confirmation); there will be no Vote-By-Mail; Candidate Filing period is 30 days (December 31, 2013 to January 30, 2014) and may be completed online between those dates: <http://empowerla.org/enc/>

- b. MOTION: To authorize an amount not to exceed \$1,000 for joint Regional (or Valleywide) NC advertisements in the Daily News for Candidate Recruitment and/or Get Out the Vote (Budget category 500 is funded for \$3,700)
- 12) Public Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 13) President’s Report – (Glenn Bailey)
 - a. Executive Order(s)
 - b. Community Impact Statements (CIS) Filed
 - c. Monthly Report on Community Outreach (per Bylaws Article V, Section 11)
 - d. Update on City Council motion defining stakeholders (Council File 12-1682-S1)
 - e. MOTION: Appointment of Public Works Liaison
 - f. Report on ENC Booth at Taste of Encino, October 13, 2013 – Jason Ackerman
- 14) Vice-President’s Report – (Todd Rubinstein)
 - a. ENC Committees
- 15) Secretary’s Report – (Ken Silk)
 - a. Board Member Attendance
- 16) Treasurer’s Report – (John Arnstein)
 - a. Reconciliation of Fiscal Year 2012-13 Expenditures and Remaining Balance, If Any
 - b. Neighborhood Purpose Grant (NPG) Applications Update
- 17) Sergeant At Arms Report – (Kathy Moghimi-Patterson)
 - a. Mandatory Ethics and Funding Training Compliance
- 18) Reports From Standing and Ad Hoc Committees (Upcoming Meeting Date, If Known): Executive (1/8/14); Airport; Bylaws; Education; Finance; Outreach; Parks (2/3/14); Planning and Land Use; Public Safety; Traffic/Transportation, and Ad Hoc 2014 Election Committee.
 - a. Items Pulled From Consent (Items 6 and 7 Above)**
 - b. Traffic/Transportation Committee (10/16/13):** The ENC supports the neighbors request for the LADOT to explore “No Left Turn” from southbound Louise Avenue to eastbound Killion Street from 6:00 a.m. to 10:00 a.m. Monday thru Friday.
Passed 7-1-0
 - c. MOTION:** To ratify John Tashtchian as ENC’s DWP Liaison (MOU and Advocacy Committees).
 - d. Bylaws Committee (11/4/13):** That the Standing Rules be amended and the following be added as the last item in the Standing Rules: “The proposals and recommendations of the ENC shall be in the form of a Community Impact Statement (CIS). The CIS will include findings of fact, recommendations and a summary of the public input (i.e. speaker’s comments). Should there not be a consensus on an issue, then a Majority Statement and a Minority Statement will be included in the CIS. It shall be improper to submit the results of a majority vote of the ENC, without the required Statement of findings of fact, proposals and recommendations of the ENC.” Passed 6-1-0
 - e. Executive Committee (11/13/13) (without recommendation):** City Council motion requiring sexual harassment training of NC Board members, etc. (CF 11-1017-S1)

- f. Executive Committee (11/13/13) (consensus, no motion):** That the ENC will use the mailbox on the Encino Woman Club’s building to receive mail and to authorize the duplication of four keys for that use.
 - g. Parks Committee (12/2/13):** Possible motion regarding proposed new sports fields to the west of the existing Hjelte baseball fields in the Sepulveda Basin
 - h. Parks Committee 12/2/13):** Possible motion regarding lighting (where necessary) of bicycle path paralleling Victory Boulevard between Haskell and White Oak Avenues
- 19) New Business and Committee Referrals
- a. Board of Neighborhood Commissioners: NC Plan Review #2 Eight Proposed Motions – ENC Recommendations (see <https://www.surveymonkey.com/s/8motions>) (see Attachment “NC Plan Review – 8 Proposed Motions)
 - b. Community Plan Designation of Area West of Densmore Avenue: Referred to Planning and Land Use Committee
 - c. Pending Planning and Land Use Projects (informational only):
 - i. Curtis School expansion located at 15871 Mulholland Dr. (CPC-2009-837-CU-SPE-DRB-SPP-SPR-DI-ZV)
 - ii. 4915 Densmore Ave. Lot Split and Adjustment (AA-2012-1221-PMLA and ZA-2013-1063 (ZAA))
- 20) Neighborhood Council Reports and Upcoming Meetings and Events
- a. Valley Alliance of NCs: Holiday Mixer Thursday, December 12, 2013 (must RSVP)
 - b. Los Angeles NC Coalition: Next Meeting Saturday, December 7, 2013, 10 am
 - c. Board of Neighborhood Commissioners (BONC): Next Meeting Dec. 16, 2013, 1 pm
- 21) Public Comment on Non-Agenda Items (up to two minutes per speaker; no discussion)
- 22) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 23) Next Board Meeting Wednesday, January 22, 2014, 7:00 p.m.
- 24) Adjournment (by 9:15 p.m.) – (In Memory of)

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Board decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301 Ventura Bl.). Report(s) related to an agenda item will be available for review at www.EncinoNC.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Encino NC Office at 818-971-6996 or emailing ENC@socal.rr.com