

Encino Neighborhood Council

December 4, 2013 Special Board Meeting

Item 6b - Bylaws Committee

REQUEST TO COOPERATE

The Encino Neighborhood Council (ENC) is charged with maintaining and improving the quality of life in Encino, including land use and traffic concerns and to seek improvement of City services in Encino. In carrying out this charge, the ENC monitors community issues, and advises City agencies where improvements in service need to be made.

PROMPT ACTION IS REQUESTED.

**The Encino Neighborhood Council has investigated the issue below and believes that [name of the agency] has allegedly failed to properly address the matter in a timely manner.**

*[Detailed description of violation here]*

The ENC thanks you for addressing the matter above. We look forward to receiving evidence that the issue has been properly resolved.

Please address any communications to: ENC President [name of the president], PO Box 260439, Encino, 91426

*In July 1999, Los Angeles voters approved a new Charter of the City of Los Angeles. The new Charter contained several provisions designed to improve neighborhood engagement in City policy making. Specifically, Article IX, Section 900 created a citywide system of advisory councils for local neighborhoods. Because Los Angeles is a geographically large city with a diverse population, it was important that the new system of Neighborhood Councils evolve organically from the grass roots. Planning and the development of ordinances related to the system took two years, and the [Plan for a Citywide System of Neighborhood Council](#) was adopted in 2001.”*