

Proposed Minutes

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING Wednesday May 27, 2015

Location: Encino Community Center Auditorium, 4935 Balboa Blvd. Encino

1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian:

The meeting was called to order at 7:06 PM and the pledge of allegiance was led by Jackie. Sherman Gamson was appointed as the Parliamentarian.

A quorum was established based on the attendance of board members. The following Board members were present: Mark Levinson, Talar Dardarian, Ken Silk, Shelley Rivlin, Laurie Kelson, Anni Keusseyan, Sherman Gamson, Todd Rubinstein, Kathy Patterson, Al Mass, Jason Ackerman, Carole Levin, Pat Bates (for Debra George), Eliot Cohen, Jerry Silver, Sharon Brewer, Victoria Miller and Diane Rosen (who was elected during the meeting).

The following Alternates were also present: Glenn Bailey, Norma Landau, Valerie Dean and Racquel Marshall.

2. Approval of the March 25, 2015 and April 22, 2015 General Meeting Minutes (Motion required, unless no objections).

Jerry moved a motion to approve March and April General Board meeting minutes, 2nd by Kathy. Motion passed unanimously.

3. Guest Speaker (30 min): LAFD Battalion Chiefs Dean Zipperman & Joe Mendoza – Future Fire Safety in the City of LA and San Fernando Valley.

Guest speakers were not present.

- Fire Captain Porsch was present. He spoke about their work load. Also spoke about fire prevention measures. He said that free smoke detectors are provided by the Fire Department. It is recommended to change the smoke detectors batteries 2x a year. He said for more information to contact: mysafela.org

4. Reports from City/State/Fed Officials:

- **LAPD / LAFD - Senior Lead Officers (SLOs) & Captains:**

Not present

- **LA City Council Offices (CD5) Field Deputies & Reps:** Gurmet Kara from CD5 Councilmember Koretz office was present. She spoke and gave updates about Encino. She said the Fire Station 83 lease agreement is still pending. All inquiries should be addressed with Noah in the Council office.

- **State Assembly or State Senate Offices – Field Deputies & Reps (5 min):**

Roselda from Senator Pavely's office was present. She spoke and gave an update on the bills that were on the Senate floor for discussions. The deadlines for all bills to

get to the Governor's desk were approaching. She also said the CA budget looks this year.

- **Federal Congresspersons – Field Deputies & Reps (5 min)**
Not present
- **Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)**
 - i. **Valley Alliance of Neighborhood Councils (VANC)**
 - ii. **Los Angeles Neighborhood Council Coalition (LANCC)**
 - iii. **Board of Neighborhood Commissioners (BONC)**
 - iv. **Budget Advocates (Regional and otherwise)**
 - Glenn Bailey reminded everyone the following dates: VANC meetings every 2nd Thursday, LANC 1st Saturday of the month. The next BONC meeting was scheduled for Thursday June 4th. The Budget Advocate was scheduled for June 27th in City Hall for City wide officials 2015/2016 budget discussions.
 - Amber from DONE was present. She talked about the stipulation worksheet and offered to work with in completing the form.
 - Jackie, Director of the Encino Community Center spoke. She gave some information about Camp Encino. She said the program is already sold out. She said she is working closely with CD5 office for the homeless situations. Also she mentioned that the Community Center is undergoing some renovation. She said a family movie night date was set for August 15th in the Park and encouraged all to attend.

5. Guest Speaker (10 min): Isacc Okopnik Chulsky, Stop LAPD Spying Coalition Presentation:

Isaac spoke about his coalition. Ahmed Khan spoke; he gave a detailed description about the Stop LAPD Spying Coalition purpose. He encouraged the Board to consider this topic again in their future meetings.

6. Officer's Reports:

- **President's Report:**
 - i. **Update – Status pf MERs, 2014 Audit, and Process – Budget & Accountant Clerk**
 - Todd said that ENC is now in Compliance and current in their MERs reporting
 - Al Mass and Jason Ackerman are assigned as the ENC budget advocates
 - We are still working on getting our accounts released
- **Vice President's Report – Committee Chairs and membership:**
 - i. **All board members must sit on one committee and attend meetings regularly**
 - Kathy reiterated that all members should be members at least for 1 committee and should attend the scheduled meetings
 - ii. **Chairs: Finance Committee appointment – Airport Committee & Public Safety Committee**

- Kathy appointed Al Mass as the Chair of the Finance Committee. All board members confirmed this unanimously.

- **Treasurer's Report:** None
- **Secretary's Report:** None
- **Sergeant-at-Arm's Report:** None

7. Committee Reports: (New and Old Business) : None

8. Committee or General Action Items: (New & Old Business):

- **Open Board/Alternate Positions: Area 1 Alternate, Area 4 Rep, Area 5 Rep, and Alternate, At-Large Alternate Positions open.**

- Todd said that Diane Rosen filled an application for Area 5 Rep position. Her application was confirmed and accepted. The board did elect Diane as Area 5 Rep unanimously.
- Since last month's Sergeant At arms Election was a tie there was a need for reelection. Sherman Gamson and Jason Ackerman. They both accepted and spoke. Sherman Gamson 10 votes and Jason Ackerman got 7. Sherman was elected as the Sergeant at arms.

- **ENC Motions to support NC Budget Advocates and LA Congress of Neighborhoods**

- i. **Motion to support LA Congress of Neighborhoods in the amount of \$500**
- ii. **Motion to support NC Budget Advocates in the amount of \$500**
This is will be discussed at next month's meeting.

- By-Laws Committee (20 min) – Motion(s) to amend the ENC By-Laws pursuant to and in compliance with DONE "Neighborhood Council Administrative and 2016 Election Procedures Stipulation Worksheet" (Stip Sheet) passed at the Bylaws Committee Meeting held on Tuesday, April 7, 2015 in the following manner (and due by 6/01/2015)
 1. Article V - Governing Board, Section 3: Official Actions – Simple majority vote by the board members present, including abstentions, which act as a "yes" vote. Motion carried 4-1-0
 2. Article VIII - Meetings, Section 3: Notifications/Postings – Neighborhood Councils with a website will default to 1 physical posting location. ENC has a website and will have 1 physical posting location at: Encino Chamber of Commerce. Motion carried 5-0-0
 3. Article XI – Grievance Process – The City Council passed CF 13-1689 establishing seven regional Neighborhood Council Grievance Panels – South, Central, Harbor, West, East, North Valley and South Valley. Each Neighborhood Council may appoint one board member or stakeholder to serve on a pool of panelists. These panelists will review grievances and election challenges. **NO RECOMMENDATION.**
 4. Article XIV – Compliance, Section 1: Code of Civility - The Commission passed a Neighborhood Council Board Member Code of Conduct Policy, and the following language will be added to this section in addition to any other Neighborhood Council requirements. "Board

members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy."

5. Article XIV – Compliance, Section 2: Training - The Department requires board members to take ethics and funding training prior to voting on funding related items. There is no grace period for board members to take these trainings. The following language will be added to this section in addition to any other Neighborhood Council requirements: "All board members must take ethics and funding training prior to making motions and voting on funding related matters.
6. Online and Telephone Voting – ENC does not want online voting (default) Motion carried 3-2-0
7. Telephone voting - ENC does not want telephone voting. Motion carried 5-0-0
8. Vote-by-Mail (for self-affirmation voters only) - Not Applicable. Motion carried 5-0-0
9. Board Vote Structure - Maintain the current board voting structure (default). Motion carried 3-2-0
10. Candidate Filing Requirements - Should Neighborhood Council candidates be required take a 5-10 minute video training (produced by the City) about the Neighborhood Council system and their responsibilities as a candidate during the election process prior to completing their registration? ENC votes Yes. Motion carried 5-0-0
11. Elected Board Members Seating Period – for 2016 Election cycle. ENC voted to keep the current staggered seating of the board (existing). Motion carried 5-0-0
 - Possible Motion: The Encino Neighborhood Council approves the recommendations of the By-Laws committee regarding the Neighborhood Council Administrative and 2016 Election Procedures Stipulation Worksheet (Stip Sheet) and authorizes the President to execute, make the required declaration of approval, and transmit to the Department of Neighborhood Empowerment the aforementioned Stip Sheet.

The following discussions took place for the above:

- ✓ Jason moved to remove item #9, 2nd by Sharon
 - ✓ Laurie moved to remove item #6, 2nd by Talar
 - ✓ Sharon moved to remove item # 1, 2nd by Jason
 - ✓ Jerry moved to approve all remaining items 2,3,4,5,7,8,10,11 it was 2nd by Shelley. Approved unanimously.
 - Item # 6, approved 16/2/0
 - Item # 1, approved 14/1/1
 - Item # 9, approved 13/4/0
- Planning & Land Use (PLU) Committee – Old Business – Motion(s) passed at PLU Committee Meeting Tues, April 14, 2015
- i. 15630 Ventura Blvd – Fresh and Easy – ZA-2015-536-CUB – Presented by David Zohn. The Proposal is for the issuance of a conditional use permit for the sale of a full line of alcohol for off-site consumption at an existing grocery market, located on the northwest corner of Ventura Blvd. and Haskell Ave., in

Encino. The applicant is requesting the right to sell a full line of alcohol 24-hours per day, 7-days per week.

Motion by Jerry Silver/ 2nd AI Mass:

Conditional Use Permit (Beverage) – Request to permit the off-site sale of a full line of alcoholic beverages at an existing grocery store, with hours of operation of 24 hours per day, 7 days a week, per LAMC Section 12.24 W1. Alcohol sales hours limited to the hours between 7 a.m. and 12 a.m.

Conditional Use Permit to allow hours of operation of 6AM to 2AM, 7 days per week, in-lieu of the Commercial Corner limitation of hours of operation from 7 a.m. to 10 p.m., per LAMC Section 12.24 W27.

Reconsideration of previously approved Mitigated Negative Declaration (ENV-2012-0762-MND). Security Guard required from Sundown to 2AM, Alcohol locked at all times. These items & requirements were requested by neighbors due to public safety & policing problems of late night alcohol sales & concerns expressed by neighbors. Motion passed 5/3/0

- ENC Board approved the following motion moved by Kathy, 2nd by AI: Conditional Use Permit to allow hours of operation of 6AM to 2AM, 7 days per week, in-lieu of the Commercial Corner limitation of hours of operation from 7 a.m. to 10 p.m. passed 16/0/1

- ii. 18000 W Ventura BLVD – Shisha Café - ZA-2015-423 – Presented by Rob Glushon. Shisha Café is seeking a conditional use authorizing the sale of beer and wine for on-site consumption in connection with an existing 47 seat restaurant. Proposed hours of alcohol sale: 11 a.m. – 1 a.m. Current hours of operation to remain: 11 a.m. – 2 a.m. No outdoor seating, designated bar area, dancing, live entertainment, movies, karaoke, or video game machines are proposed. Parking is provided in a subterranean garage and behind the building. No outdoor seating, no bar, no dancing, no live entertainment. 34 subterranean parking spaces also serves Hookah. Currently @7 hookah places in Encino Only beer and wine.

Motion: The Encino Neighborhood Council Planning and Land Use Committee supports the project as presented. Moved by Tonya Barseghian / 2nd Jason Ackerman – Motion passes 6-1-1

- **ENC Board approved the motion moved by Kathy, 2nd by AI. Motion passed 16/1/1**

- Planning & Land Use (PLU) Committee – Motion(s) passed at PLU Committee Meeting Tues, May 12, 2015

- i. 15927 Ventura Blvd – House of Galbi Korean BBQ & Bar – Proposed Conditional use to allow Beer, Wine and Distilled Spirits (ABC Type 47) at a 7,500SQ FT Korean BBQ Restaurant for on-site consumption only, dining total area 4,233 SQ FT. Inside seating 226 & Bar area 22 seats with a total of 248 seats. Hours 10AM-2AM Daily. **Motion:** The Encino PLU Committee supports the Proposed Conditional use permits and request for entitlements as presented for the House of Galbi at 15927 W Ventura Blvd. Cohen/Hudgins 5-1-1 Motion passess.

- **A motion was moved Kathy and 2nd by AI. ENC Board supports this project as mentioned above. Motion passed 16/1/1**

- Board Member Reimbursement (BMR): Motion to reimburse Racquel Marshall-Cienci for money expended on food budget for ENC Outreach Committee Meeting held at Lakeside Cafe on 3/18/2015 – exact amount \$49.05
This will be discussed next month.
 - Due to time constraints it was decided to discuss all remaining agenda items at the next month's meeting.

9. Consent Items (Old & New Business):

- Due to time constraints it was decided to discuss all remaining agenda items at the next month's meeting

10. Public Comments:

- There were several public comments for the Fresh and Easy project. Neighbors raised their concerns and spoke against the project.

11. Board Member Comments:.

- Glenn Baily spoke about his concerns for Stipulation worksheet on line voting.

12. Adjournment: 9:25 pm

Meeting minutes submitted by Anni Keusseyan, Secretary