



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMI-PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

SHARON BREWER
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, March 25, 2015 - 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Avenue, Encino Ca 91316

www.encinonc.org

Email your comments and or questions to: info@encinonc.org

Food & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
- 2. Approval of the February 25, 2014 General Meeting Minutes (Motion required, unless no objections)**
- 3. Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
 - b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
 - c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
 - d. Federal Congresspersons - Field Deputies & Reps (5 min)
 - e. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)

- i. Valley Alliance of Neighborhood Councils (VANC)
- ii. Los Angeles Neighborhood Council Coalition (LANCC)
- iii. Board of Neighborhood Commissioners (BONC)
- iv. Budget Advocates (Regional and otherwise)

4. Officer's Reports:

- a. President's Report (5 min): State of ENC Funds, UB Account, and 2014 MERs
- b. Vice-President's Report (2 min): Positions available. Airport Committee Chair, ByLaws Chair & Public Safety Chair
 - i. Committee Participation by Stakeholders and Committee Meetings - Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter
 - ii. Needs: Public Safety Committee Chair, Airport Committee Chair
 - iii. Update: Board Seats, Vacancies, and Candidates to fill positions. Stakeholders – ENC Website - http://encinonc.org/home_elections.php
- c. Treasurer's Report (2 min):
 - i. Union Bank Account update - ENC Funds remaining - FY 2013/2014
 - ii. Monthly Expense Reports Updates & approval (Jan & Feb 2015 MERs)
- d. Secretary's Report (2 min): - Voting on funding matters –
- e. Sergeant-at-Arm's Report (2 min): Update Board members' ethics and funding training compliance.
 - i. DONE website and links at: <http://empowerla.org> (Ethics and Funding Buttons)
 - ii. Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
 - iii. Funding Training at: <http://empowerla.org/funding/>
 - iv. DONE/ BONC Code of Conduct Training at: <http://empowerla.org/funding/>

5. Committee Reports: (New and Old Business)

- a. Education - Update regarding School grants and other important information.
- b. Parks - Update from Chair if needed
- c. Planning & Land Use (PLU) - Information about other projects, etc.
- d. Traffic / Transportation – Burbank / Hayvenhurst, etc.
- e. Outreach Committee – Updates: Goals, Strategy, Desires, and New ENC Marketing effort.

6. Committee or General Action Items: (New & Old Business - 15 min):

- a. Open Board/Alternate Positions – Area 4 Rep seat to be filled by board and stakeholder vote. Area 5 Representative and Alternate Positions open. Education Alternate open.
- b. Executive Committee: - Motion to approve up to \$750 to help fund FoLAR for LA River Cleanup Event 4/11/15. Shelly Grant for FoLAR.
 - i. Committee moved on 3/11/15 to have board consider making a grant to the group for the April 11th, 2015 event in the Sepulveda basin portion of the LA River without taking any action or making any recommendation by a vote of 4-1.
- c. ByLaws Committee - Motion(s) to amend the ENC ByLaws dated 1/26/2014 passed at the Bylaws Committee Meeting held on Monday, Feb 19, 2014:
 - i. Absences - First Reading: Motion adopted by vote of 3-1-1 - To amend the first sentence of Article V, Section 7 regarding removal for absences by adding the words in capital letters so the sentence will read as follows: *"Any Board member (WHICH INCLUDES REPRESENTATIVES AND ALTERNATES) who misses four (4) regularly scheduled meetings during any twelve (12) month period AFTER THE MOST RECENT ELECTION OF THE MEMBER will be automatically removed from the Board."*
 - ii. Selected Organization Reps - First Reading: Motion adopted by vote of 4-0-0 - To amend Article V, Section 1B regarding Selected Organizations by adding the following: *"If any Selected Organization is not qualified for inclusion as a Voting Organization for any period of 6 consecutive months then the seat of that organization shall remain vacant until the next Board election."*

- d. Traffic & Transportation Committee - Motion(s) passed at Traffic & Transportation Committee Meeting Wed, Mar 18, 2014:
- i. MOTION – by Silver/ 2nd Hand Vote: 8/1(ACKERMAN) /0
The Encino NC urges that the City of Los Angeles to address the growing and urgent traffic and congestion problems in Encino by implementing the following amendments or changes to the Ventura Blvd. Specific Plan recommendations and policies:
 1. No additional residential units to be permitted on Ventura Blvd.
 2. No mixed-use density bonuses to be allowed.
 3. New signage rules must be put in place to prevent sign "modernizations", including digital billboards and "supergraphic" signs.
 4. Maximum allowable build-out should be reduced, until traffic problems are resolved. There needs to be a linkage between new development and Levels of Service (LOS) traffic.
 5. PIA (PROJECT IMPACT ASSESSMENTS) fees should be adjusted upwards to generate needed funds for street improvements.
 6. Planned street and intersection improvements must be implemented before any new construction is permitted.
 7. New uses along Ventura Blvd. should primarily serve local residents.
 8. Building height and bulk in Encino should be reduced and building setback requirements increased.
 9. Exceptions, variances or other deviations (unless MINIMAL) should not be permitted from the Ventura Blvd. Specific Plan."

7. Committee Consent Items: (10 min):

- a. Planning & Land Use (PLU) Committee - Motion(s) passed at PLU Committee Meeting Tues, Mar 10, 2014:
 - i. Motion - The ENC Planning and Land Use Committee opposes the Los Angeles City Council hiring law firms outside the LA City Attorney's Office to defend against community groups fighting controversial projects in their neighborhood. Motion by Jerry Silver/ 2nd Eliot Cohen - Unanimous consent
 - ii. Motion - Provide a food budget for PLU meetings in Fiscal Year 2014-2015 of up to \$99 per meeting not to exceed 3 remaining meetings for a total of \$297 David Motion by Hudgins/ 2nd Jason Ackerman - Unanimous consent
- b. Executive Committee - Motion(s) passed at Executive Committee Meeting Wed, Mar 11, 2014:
 - i. Formal Warning of PLU Rep Eliot Cohen – Pursuant to The CA Ralph Brown Act and the prohibition on serial communications by a continuing pattern of mass emails to 6 or more board members & alternates about ENC business and agenda items for upcoming meetings. Motion by Kathy/ 2nd Anni – Unanimous Consent.
- c. Traffic & Transportation Committee - Motion(s) passed at Traffic & Transportation Committee Meeting Wed, Mar 18, 2014:
 - i. The ENC moves to have LADOT investigate alternative new crosswalk alert technology at eye level such as Addison @ Balboa and Burbank @ Evert Horton. Motion by Kelson/ 2nd Jarvis Vote: 9/0/0
 - ii. The ENC send an urgent letter to LADOT to reassess the back log of service requests and to find a simpler or more efficient mechanism to reduce the back log and address solutions within Encino ASAP. Motion by Silver/ 2nd Hand 9/0/0
 - iii. The ENC moves to recommend LAPD Valley Traffic expand a vigorous traffic enforcement program to address the Oakview Dr. cut-thru traffic problems. Motion by Silver/ 2nd Bailey 8/0/0

8. Annual Election of ENC Officers by Board Members (10 min):

- 9. **Public Comments: [Non-Agenda Items]** Within the “Board’s” jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.
- 10. **Board Member Comments:** On any subject matter within “The Board’s” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.
- 11. **Future Meetings:**
 - a. Next ENC Executive Committee Meeting: **Wednesday, April 8, 2015**
 - b. Next ENC General Board Meeting: **Wednesday, April 22, 2015**
 - c. VANC Monthly Meeting: - **Thu, April 9, 2015** (*Generally 2nd Thurs of month*)
 - d. LANCC Meeting: - **Sat, April 4, 2015 at 10:00am** (Hollywood Constituent Center)
 - e. BONC Meeting: - **Tue, April 7, 2015** (Bel Air Beverly Crest NC)

12. Community Events/News:

- a. SFV Audubon General Meeting – Thursday, March 26th @7pm. Encino Community Center, 4935 Balboa Blvd. All are welcome. Join us in celebrating the sonic and visual diversity of birds in a special audio-visual tour of over 200 species. <http://www.sfvaudubon.org>
- b. Young Birders Group Bird Walk – Sat, March 28 @ 9am - Sepulveda Basin Wildlife Area. Email Rose Leibowitz for more information: roselbirds@gmail.com
- c. Sepulveda Basin Bird Walk – Sun, April 5 @ 8am - Sepulveda Basin Wildlife Area. Email Kris Ohlenkamp for more information: kris.ohlenkamp@sfvaudubon.org
- d. FoLAR LA River CleanUp – Saturday, April 11th at 9:00am-12:00pm - Sepulveda Basin Sports Complex, 6201 Balboa Blvd
- e. LADWP’s Efficiency Solutions - Helping LA Save Water and Energy – Tues, April 21 @ 7pm. San Fernando Valley Sierra Club, Reseda Park Rec. Hall 18411 Victory Blvd. http://angeles2.sierraclub.org/sfv_future_meetings
- f. ONEgeneration Senior Symposium - Saturday, April 25, 2015 from 8:00 AM to 2:30 PM at ONEgeneration Senior Enrichment Center, 18255 Victory Blvd, Reseda, CA 91335
- g. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

13. Adjournment: 9:00 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: Encino Community Center, 4935 Balboa Blvd starting at 7:00pm. For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. The Council may not take any action or discuss matters addressed in “Public Comments”. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Boardmember's request to speak will be recognized by the President in the order requested. For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Boardmembers may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council. After all members desiring to speak on a question have had an opportunity to be heard once, the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council. A motion calling the "Previous Question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Boardmember's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Councilmember, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org. In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.

PROCESS FOR RECONSIDERATION: The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular RNC meeting. The Board of Directors, on either of these two days, shall: (1) Make a Motion for reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting.

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