

Proposed Minutes

ENCINO NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING Wednesday February 11, 2015

Location: Encino Community Center Auditorium, 4935 Balboa Blvd. Encino

1. – Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian:

The meeting was called to order at 6:40 pm, Sherman Gamson was appointed as the Parliamentarian.

A quorum was established based on the attendance of 15 board members. The following Board members were present: Shelley Rivlin, Kathy Patterson, Todd Rubinstein, Anni Keusseyan, Sherman Gamson, Ken Silk, Debra George, Jason Ackerman, Glenn Bailey, Victoria Miller, Sharon Brewer, David Hudgins, Laurie Kelson (for Mel Roberts/Area 6 Rep), Mark Levinson, Carol Levin and Racquel Marshal (for Eliot Cohen/PLU).

The following alternates were also present: Pat Bates and Valerie Dean.

2. – Officer's Report:

a. Presidents' Report: New form from DONE; voting, NPGs, MERs etc

Todd mentioned that DONE is in process of streamlining all of their forms. The final versions should be published soon.

b. Vice-President's Report: Positions available. Area 1 Alternate / At-Large Alternate / Business Alternate / Public Safety Rep and PS Committee Chair (See ENC Website for other vacancies)

Kathy mentioned that since Alex Treybush was At-Large Alternate, voting was not needed; He automatically moved to At-Large Rep position. Now that the 2 At-Large Alternate positions were available, Al Mass and Glenn Bailey were assigned to the At-Large Alternate positions. If Alex Treybush doesn't show up, then at that time we will make a decision who between the 2 Alternates will take his seat.

c. Treasurer's Report: None

d. Secretary's Report: None

e. Sergeant-at-Arm's Report: None

3. – Committee and General Action Items: (New & Old Business)

a. Open Board/Alternate Positions – At-Large Alternate, Area 1 Alternate, & Area 3 Alternate open seats. Vote to fill positions with Candidates.

- Todd mentioned that, Al Mass has completed a candidate form for At-Large Alternate position. Voting was done by board members. Al was elected unanimously as At-Large Alternate.
- Todd also, mentioned that the ENC has received a candidate filing form from Laura Shovlowsky for Area 1 Alternate position. Laura's application was validated and accepted. Laura was voted as Area 1 Alternate position unanimously.
- Todd mentioned that Valerie Dean has submitted her Candidate form for Area 3 Alternate. Her application was accepted and Valerie was voted unanimously for the Area 3 Alternate position.

b. Funding or Expense Matters:

- i. Consideration of Grant to Friends of Encino Community Center Daddy Daughter Prom on Feb, 20 2015 in the amount not to exceed \$1500
Shelly moved a motion, 2nd by Victoria, the amount not to exceed \$1000. Motion passed 14/1/1
- ii. Approval of Monthly Expense report(s) (MER)s – July, August, September, October, November, December 2014 and January 2015 reports.
Shelly moved a motion, 2nd by Glenn, for approval of the corrected versions of July and August, and the remainder of 2014. Motion passed unanimously.

c. Education Committee- Motion(s) passed at Education Committee Meeting Saturday January 17, 2015

1. \$569 – Portola MS for Prinerbot Simple kit Metal (3D)
 2. \$1462 – Portola MS for study of Dead Sea Scrolls at CSC
 3. \$1359 – Reseda HS for IDigital – Tutors, Intuos Pen & Touch Medium
 4. \$1000 – Encino Charter for staff First Aid/CPR Training
 5. \$428 – Lanai Rd for Discovery Cube admission
 6. \$139 – Lanai Rd for sketch books & tempera cakes
- Shelley moved a motion, 2nd by Victoria to approve all grants as listed above. Motion passed 9/2/4
- d. Outreach Committee (5 min) – Motion passed at Outreach Committee Meeting Wednesday January 21, 2015
 - i. Motion by Todd, 2nd by Racquel Marshall-Cianci to provide a food budget for Outreach Committee Meetings in calendar year 2015 of up to \$99 per meeting not to exceed 6 remaining meetings for a total of \$594.00. Unanimous consent for approval.
A substitute motion was made by Jason, 2nd by Todd (ENC is t provide food budget for Outreach Committee meetings in fiscal year 2014/2015 of up to \$49 per meeting for 5 remaining meetings not to exceed a total of \$245
The substitute motion passed 11/5/0

4. Public Comments: None

5. Board Member Comments:

- Glenn Bailey reminded everyone of the New Alliance Committee meeting was scheduled for next Saturday. -

6. - Adjournment: 8:20 pm

Meeting minutes submitted by Anni Keusseyan, Secretary