



Officers

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Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, July 22, 2015 - 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Avenue, Encino Ca 91316

www.encinonc.org

Email your comments and or questions to: info@encinonc.org

Food from Poquito Mas & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
- 2. Approval of the June 24, 2015 General Meeting Minutes (Motion required, unless no objections)**
- 3. Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
 - b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
 - c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
 - d. Federal Congresspersons - Field Deputies & Reps (5 min)
 - e. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)
 - i. Valley Alliance of Neighborhood Councils (VANC)
 - ii. Los Angeles Neighborhood Council Coalition (LANCC)
 - iii. Board of Neighborhood Commissioners (BONC)
 - iv. Budget Advocates (Regional and otherwise)

4. **Guest Speaker (20 min including Q&A):** [Jahayra Gastelum, Civil Engineering Associate, Water Recycling Planning | Water Engineering and Technical Services, LADWP](#) – Information on the Sepulveda Basin Sports Complex Water Recycling Project. This project will deliver recycled water to six customers in the Sepulveda Basin area, including Sepulveda Basin Sports Complex, Birmingham High School, Daniel Pearl High School, Independence High School, Valley Alternative School and Mulholland Middle School.
5. **Officer's Reports:**
 - a. President's Report – (2 min) - UPDATE – Status of several NPGs submitted to DONE
 - b. Vice-President's Report – (2 min) - Committee Chairs and membership
 - i. All board members must sit on one committee and attend meetings regularly.
 - ii. Committees that haven't met may disbanded per By-Laws.
 - iii. Chairs: Vacancies - Airport Committee & Public Safety Committee
 - c. Treasurer's Report - (2 min) – Update on FY 2014/2015 Funds, FY 2015/2016 Increase
 - d. Secretary's Report - (2 min) Voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
 - e. Sergeant-at-Arm's Report – (2 min) Updates on Ethics and funding training mandates for Board members and Alternates.
6. **Committee Reports:** (New and Old Business)
 - a. Education - Update from Chair if needed – Report on Enc Youth Orchestra.
 - b. Planning & Land Use (PLU) - Information about other projects, etc.
 - c. Traffic / Transportation – Burbank / Hayvenhurst, etc.
 - d. Outreach Committee – Updates: Goals, Strategy, & New ENC Marketing effort.
7. **Committee or General Action Items:** (New & Old Business):
 - a. Open Board/Alternate Positions – (4 min) - Area 1 Alternate, Area 4 Rep, Area 5 Representative and Alternate, At-Large Alternate Positions open.
 - b. NC Elections 2016 – creation of an Elections Ad Hoc Committee.
 - c. Change of Date for ENC General Board Meeting from Wed, September 23, 2015 – Jewish Holiday of Yom Kippur.
 - d. Council Files - ENC moves to support various Council Files.
 - i. Should the Board of the Encino Neighborhood Council support Councilmember Paul Koretz's May 16, 2014 motion proposing amendments to the citywide **Baseline Mansionization Ordinance (BMO)**, to adopt the amendments expeditiously and with an urgency clause. If so this motion should be submitted as a Community Impact Statement for **Council File 14-0656**.
 - ii. Should the Board of the Encino Neighborhood Council support an additional allocation of \$5,000 for NCs as advocated by LA City Council Pres. Herb Wesson and Funding Rollover, retroactively. If so this motion should be submitted as a Community Impact Statement for **Council File 15-0524**.
 - e. Outreach Committee - Motion to provide a food budget for Outreach Committee Meetings in budget (fiscal) year 2015/2016 of up to \$99 per meeting not to exceed 12 meetings for a total of \$1,188.00.
 - f. Motion to re-approve Donation to the San Fernando Valley Audubon Society for the Sepulveda Basin Educational Program Summer 2015 in an amount not to exceed \$2,495.00 and whose mission is to:
 - i. to promote the conservation of resources, to preserve and enhance the natural habitat within our territory
 - ii. to increase the public's and our awareness and appreciation of bird life and the natural environment and
 - iii. to create a social environment that encourages individual knowledge, development, and participation.
 - g. Motion to re-approve up to \$750 to help fund FoLAR for LA River Cleanup Event 4/11/15. Motion approved at 3/35/15 General Board Meeting.

- h. Motion to re-approve up to \$750 to help co-sponsor ONE Generation Senior Symposium Event on Sat 4/25/15. Unanimous consent from 4/8/15 Executive Committee Meeting.
- i. Motion to re-approve the Consideration of Grant to Friends of Encino for Encino Community Center Daddy Daughter Prom on Feb 20, 2015 in the amount not to exceed \$1,500.00 from the ENC Special Board Meeting held on 2/11/2015.
- j. Education Committee (5 min) – Motion to re-approve the Motion(s) that passed at Education Committee Meeting Sat, Jan 17, 2015 and the ENC Special Board Meeting held on 2/11/2015:
 - i. Eight NPG applications were read by those attending, and scored according to the rubric. Following a tally and discussion of points and availability of funds, **Motion** by Shelley Rivlin, Jean Straber second, and unanimous approval of those in attendance, including 3 committee members, to recommend that the Encino Board Meeting on January 28, allocation of \$4,957 as follows:
 - \$569 - Portola MS for Printerbot Simple Kit Metal (3D)
 - \$1462 - Portola MS for study of Dead Sea Scrolls at CSC
 - \$1359 - Reseda SH for IDigital-Tutors, Intuos Pen & Touch Medium
 - \$1000 - Encino Charter for staff First Aid/CPR Training
 - \$428 - Lanai Rd for Discovery Cube admission
 - \$139 - Lanai Rd. for sketch books & tempera cakes
- k. Planning & Land Use (PLU) Committee - Motion(s) passed at PLU Committee Meeting Tuesday, July 14, 2015:
 - i. 4A – SUSHI 2 U - 17237 VENTURA BLVD - CUB ZA 2015-1753 - Motion: The Encino Neighborhood Council Planning and Land Use committee recommends to approve the application for a type 41 permit for Sushi 2U 17237 Ventura Blvd CUB ZA 2015-1753 replacing previous permit at same location. Ackerman/ Mass 4-1-0 Motion passed.
 - ii. 4B – RALPHS - 17840 VENTURA BLVD - ZA 2015-1620 - Motion: The ENC PLU Committee approves the application for a type 86-Licence at Ralphs 17840 VENTURA BLVD ZA 2015-1620 as presented. Condition: Tastings not to exceed 3 times per week. We are concerned that it would become a daily occurrence and not preserve the educational value of the events. Hudgins/Ackerman 3-1-1 Motion Passed.

8. Consent Items (Old & New Business):

- a. Planning & Land Use (PLU) Committee – (Old Business from 5/27/15 General Board Meeting)
Motion(s) passed at PLU Committee Meeting Tuesday, May 12, 2015:
 - i. PLU Committee plan for extending mailings for projects presented at meetings outside the 500ft radius. Possibly request additional hours from staff person, possibly request help from Outreach Committee. **Motion:** For Fiscal Year 2015-16: The PLU requests 5 staff hours per project presented and \$150 in postage and \$40 in envelopes/copies to do mailers to neighbors in a radius from 500 to 1,000ft, for up to 3 projects per month. Not to exceed \$810/month or \$7,720/ year. Hudgins/Ackerman Unanimous – Motion Passed
- b. Planning & Land Use (PLU) Committee - Motion(s) passed at PLU Committee Meeting Tues, July 14, 2015:
 - i. 4C - BEVMO! 17965 Ventura Blvd - ZA 2015 1078 – Motion: The Planning and Land Use Committee supports the application for a type 86 license at BevMo! 17965 Ventura Blvd as

long as tastings do not exceed 3 hrs and do not go past 8PM and only occur 1 time per week. We are concerned with public safety. Ackerman/ Hudgins 5-0-0 Motion Passed unanimously

- c. Outreach Committee Meeting – Motion(s) passed at Outreach Committee Meeting Wednesday July 15, 2015:
- i. The committee moved and approved the amount of \$375.00 for the "Taste of Encino" Community Event on Sunday October 11, 2015, to purchase Helium filled balloons as we did last year, Water, Juice, Ice, cups, snacks & light food for ENC Board & Outreach Committee members that will man/cover the booth throughout the day from 6:00 a.m. (set up time) to 5:00 p.m. (tear down time). Moved by Todd Rubinstein/ 2nd Michelle Weisman. Motion was approved unanimously 5-0-0.
 - ii. The committee moved and approved the amount of \$175.00 for the 8th Annual Valley Disaster Preparedness Fair, on Saturday, October 3, 2015 in the rear of Fire Station 87, 10124 Balboa Blvd., Granada Hills, from 10:00 am to 2:00 pm. This is to purchase Helium filled balloons, light decorations, Ice, water and light snacks for ENC Board & Outreach Committee members that will help man/cover the booth. Moved by Todd Rubinstein/ 2nd Racquel Marshall-Cianci. Motion was approved unanimously 5-0-0.
 - iii. The committee moved and approved the amount of \$500.00 for "Movies in the Encino Park" Community Outreach event on Saturday, August 15, 2015. The Encino Community Center would like the ENC to co-sponsor the entertainment - Mad Scientist - for that of \$500 and also promote the event to the community. Moved by Todd Rubinstein/ 2nd Toni Siciliano. Motion was approved unanimously 5-0-0.
 - The movie will be Despicable Me.
 - The CD 5 will be donating the projector and screen for the event.
 - Encino Community Center will be in charge of the licensing of the film and the free face painting.
 - Encino Park Advisory Board is looking for food trucks for the event.
 - Other Community groups will be encouraged to come out and support the event.

9. **Public Comments: [Non-Agenda Items]** Within the "Board's" jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.

10. **Board Member Comments:** On any subject matter within "The Board's" jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.

11. **Future Meetings:**

- a. Next ENC General Board Meeting: **Wed, August 26, 2015**
- b. Next ENC Executive Committee Meeting: **Wed, August 12, 2015**
- c. VANC Monthly Meeting: - **Thurs, August 13, 2015** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **August 1, 2015 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Tue, Jul 20 & Aug 4, 2015** (Los Angeles City Hall & Los Feliz)

12. **Community Events/News:**

- a. Los Encinos State Historic Park: **The Tempest** performed by Shakespeare by the Sea Wednesday, August 5th @ 7:00pm
- b. Los Encinos State Historic Park: **As You Like It** performed by Shakespeare by the Sea Thursday, August 6th @ 7:00pm
- c. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

13. **Adjournment: 9:00 PM**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd starting at 7:00pm.** For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member’s request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **“Previous Question”** may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member’s present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:
Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.

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