

ENCINO NEIGHBORHOOD COUNCIL
PROPOSED GENERAL BOARD MEETING MINUTES

Wednesday, October 28, 2015 – 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Blvd, Encino Ca 91316

1. The meeting was called to order at 7:08 pm by President Todd Rubinstein and the pledge of allegiance was led by Senior Lead Officer Ham. Sherman Gamson was appointed as the Parliamentarian.

A quorum was established based on the attendance of the following Board members: Art Sherman, Shellie Rivlin, Laurie Kelson, Ken Silk, Al Mass, Anni Keusseyan, Todd Rubinstein, Kathy Patterson, Jason Ackerman, Carol Levin, Victoria Miller, Eliot Cohen, Debra George, Jerry Silver, David Hudgins and Talar Dardarian.

The following Alternates were also present: Glenn Bailey, Debbie Watson, Racquel Marshal, Henry Eshelman, Jean Strauber, Valerie Dean and Pat Bates.

2. Laurie Kelson moved to have the minutes approved from the following meetings: the Jan 28, 2015, May 27, 2015, Jul 22, 2015, Aug 26, 2015, and Sep 30, 2015 General Meeting Minutes & Feb 11, 2015 Special Board Meeting, Kathy Patterson 2nd. Minutes were approved by 13/0/2 (Debra George and Jason Ackerman abstained). And 1 member was ineligible to vote.
3. Senior Lead Officer Ham was present, gave an update about Encino's overall crime rate. He talked about the new techniques that burglars are using. He advised to lock doors and windows and have security cameras installed. Lock the gates and to no leave valuable on cars. He gave his phone number and email address. He encouraged everyone when in doubt to call and report suspicious activities.

Sean Bayliss from Councilmember Koretz' office (CD5) was present. He gave an update on ICO (Interim Control Ordinance) for the Mansionasition. He said the Councilmember supports the ICO, which is in effect for the next 2 years.

Mathew Vallecilla was present from Congressman Brad Sherman's office. He gave an update on Congressman's upcoming activities. Encouraged everyone to attend his Town Hall meeting scheduled for November 15th.

Oscar Garcia from Assemblyman Matt Dababneh's office was present. He talked about their office's Assemblyman's activities, the upcoming Town Hall meeting at One Generation Center, in reference to senior scams and Medicare Benefits.

Richard Mathews, spoke. He introduced himself, as the candidate for the State Senate. He gave brief introduction on his campaign.

Len Shaffer (from BONC) spoke about Stakeholders definition, Code of Conduct and about posting the meeting minutes on timely manner.

Jackie Koci, the Encino Community Center Director gave an update on the center's activities and upcoming events.

- ◆ Halloween Day: 12-4 pm – there would be a kids friendly 'Haunted Castle' and Silent Auction, lots of food and games boots. She invited all members and stakeholders to participate and encourage the event.
- ◆ Jackie also said that she is working closely with the LAPD for the homeless issues at the Encino Park. She encouraged everyone to report if they see anything. If it's not reported, it is not known and if it's not known it is not fixed.

4. Officer's Reports:

- a. President's Report – Todd gave an update on the NPGs and said that the 2nd meeting with DONE and Councilmember Koretz was schedule for next Monday.
- b. Vice-President's Report – Kathy designated Mark Levinson and Sherman Gamson as co-chairs for the Ad Hoc Election committee. The designation was confirmed by the board unanimously. The ENC election is schedule for Sunday April 17, 2016
- c. Treasurer's Report - Shelley Rivlin moved to approve September MER, 2nd by Anni Keusseyan. MER was approved by 15/0/0 (1 member Ineligible to vote).

5. Committee Reports:

- a. Outreach Committee – Racquel gave an update on Taste of Encino event. She said we had a great event. There were 210 new names / email addresses were collected. She said she was looking forward to a great 2016. Kathy Patterson, on behalf of the ENC board, thanked Racquel and commended her on her awesome work she is doing for ENC. Especially for all the planning, preparing and all the long hours she has spent for the success of Taste of Encino event.
- b. Planning & Land Use (PLU) - Discuss short-term rentals. Discuss and evaluate the impact of short-term rentals on the Encino community. LA zoning laws prohibit rentals for 30 days or less in R1, R2, and R3 zones. Should the Encino NC take a position for or against short-term rentals such as Air BNB? The PLU chair David Hudgins gave an update in regards to the Short Term Rental issues (ABRB). He asked the board to report if anyone had any issues in their own streets.
- c. Traffic / Transportation – The Traffic/Transportation chair Laurie Kelson gave an update on Encino coordination of lights. The traffic lights in Encino is working better, traffic is better in the afternoon.
- d. Education - Shellie Rivlin, Education committee chair, updated everyone on her committee's activities. She said they are trying to promote Arts in Encino, looking for resources that could be shared. They're focusing on Arts.

6. Committee or General Action Items:

- a. Open Board/Alternate Positions – Todd listed the board vacancies. There were no applications to review.
- b. Outreach Committee - **There was no action on this item.** Motion to provide a food budget for Outreach Committee Meetings in budget (fiscal) year 2015/2016 of up to \$79 per meeting not to exceed 9 meetings for a total of \$891.00.
- c. Friends of Encino / Encino Community Center - Musical Theater Program - Aladdin the Musical. Production will start in January 2016 thru May 2015. We would like for ENC to sponsor the royalties of the show at \$735.00; deadline for payment is 11/10/15. This sponsorship will allow for use those funds for purchase of costumes, props, staging and staff. Kathy Patterson moved and Debra George 2nd the following motion: The ENC board would like to sponsor the royalties of the show (Aladdin the Musical) at \$735.00. The motion passed by 14/1/0 (Shellie Rivlin= No)
- d. NEIGHBORHOOD COUNCIL 2016 ELECTIONS - Election Procedures Stipulation Worksheet was discussed. Kathy Patterson moved the following and was 2nd by Jerry Silver. The motion passed unanimously. 1st choice for election site = Encino Community Center, 2nd choice = Balboa Sport Center. Sunday April 17th, 2016 - Election hours = 10 am to 2 pm. No translation service would be employed.
- e. By-Laws Committee Meeting – Motion(s) passed at By-Laws Committee Meeting on August 17, 2015 to make the following changes in the Standing Rules:
 - To change second sentence in Paragraph 1B which limits comment period by adding “unless time is extended by simple majority vote of the board” (Motion by Jason Ackerman, seconded by Ken Silk adopted 5-0).
 - To correct spelling in the last sentence of Paragraph 1B by changing “rime limit” to “time limit.”

- To add at the end of Paragraph 1C regarding alternate views by adding “Before a vote is taken on a motion to close debate the President will give an opportunity for at least one member to state opposition the member may have to the motion.” (Motion by Ken Silk, seconded by Sherman Gamson adopted 5-0),
- To change second sentence of Paragraph 1F setting forth requirement for committee vote to constitute a consent item from being adopted by the committee “unanimously” to “without any no vote”. This will make it clear that an abstention will not prevent a committed resolution from being a consent item. (Motion by Ken Silk, seconded by Sherman Gamson adopted 5-0)
- To change third sentence of Paragraph 1F referring to adoption of consent items at board meeting from being by “representatives present” to “board members present.” (Motion by Ken Silk, seconded by Sherman Gamson adopted 5-0).
- To change third sentence of Paragraph 1F referring to an objection to a consent item by a “Representative” by adding objection by “alternate or stakeholder who submitted a public comment card.” (Motion by Ken Silk, seconded by Sherman Gamson adopted 5-0)
- Shelley Rivlin moved to confirm the standing rules listed above, 2nd by Jerry Silver. Motion passed by 15/0/0 (1 member ineligible).

7. Consent Items:

- a. Outreach Committee Meeting – Motion(s) passed at Outreach Committee Meeting Wednesday August 19, 2015 (Tabled from ENC Board Meetings August 26, 2015 & Sept 30, 2015): The Committee moved and approved the purchase of the ENC Branded Tent for up to \$1,999.00. See this link to view a similar item contemplated by the committee at: [Promotional Design Group](#). Motion by Todd R. / 2nd Michele W. Vote: 4-0-0.
- b. Planning & Land Use (PLU) Committee Meeting – Motion(s) passed at Outreach Committee Meeting Tuesday October 13, 2015:

SUPER SAL MARKET - 17630 VENTURA BLVD – CASE ZA 2003-2041-CUB. RENEWING CONDITIONAL USE PERMIT TO ALLOW THE CONTINUED SALE AND DISPENSING FOR CONSIDERATION OF BEER AND WINE FOR OFF-SITE CONSUMPTION, AS AN ACCESSORY USE, IN CONJUNCTION WITH AN EXISTING 7,857 SQ FT KOSHER MARKET CURRENTLY OPERATING WITH AN EXISTING BEER AND WINE LICENSE (TYPE 20) WITH HOURS OF OPERATION FROM 8:00 AM UNTIL 9:00 PM SUNDAY THROUGH THURSDAY AND FROM 8:00 AM UNTIL SUNDOWN ON FRIDAY (OBSERVING SHABBAT) AND CLOSED ALL DAY ON SATURDAY WITHIN THE C4-1VL COMMERCIAL ZONE. **Motion out of Committee:** THE ENC PLANNING AND LAND USE COMMITTEE DOES NOT OPPOSE THE 10 YEAR RENEWAL FOR TYPE 20 FOR SUPER SAL MARKET 17630 VENTURA BLVD, ZA 2003-2041-CUB, AS PRESENTED FOR RENEWING CONDITIONAL USE PERMIT TO ALLOW THE CONTINUED SALE AND DISPENSING FOR CONSIDERATION OF BEER AND WINE FOR OFF-SITE CONSUMPTION, AS AN ACCESSORY USE, IN CONJUNCTION WITH AN EXISTING 7,857 SQ FT KOSHER MARKET. Motion by Hudgins / 2nd by Cohen. 5-0-0 Unanimous approval.

Tapia Brothers Farms / Hjetle Fields-(RE-CF:14-0133): While The Encino Neighborhood Council understands the need for additional athletic recreational venues within the San Fernando Valley, however it also understands that there is a need to protect what little agricultural land is left in the San Fernando Valley. The Encino Neighborhood Council therefore opposes the expansion of the Hjelte Fields facility or any other athletic facility into and on to the following parcels within the Sepulveda Basin: 7, 10, 12, 13, and 14. Motion out of Committee: The ENC opposes the expansion of the Hjelte Fields facility or any other athletic facility into and on to the following parcels within the Sepulveda

Basin: 7, 10, 12, 13, and 14. Due to the need to keep an agricultural green zone in the valley. Motion by Ackerman / 2nd by Silver. 6-0-0 Unanimous approval.

Shelley Rivlin moved to approve the items listed above in 7a, 7b1 and 7b2 and 2nd by Jason Ackerman. Motion approved by 12/1/2 (Eliot Cohen= No) (Debra and Victoria= Abstain) (Mr. Cohen wanted to pull 7a while the board was voting on the aforementioned items. The chair denied that request.

8. Public Comments: - Wayne Spindler (a member of the public) voiced his opposition to the consent calendar process this evening.
9. No Board Member Comments
10. Adjournment: 8:57 PM - Submitted by Anni Keusseyan, Secretary