



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMI-PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, December 2, 2015 – 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Blvd, Encino Ca 91316

www.encinonc.org

Email your comments and or questions to: info@encinonc.org

Food from *Fresh Brothers Pizza & Refreshments* will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
 - a. Report by Laurie Kelson, former VP of ENC, on procedure, protocol, and propriety in NCs: *What to do and what not to do at a Neighborhood Council General Board Meeting.*
- 2. Approval of the October 28, 2015 General Meeting Minutes (Motion required, unless no objections)**
- 3. Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
 - b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
 - c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
 - d. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)
 - (1) Board of Neighborhood Commissioners (BONC)
 - (2) Budget Advocates (Regional and otherwise)

4. Guest Speaker (20 min): Commissioner Joel Jacinto, LA City Board of Public Works

5. Officer's Reports:

- a. President's Report – (2 min) - UPDATE –
 - (1) Status of several NPGs submitted to DONE and meeting with Councilman CD5 regarding the same and funding.
- b. Vice-President's Report – (2 min) - Committee Chairs and membership
 - (1) All board members must sit on one committee and attend meetings regularly.
 - (2) Chairs: Vacancies - Airport Committee & Public Safety Committee
- c. Treasurer's Report - (2 min) – Update on FY 2014/2015 Funds, FY 2015/2016 Increase
 - (1) Update for Board - Distinction between money in bank and funds left in budget
 - (2) Approval of October & November 2015 Monthly Expenditure Reports (MERs)
- d. Secretary's Report - (2 min) voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
- e. Sergeant-at-Arm's Report – (2 min)
 - (1) Updates on Ethics and funding training mandates for Board members and Alternates

6. Committee Reports: (New and Old Business) - (10 min)

- a. Outreach Committee – Updates: Raffle for the winners at Taste of Encino ENC booth.
- b. Planning & Land Use (PLU)
- c. Traffic / Transportation Committee
- d. Education Committee
- e. Ad Hoc Elections Committee – update on last two committee meetings.

7. Committee or General Action Items: (New & Old Business):

- a. Open Board/Alternate Positions – (2 min) - Area 1 Alternate, Area 4 Rep, Area 5 Representative and Alternate, At-Large Alternate Positions open.

8. Consent Items (Old & New Business):

- a. Parks Committee – Motion(s) passed at Parks Committee Meeting Monday November 9, 2015:
 - (1) ENC Parks Committee supports in concept Angel Fest scheduled to take place October 7-9, 2016 in the area of Woodley Park. Motion - Debra George, 2nd by Jason Ackerman: Approved 6-0-0

9. Public Comments: [Non-Agenda Items] within the “Board’s” jurisdiction are limited to **TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.**

10. Board Member Comments: On any subject matter within “The Board's” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.

11. Future Meetings:

- a. Next ENC General Board Meeting: **Wednesday, January 27, 2015**
- b. Next ENC Executive Committee Meeting: **Wednesday, January 13, 2015**
- c. VANC Monthly Meeting: - **Thurs, December 10, 2015** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **Sat, December 5, 2015 at 10:00am** (visit www.LANCC.org for location)
- e. BONC Meeting: - **Tue, December 1, 2015 at 10:00am** (Venice)
- f. BONC Meeting: - **Mon, December 21, 2015 at 10:00am** (Los Angeles City Hall)

12. Community Events/News:

- a. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

13. Adjournment: 9:00 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: Encino Community Center, 4935 Balboa Blvd starting at 7:00pm. For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member's request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the “Previous Question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:
Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting DONE, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail NCsupport@lacity.org.

ENC MAILING ADDRESS:
4924 PASO ROBLES AVE, ENCINO, CA. 91316
TELEPHONE: (818) 971-6998
www.encinonc.org